

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education Monday, August 17, 2026; 7:00 PM; District Office Conference Room

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:07 PM.

Members Present

Mr. Angelo Santabarbara, President
Ms. Patricia Dowse
Mrs. Jean Hanson
Mr. Kyrish Iyer (*arrived 7:25pm*)
Mr. William Mau
Mr. Kevin Thompson

Members Absent

Mr. David Lawrence

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Ms. Rachael France, Executive Treasurer

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the agenda for the August 17, 2026 meeting of the Schalmont Board of Education be approved.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

SUPERINTENDENT'S REPORT

CONSENT AGENDA – Motion made by Mrs. Hanson, seconded by Mr. Thompson, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Reorg/Regular Meeting Minutes; July 8, 2026
- ✓ Treasurer Report, HS/MS Extracurricular; June 2026
- ✓ CSE/CPSE Recommendation: June 2, 10, 16, 24, July 7, 8, 13, 14, 20, August 4, 2026
- ✓ Personnel Matters

• **Instructional Personnel Matters**

Name: Megan Caza
Position: Grade 2 Teacher/Jefferson; 1.0 FTE
Effective: August 17, 2026
Tenure Area: Elementary
Probation: 3-years; July 1, 2026 through June 30, 2029
Step: 2-MA (*per STA Agreement*)

2026-27 Fall Coaching Appointments (Stipends in accordance with STA contract)

Connor Leddick, JV Football Coach, Step 6	Kevin Donis, JV Girls Soccer, Step 1
Matthew Lupi, JV Football Assistant Coach, Step 5 (shared)	Benjamin Pierson, Girls Soccer Program Assistant
Chakula Brooks, JV Football Assistant Coach, Step 5 (shared)	
Joseph Marsh, Modified Football Assistant Coach, Step 4	

2026-27 BOCES Substitute Teacher Appointments

Packet #0 – Grace Pierson, Madelyn Uhl

• **Non-Aligned Personnel Matters**

Permanent Appointment

Kevin Donis, PC Support Specialist, effective July 7, 2026

• **Non-Instructional Personnel Matters (All hourly pay rates per SSRPA Agreement)**

<u>Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Kristie Abbatiello	Teacher Aide	HS	08/17/26	7 hrs. (excludes lunch)	4
Marina Clooney	Food Service Worker	Jefferson	08/18/26	10:30am-2pm (177 days)	1

Jeanna DeSantis	Food Service Worker	Jefferson	08/18/26	10:30am-2pm (177 days)	1
Lindsey Mahoney	Teacher Aide	Jefferson	09/01/26	7 hrs. (excludes lunch)	6

<u>Substitute Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Valerie Di Ianne	Monitor	Jefferson/WOE	09/09/26	as needed
Nicholas Giardono	Safety Officer	District Wide	09/09/26	as needed
Diane Twedt	Bus Attendant	Transportation	08/03/26	as needed

<u>Substitute Resignations</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Alexis Mundweiler	Nurse	District Wide	06/30/26
Lanel Pagan	Monitor	Jefferson	06/30/26
Lanel Pagan	Teacher Aide	Jefferson	06/30/26
Lanel Pagan	Typist	Jefferson	06/30/26
Lanel Pagan	Food Service Worker	District Wide	06/30/26
Bonnie Snyder	Food Service Worker	District Wide	06/30/26

Removal from Service – effective 6/30/26

Alexa Abarno-Lazarus, Substitute Teacher Aide	Vanessa McDonough, Substitute Monitor
Alexa Abarno-Lazarus, Substitute Bus Attendant	Vanessa McDonough, Substitute Typist
Kristi Aitken, Substitute Monitor	Andrienne Morgalis, Substitute Teacher Aide
Kristi Aitken, Substitute Teacher Aide	Christopher Plumadore, Substitute Bus Driver
Colleen Denning, Substitute Monitor	Theresa Rorick, Substitute Monitor
Rebecca Gazzillo, Substitute Bus Attendant	Theresa Rorick, Substitute Bus Attendant
John Gordon, Substitute Bus Driver	Dina Santabarbara, Substitute Teacher Aide
Sean Hulett, Substitute Cleaner	Rasheen Stenson, Substitute Bus Driver
Donna Kimball, Substitute Typist	Thomas Verrigni, Substitute Bus Driver
Jeffrey Manchester, Substitute Security	Harlie Wilcox, Substitute Nurse

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

NEW BUSINESS

Re-Appoint Superintendent: Motion made by Mr. Mau, seconded by Ms. Dowse, IT IS HEREBY RESOLVED THAT, the Addendum to the Agreement between the School District and Dr. Thomas Reardon dated August 17, 2026 is hereby approved and the President of the Board of Education is authorized to sign the Addendum on behalf of the School District. The term of appointment of Dr. Reardon is extended to June 30, 2031.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

Tenure Recommendations: Motion made by Mrs. Hanson, seconded by Mr. Thompson, that the Board of Education approve the following tenure appointments:

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective</u>
Amber Berry	Reading	09/01/26
Katherine Brown	Elementary	09/01/26
Marisa Caprara	Teaching Assistant	09/01/26
Jessica Dolan	Reading	09/01/26
Shannon D'Aurizio	Special Education	09/01/26
Patrick Houlihan	English	09/01/26
Alicia Madej	Elementary	09/01/26
Michael Mastrella	Physical Education	09/01/26
Courtney Powell	Elementary	09/01/26
Amanda Rider	Special Education	09/01/26
Kathleen Russell	Director of PE/Health/Athletics	08/23/26
Sean Spacher	Music K-12	09/01/26
Camille Simon	Teaching Assistant	09/01/26
Charlotte Schwartz	Library Media Specialist	08/31/26

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

Tax Warrant: Motion made by Mr. Thompson, seconded by Mr. Mau, that the Board of Education accept the recommendation of the Superintendent to approve the 2026-27 Tax Warrant in the amount of \$31,092,822 and the below tax rates per \$1,000 for each municipality:”

<u>2026-27</u>	<u>Guilderland</u>	<u>Florida</u>	<u>Duanesburg</u>	<u>Princetown</u>	<u>Rotterdam</u>
Homestead	17.703681	17.408391	57.281352	58.761253	20.397301
Non-Homestead	13.043326	10.822902	52.546058	56.150427	24.971383

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

Unreserved Fund Balance: Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the transfer of the Unreserved Fund Balance as of June 30, 2026 to be transferred in the appropriated funds under the discretion of the Superintendent and Executive Treasurer.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

First Read/Board Policies: Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the first read of the following School Board policies:

0100	Non-Discrimination and Equal Opportunity
4321.12	Timeout and Physical Restraint (All Students)
5460	Child Abuse, Maltreatment or Neglect in a Domestic Setting
5460-R	Child Abuse, Maltreatment or Neglect in a Domestic Setting

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

2026-27 Organizational Chart: Motion made by Mr. Thompson, seconded by Mr. Mau, that the Board of Education approve the 2026-27 Organizational Chart.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

2026-27 Code of Conduct: Motion made by Mr. Mau, seconded by Ms. Dowse, that the Board of Education approve the district’s Code of Conduct for the 2026-27 school year.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

2026-27 Athletic Code of Conduct: Motion made by Mrs. Hanson, seconded by Mr. Thompson, that the Board of Education approve the district’s Athletic Code of Conduct for the 2026-27 school year.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

District/Building Level Safety Plans: Motion made by Ms. Dowse, seconded by Mrs. Hanson, that the Board of Education approve the District/Building Level Safety Plans for the 2026-27 school year.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

Building Level Emergency Response Plans: Motion made by Mr. Mau, seconded by Mrs. Hanson, that the Board of Education approve the district’s Building Level Emergency Response Plans for Woestina Elementary School, Jefferson Elementary School, Schalmont Middle School and Schalmont High School for the 2026-27 school year.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

Hockey Agreement: Motion made by Ms. Dowse, seconded by Mr. Thompson, that the Board of Education approve the agreement dated July 27, 2026 between the Schalmont School District, Scotia-Glenville School District, Guilderland School District, Mohonasen School District and Voorheesville School District to join together to operate a combined ice hockey team for the 2026-27 school year.

Motion carried 5-0. Mr. Iyer and Mr. Lawrence absent.

2026-27 Cooperative Bidding Health-Safety-Risk Management Goods/Services: Motion made by Mrs. Hanson, seconded by Mr. Mau, that the Board of Education approve the 2025-26 Cooperative Bidding Health-Safety-Risk Management Goods/Services, WHEREAS, a number of public school districts in the Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) and the Washington-Saratoga-Warren- Hamilton-Essex Counties area (WSWHE BOCES) require goods and services related to Health-Safety-Risk Management, and WHEREAS, The School District named below is a current client (subscriber) of the Health-Safety-Risk Management service offered by Capital Region BOCES and WHEREAS, The School District named below is desirous of participating with other districts in cooperatively bidding the services mentioned above, as authorized by General Municipal Law, Section 119-o, and WHEREAS, The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and, BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by Majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion carried 6-0. Mr. Lawrence absent.

2026 Capital Project SEQRA: Motion made by Mrs. Hanson, seconded by Mr. Mau, WHEREAS, the Board of Education of the Schalmont Central School District ("Board") is proposing to Undertake a project on various sites operated by the Board including the Middle/High School, Jefferson Elementary School, Woestina Elementary School, Bus Maintenance Garage, and Transportation Building including associated work on fields adjacent to the school buildings, and various buildings and grounds (collectively "School District Buildings and Sites") consisting of the following improvements generally consisting of the following: Middle/High School/Site: Site and facility improvements including, but not limited to, sidewalk replacement and repairs, repairing and resurfacing tennis courts and associated items; upgrading and installing stadium lighting; repairing building foundation, repair and/or replace exterior columns; repair concrete slab issues near cafeteria; repair and renovate the roof including providing coating, secondary drainage and improvements, and painting; replacement of roofs; repair and replacement of plumbing; repair of main electrical system; repair and/or replacement of auditorium flooring and seating; and other associated work; Jefferson Elementary School/Site: Site and facility improvements including, but not limited to, reconstruct parking lots; reconstruct sidewalks; repair and renovate the roof including providing coating, secondary drainage and improvements, and painting; replacement of roof top units, building additions and renovations to accommodate additional grades and class sections; creation of a bus loop and driveway extension; playground installation; and other associated work; Woestina Elementary School/Site: Site and facility improvements including, but not limited to, repoint/repair work on masonry at chimney; and associated work; Bus Maintenance Garage/Site: Site and facility improvements including, but not limited to, demolition of existing bus repair garage; demolition of existing fuel station; and other associated work; Transportation Building/Site: Site and facility improvements including, but not limited to, building addition, renovations, and associated site work to accommodate bus maintenance and building and grounds facilities; and other associated work; and, any associated work all at of the above sites ("the Proposed Action" or "Project"). WHEREAS, the State Environmental Quality Review Act ("SEQRA") and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the Project before approving same; and, WHEREAS, this Project is a Type I action within the meaning of SEQRA; and, WHEREAS, a Full Environmental Assessment Form has been prepared by the Districts Architect/Engineer and reviewed by the Board in connection with the Project; and, WHEREAS, the Board has elected to proceed with a coordinated review under 6 NYCRR Section 617.6; and, WHEREAS, the Full Environmental Assessment Form (Part 1) was transmitted to the New York State Education

Department (NYSED), and the New York State Department of Environmental Conservation (NYDEC), all together with notification of the Board's desire to act as lead agency with respect to the environmental review of the Project, on or about June 23, 2026, all of which are or may be involved agencies; and WHEREAS, the Full Environmental Assessment Form (Part 1) was also transmitted to the Town of Rotterdam, Schenectady County Department of Engineering and Public Works, and Schenectady County Department of Economic Development and Planning, as interested agencies, on or about June 23, 2026; and, WHEREAS, the above involved agencies have either consented to the Board acting as lead agency with respect to the environmental review of the Project, or have failed to respond within thirty days of such notice; and, WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Type I action; and, WHEREAS, some of the above school buildings/sites are separated geographically with no environmental impacts between them for SEQRA determination purposes with the only connection being that the entire Project is subject to a single funding source and vote by the residents of the School District. Therefore, the Board will consider this as one single resolution to negate any perception of segmentation; and, WHEREAS, the Board has carefully considered the nature and scope of the Project, as set forth in the Full Environmental Assessment Form (Parts 1, 2, and 3) prepared by the Board's Architect/Engineer with respect to such action indicating that the Project will not have a significant adverse impact on the environment, and makes the following determinations: 1. The proposed action involves work on various sites operated by the Board including the following: Middle/High School/Site: Site and facility improvements including, but not limited to, sidewalk replacement and repairs, repairing and resurfacing tennis courts and associated items; upgrading and installing stadium lighting; repairing building foundation, repair and/or replace exterior columns; repair concrete slab issues near cafeteria; repair and renovate the roof including providing coating, secondary drainage and improvements, and painting; replacement of roofs; repair and replacement of plumbing; repair of main electrical system; repair and/or replacement of auditorium flooring and seating; and other associated work; Jefferson Elementary School/Site: Site and facility improvements including, but not limited to, reconstruct parking lots; reconstruct sidewalks; repair and renovate the roof including providing coating, secondary drainage and improvements, and painting; replacement of roof top units, building additions and renovations to accommodate additional grades and class sections; creation of a bus loop and driveway extension; playground installation; and other associated work; Woestina Elementary School / Site: Site and facility improvements including, but not limited to, repoint/repair work on masonry at chimney; and associated work; Bus Maintenance Garage / Site: Site and facility improvements including, but not limited to, demolition of existing bus repair garage; demolition of existing fuel station; and other associated work; Transportation Building/Site: Site and facility improvements including, but not limited to, building addition, renovations, and associated site work to accommodate bus maintenance and building and grounds facilities; and other associated work; and, any associated work all at of the above sites ("the Proposed Action" or "Project"). 2. The Project is classified under SEQRA as a Type I action. 3. Upon consideration of the action, review of the Full Environmental Assessment Forms, the criteria contained in 6 NYCRR § 617.7(c), and all other supporting information; the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment. 4. The Project does not involve, and therefore will not result in, any substantial adverse change or impact on land or geological features. While the Project will affect one or more of these areas, any impact will be non-existent or small in nature, not arising to a substantial adverse impact. 5. The Project does not involve, and therefore, will not result in, any substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels, or a substantial increase in solid waste production, or a substantial increase in potential for erosion, flooding, leaching, or drainage problems. While the Project will affect one or more wetlands, ground, or other surface water, or noise and light levels, any impact will be non-existent or small in nature, not arising to a substantial adverse impact. 6. The Project does not involve, and therefore will not result in, the removal or destruction of large quantities of vegetation or fauna, a substantial interference with the movement of any resident or migratory fish or wildlife species, impacts on any significant habitat area, substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat thereof, or other significant adverse impacts to nature resources. Any impact to plants or animals will be non-existent or small in nature, not arising to a substantial adverse impact. 7. The Project does not involve, and therefore will not result in, any impact on Agricultural Resources. 8. The Project does not involve, and therefore will not result in, any impact on Aesthetic Resources. 9. The Project is not located within a designated Critical Environmental Area. 10. The Project will not create a material conflict with the community's current plans or goals as officially approved or adopted. 11. The Project will not result in the impairment of the character or quality of any important historical, archeological, or aesthetic resources, or of existing community or neighborhood character. While the Project may affect one or more of these areas, any impact will be non-existent or small in nature, not arising to a substantive adverse impact. 12. The Project will not create an impact on or material

conflict with existing transportation systems. 13. The Project will not result in any major, adverse, change in the use of either the quantity or type of energy noise, odor, or light. While the Project may affect one or more of these areas, any impact will be non-existent or small in nature, not arising to a substantive adverse impact. 14. The Project will not result in the creation of a hazard to human health. Any impact on human health will be non-existent or small in nature, not arising to a substantial adverse impact. 15. The Project does not involve, and therefore will not result in, a substantial change in the use, or intensity of use, of land including agricultural, open space, or recreational resources, or in its capacity to support such uses. While the Project may affect one or more of these areas, any impact will be non-existent or small in nature, not arising to a substantive adverse impact. 16. The Project will not result in the encouragement or attraction of a large number of people to the site as compared to the number of people that would come absent from the action. 17. The Project will not result in a material demand for other actions, will not result in changes to two or more elements of the environment which together would result in a substantial adverse impact, and will not cumulatively result in a substantial adverse impact when considered with any related actions. 18. The Project will not result in changes to two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment. 19. The Project does not involve two or more related actions undertaken, funded or approved by the District, none of which has or would have a significant impact on the environment, but when considered together cumulatively would meet one or more of the criteria in 6 NYCRR 617.7(c) and result in a substantial adverse impact on the environment. NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the Project is a Type I action within the meaning of 6 NYCRR 617.2(a); and it is further RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the Project; and it is further RESOLVED, that upon consideration of the foregoing, pursuant to 6 NYCRR 617.7, the Board finds and concludes that the Project will not result in any significant adverse impacts to the environment and that no Environmental Impact Statement ("EIS") is required for this Project; and it is further RESOLVED, that the Board hereby issues a Negative Declaration with respect to the Project. RESOLVED, that a copy of this Resolution shall be sent to any involved or Interested agencies.

Motion carried 6-0. Mr. Lawrence absent.

2026 Capital Project Proposition: Motion made by Ms. Dowse, seconded by Mr. Thompson, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SCHALMONT CENTRAL SCHOOL DISTRICT AT ROTTERDAM (the "School District") that a special meeting of the qualified voters of said School District be and the same is hereby called to be held at the High School Gym Foyer, 1 Sabre Drive, Schenectady, New York on Thursday, October 15, 2026 between the hours of 7:00 a.m. and 9:00 p.m. prevailing time (the "Special Vote") for the purpose of voting on the following proposition: Shall the Board of Education of the Schalmont Central School District at Rotterdam be authorized to (1) construct additions to, reconstruct, renovate, improve and demolish various School District buildings, facilities and sites, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings, facilities and sites are to be used and pay incidental costs related thereto, at a maximum estimated cost of not to exceed \$54,329,883, (2) expend such sum for such purposes, including the expenditure of \$7,000,000 from the Capital Reserve Fund, (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education in accordance with Section 416 of the Education Law, taking into account State aid received and the amount expended from the Capital Reserve Fund, and (4) in anticipation of the collection of such tax, issue bonds and notes at one time or from time to time in the principal amount not to exceed \$47,329,883, and levy a tax to pay the interest on said obligations when due? BE IT FURTHER RESOLVED, that the vote shall be by machine or paper ballot, as well as by absentee ballot, early mail ballot and military ballot. The hours during which the polls shall be kept open shall be from 7:00 a.m. to 9:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 9:00 p.m. to cast their ballots. Any person shall be entitled to vote who is: (a) a citizen of the United States, (b) eighteen years of age and (c) a resident within the District for a period of thirty days next preceding the October 15, 2026 vote. The School District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law section 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address; and BE IT FURTHER RESOLVED, that applications for early mail and absentee ballots will be obtainable and accepted by the District Clerk beginning September 21, 2026; completed applications must be received by the District Clerk at least seven (7) days before the Special Vote if the ballot is to be mailed to the voter (October 8, 2026), or the day before the Special Vote, if the ballot is to be delivered personally to the voter (October 15, 2026). Early mail and

absentee ballots must be received by the District Clerk not later than 5:00 PM, prevailing time, on October 15, 2026. A list of persons to whom early mail and absentee ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk during each of the five (5) days prior to the day of the Special Vote, except Saturday (October 10, 2026) and Sunday (October 11, 2026), between the hours of 9:00 a.m. and 4:00 p.m.; and BE IT FURTHER RESOLVED, the Education Law makes special provisions for absentee voting by “permanently disabled” voters of the District and any questions regarding these rights should be directed to the Clerk of the Board; and BE IT FURTHER RESOLVED, the Education Law also makes special provisions for absentee voting for “military” voters of the District. Specifically, the law provides a unique procedure for “military ballots” in school district votes. Whereas early mail and absentee ballot applications and early mail and absentee ballots must be received by the voter by mail or in person, a military voter may elect to receive their absentee ballot application and absentee ballot by mail, email or facsimile. The military voter must, however, return their original military ballot application and military ballot by mail or in person. The Clerk of the Board shall transmit the military voter’s military ballot in accordance with the military voter’s preferred method of transmission not later than twenty-five (25) days before the vote. The Clerk of the Board must then receive the military voter’s military ballot by mail or in person not later than 5:00 p.m. on the day of the vote; and BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish a notice of such meeting in two newspapers of general circulation within the School District, four (4) times within the seven (7) weeks next preceding such School District meeting, the first publication to be at least forty-five (45) days prior to the date of the meeting; and BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

Motion carried 6-0. Mr. Lawrence absent.

Shared Services Agreement/ESY Niskayuna CSD: Motion made by Mr. Thompson, seconded by Ms. Dowse, that the Board of Education approve the shared services agreement between the Niskayuna Central School District and the Schalmont Central School District, for Special Education Services for the 2026-27 extended school year (ESY) program for two (2) students for the period July 6, 2026 through August 14, 2026.

Motion carried 6-0. Mr. Lawrence absent.

Shared Services Agreement/Green Island Union Free SD: Motion made by Ms. Dowse, seconded by Mr. Iyer, that the Board of Education approve the shared services agreement between the Green Island Union Free School District and the Schalmont Central School District, for Special Education Services or programs specified in each student’s individual education Plan and tuition rates are in accordance with the NYSED non-resident tuition rate established by the Commissioner of Education for the period September 1, 2026 through June 30, 2027.

Motion carried 6-0. Mr. Lawrence absent.

Shared Services Agreement/Niskayuna CSD: Motion made by Mrs. Hanson, seconded by Mr. Thopmson, that the Board of Education approve the shared services agreement between the Niskayuna Central School District and the Schalmont Central School District, for Special Education Services or programs specified in each student’s individual education Plan and tuition rates are in accordance with the NYSED non-resident tuition rate established by the Commissioner of Education for the period September 1, 2026 through June 30, 2027.

Motion carried 6-0. Mr. Lawrence absent.

Independent Service Contracts: Motion made by Mrs. Hanson, seconded by Mr. Iyer, that the Board of Education approve the following independent service contracts for the 2026-27 school year:

<u>Independent Contract Provider</u>	<u>Total Estimated Cost</u>
All Language Translations, LLC	\$1,000
Capital Region Tutors	\$10,000
Chelsea Place Psychological Services	\$10,000
Children’s Neuropsychological Services, PLCC	\$20,000
Early Childhood Education Services (ECEC)	\$125,000
EI US, LLC – Learn Well Education	\$5,000
Four Winds Hospitals	\$5,000

Joanne Kennedy, Teacher of the Visually Impaired (TVI) & Orientation & Mobility (O&M) Specialist	\$5,400
Aubrie Lucas, Certified Creative Arts	\$1,800
Vanessa Jones, ASL Interpreter	\$500
SpecializEd Solutions	\$5,700
Mallory Williams, Independent Tutor/Consultant	\$800
The Autism Helper Inc.	\$700
Schenectady County DSS	<u>\$105,000</u>
	\$295,900

Motion carried 6-0. Mr. Lawrence absent.

Private Placement Contracts: Motion made by Mr. Thompson, seconded by Ms. Dowse, that the Board of Education approve the following private placement contracts for the 2026-27 school year:

<u>School</u>	<u># of Students</u>	<u>Total Estimated Cost</u>
Parsons Child & Family Center Neil Hellman School (NHS)	1	\$75,684
Northern Rivers-Northeast Parent & Child Society	1	\$68,894
Oak Hill School	1	\$105,633
Springbrook Residential	1	\$198,318
Wildwood School	2	<u>\$176,982</u>
		\$625,511

Motion carried 6-0. Mr. Lawrence absent.

2026 Summer School Transportation Contract: Motion made by Mrs. Hanson, seconded by Mr. Mau, that the Board of Education approve the transportation contract between the Schalmont Central School District and Melissa Reilly, to transport (1) student to Neil Hellman/Parsons School, at a daily rate of \$63.80/day, from July 13 through August 21, 2026.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract/Neil Hellman/Parsons School: Motion made by Ms. Dowse, seconded by Mrs. Hanson, that the Board of Education approve the transportation contract between the Schalmont Central School District and Melissa Reilly, to transport (1) student to Neil Hellman/Parsons School, at a daily rate of \$63.80/day, from September 10, 2026 through June 27, 2027.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract #1/Schalmont CSD: Motion made by Mr. Thompson, seconded by Mrs. Hanson, that the Board of Education approve the transportation contract for the 2026-27 school year between the Schalmont Central School District and Amazing Grace Transportation, to transport (1) student to Schalmont Central School District, at a rate of \$37,105/year.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract #2/Oak Hill School: Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the transportation contract for the 2026-27 school year between the Schalmont Central School District and Amazing Grace Transportation, to transport (1) student Oak Hill School, at a rate of \$34,960/year.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract #3/Northeast School and Brown School: Motion made by Ms. Dowse, seconded by Mr. Iyer, that the Board of Education approve the transportation contract for the 2026-27 school year between the Schalmont Central School District and Amazing Grace Transportation, to transport (2) students to Northeast School and Brown School, at a rate of \$57,645/year.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract #4/St. Madeleine Sophie School: Motion made by Mr. Mau, seconded by Mrs. Hanson, that the Board of Education approve the transportation contract for the 2026-27 school year between the Schalmont Central School District and Amazing Grace Transportation, to transport (2) students to St. Madeleine Sophie School, at a rate of \$48,060/year.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Transportation Contract #5/Christian Brothers Academy: Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the transportation contract for the 2026-27 school year between the Schalmont Central School District and Amazing Grace Transportation, to transport (4) students to Christian Brothers Academy, at a rate of \$77,400/year.

Motion carried 6-0. Mr. Lawrence absent.

2026-27 Board Committees: Motion made by Mrs. Hanson, seconded by Mr. Iyer, that the Board of Education approve the following committee members for the 2026-27 fiscal year.

<u>Audit Committee:</u>	Ms. Dowse; Mr. Santabarbara; Mr. Thompson
<u>Policy Committee:</u>	Ms. Dowse; Mrs. Hanson; Mr. Mau
<u>Technology Committee:</u>	Mr. Iyer; Mr. Mau
<u>Facilities & Strategic Planning:</u>	Mrs. Hanson; Mr. Lawrence; Mr. Santabarbara

Motion carried 6-0. Mr. Lawrence absent.

BOARD ITEMS

Mr. Santabarbara – Congratulations to all the tenures. Lots of exciting things to come with the Capital Project.
Mr. Mau – Congratulations to all and thank you to all who came out to support the tenures.

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Mr. Mau, that the August 17, 2026 meeting of the Board of Education be adjourned at 7:50 PM.

Motion carried 6-0. Mr. Lawrence absent.

Respectfully submitted,

Rachael France
Clerk of the Board

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education

Tuesday, August 25, 2026; 7:45 AM; District Office Conference Room

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:53 AM.

Members Present

Mr. David Lawrence, Vice President
Mrs. Jean Hanson
Mr. Kyrish Iyer
Mr. William Mau

Members Absent

Mr. Angelo Santabarbara
Ms. Patricia Dowse
Mr. Kevin Thompson

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Ms. Rachael France, Executive Treasurer

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – Motion made by Mrs. Hanson, seconded by Mr. Iyer, that the agenda for the August 25, 2026 meeting of the Schalmont Board of Education be approved.

CONSENT AGENDA – Motion made by, Mr. Iyer, seconded by Mr. Mau, hat the consent agenda consisting of the following item be approved:

✓ Personnel Matters

• **Instructional Personnel Matters**

Full-Time Probationary Appointment

Name: Jessica Stanton
Positon: Art Teacher/Jefferson; 1.0 FTE
Effective: September 14, 2026
Tenure Area: Art
Probation: 3-years; July 1, 2026 through June 30, 2029
Step: 16-MA (*per STA Agreement*)

Appointment

Name: Colleen Sieme
Position: Art Teacher/Jefferson
FTE: 1.0 FTE
Effective: August 25, 2025 through September 30, 2026
Step: 15-MA (*per diem*)(*per STA Agreement*)

Resignation

Elizabeth Popolizio-Koutsakis, Art Teacher, Jefferson Elem., effective August 31, 2026

Motion carried 4-3. Mr. Santabarbara, Ms. Dowse and Mr. Thompson absent.

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Mr. Iyer, that the August 25, 2026 special meeting of the Board of Education be adjourned to at 7:55 AM.

Motion carried 4-3. Mr. Santabarbara, Ms. Dowse and Mr. Thompson absent.

Respectfully submitted,

Rachael France
Clerk of the Board

TREASURER REPORT JULY & AUGUST 2026

Submitted by:
Rachael France

MONTHLY FINANCE 7/1/2026 - 7/31/2026							
	Capital Fund Checking 4085	Federal Checking 4093	General Checking 4089	General Tax Account 6864	School Lunch Checking 4077	Payroll Account 4107	
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209	
	102.03	182.39	14,423,344.73	1,419.67	1,482,051.10	-	
Add:							
Receipts By Source:							
Real Property Taxes/PILOTS				-			
Cafeteria Sales							
State & Federal Aid			878,925.32		87,922.00		
Transfers In		200.00				2,923,671.47	
Interest Earnings	10.50	0.69	38,656.98	4.01	4,357.71	751.28	
Non Resident Tuition							
Miscellaneous			20,170.41		426.50		
Continuing Education							
Admissions							
Insurance (Cobra, Amsure)			105,453.44				
Total Receipts	10.50	200.69	1,043,206.15	4.01	92,706.21	2,924,422.75	
Less:							
Disbursements:							
Check		162.98	5,201,626.28				
Wire transfers - Payroll/Other			89,194.74			2,923,671.47	
Wire transfer - Anthem/Sales Tx			89,247.39				
Internal Transfer & TB as of 6/30/2026		0.69	14,519,006.73			751.28	
Total Disbursements	-	163.67	19,859,075.14	-	-	2,924,422.75	
Available Cash Balance At EoM	112.53	219.41	(4,392,524.26)	1,423.68	1,574,757.31	-	
Bank Reconciliation							
Bank Balance	112.53	182.39	11,525,360.51	1,423.68	1,574,796.57	46,584.30	
Deposits in Transit		200.00	-				
Outstanding Checks		(162.98)	(1,494,340.04)		(39.26)	(46,584.30)	
Adjustments			(14,423,544.73)				
Book Balance	112.53	219.41	(4,392,524.26)	1,423.68	1,574,757.31	-	
	-	-	-	-	-	-	
Other Investment Accounts:							
			General Fund				
			Savings Accounts				
Opening balance		15,504,634.41	432.92	6,194,192.92			
Add:							
Transfers In							
Interest Earnings		43,784.67	1.19	18,748.13			
Total Receipts		43,784.67	1.19	18,748.13			
Less:							
Transfers Out							
Available Cash Balance At End of Month		15,548,419.08	434.11	6,212,941.05			
Account Code:		A203F	A203I	(RY CLASS) A203			
I certify that the above balances are in agreement with the bank statements, as reconciled. District Treasurer Date 7/22/2026							

SCHALMONT CSD



Trial Balance Report From 7/1/2026 - 7/31/2026

Account	Description	Debits	Credits	Balance	
A 200	CASH IN CHECKING	1,071,042.41	5,463,566.67	4,392,524.26	CR
A 200-DB	General Fund Debit Card Account	7,540.04	6,614.34	925.70	
A 200TAX	CASH TAX ACCOUNT	4.01	0.00	4.01	
A 203	NYCLASS ACCOUNT	18,748.13	0.00	18,748.13	
A 203F	NBT MMA	43,784.67	0.00	43,784.67	
A 203I	NBT - ICS Promontory	1.19	0.00	1.19	
A 380	ACCOUNTS RECEIVABLE	0.00	92,320.69	92,320.69	CR
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	72,218.99	14,352.75	57,866.24	
A 391	DUE FROM OTHER FUNDS	117,557.44	27,836.26	89,721.18	
A 440	DUE FROM OTHER GOVERNMENTS	0.00	266,787.82	266,787.82	CR
A 510	ESTIMATED REVENUE	61,854,952.00	0.00	61,854,952.00	
A 521	ENCUMBRANCES	55,139,759.24	4,438,190.80	50,701,568.44	
A 522	EXPENDITURES	4,853,680.83	15,327.58	4,838,353.25	
A 599	APPROPRIATED FUND BALANCE	941,968.34	0.00	941,968.34	
A 600	ACCOUNTS PAYABLE	370,273.73	0.00	370,273.73	
A 601	ACCRUED LIABILITIES	97,031.00	0.00	97,031.00	
A 630	DUE TO OTHER FUNDS	28,036.26	612,137.50	584,101.24	CR
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	1,953.85	1,953.85	CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	397.45	397.45	CR
A 726FICA	FICA TAX	76,144.14	77,821.92	1,677.78	CR
A 726MED	MEDICARE TAX	17,807.92	17,918.82	110.90	CR
A 750NYS	NYS COLLEGE SAVINGS PROGRAM	650.00	816.00	166.00	CR
A 821	RESERVE FOR ENCUMBRANCES	4,438,190.80	54,962,513.05	50,524,322.25	CR
A 85NYSUT	NYSUT - BENEFIT TRUST	0.00	19.22	19.22	CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	97,031.00	0.00	97,031.00	
A 909	FUND BALANCE, UNRESERVED	0.00	274,277.19	274,277.19	CR
A 960	APPROPRIATIONS	0.00	62,796,920.34	62,796,920.34	CR
A 980	REVENUES	0.00	176,649.89	176,649.89	CR
A Fund Totals:		129,246,422.14	129,246,422.14	0.00	
C 200	CASH IN CHECKING	1,574,757.31	0.00	1,574,757.31	
C 410	STATE & FEDERAL AID RECEIVABLE	155,703.00	87,922.00	67,781.00	
C 445	INVENTORY OF MAT'L & SUPPLIES	2,391.71	0.00	2,391.71	
C 446	FOOD INVENTORY	29,259.09	0.00	29,259.09	
C 510	ESTIMATED REVENUE	1,400,000.00	0.00	1,400,000.00	
C 521	ENCUMBRANCES	895,484.52	0.00	895,484.52	
C 599	APPROPRIATED FUND BALANCE	92,671.65	0.00	92,671.65	
C 630	DUE TO OTHER FUNDS	0.00	974,409.48	974,409.48	CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	214.88	214.88	CR
C 806	NONSPENDABLE FUND BALANCE	0.00	31,185.12	31,185.12	CR
C 821	RESERVE FOR ENCUMBRANCES	0.00	895,484.52	895,484.52	CR
C 909	FUND BALANCE, UNRESERVED	0.00	664,021.92	664,021.92	CR
C 960	APPROPRIATIONS	0.00	1,492,671.65	1,492,671.65	CR
C 980	REVENUES	0.00	4,357.71	4,357.71	CR
C Fund Totals:		4,150,267.28	4,150,267.28	0.00	
F 200	CASH IN CHECKING	28,218.65	27,999.24	219.41	
F 391	DUE FROM OTHER FUNDS	524,215.50	28,036.26	496,179.24	

SCHALMONT CSD

Trial Balance Report From 7/1/2026 - 7/31/2026



Account	Description	Debits	Credits	Balance
F 410	STATE & FEDERAL AID RECEIVABLE	681,311.94	524,215.50	157,096.44
F 510	ESTIMATED REVENUE	356,401.00	0.00	356,401.00
F 521	ENCUMBRANCES	796,708.55	244,151.64	552,556.91
F 522	EXPENDITURES	29,787.92	0.00	29,787.92
F 630	DUE TO OTHER FUNDS	27,836.26	617,878.66	590,042.40 CR
F 821	RESERVE FOR ENCUMBRANCES	244,151.64	796,708.55	552,556.91 CR
F 909	FUND BALANCE, UNRESERVED	0.00	83,145.48	83,145.48 CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13	10,095.13 CR
F 960	APPROPRIATIONS	0.00	356,401.00	356,401.00 CR
F Fund Totals:		2,688,631.46	2,688,631.46	0.00
H 200	CASH IN CHECKING	112.53	0.00	112.53
H 410	STATE & FEDERAL AID RECEIVABLE	182,036.40	0.00	182,036.40
H 630	DUE TO OTHER FUNDS	0.00	40,932.28	40,932.28 CR
H 909	FUND BALANCE, UNRESERVED	0.00	141,216.65	141,216.65 CR
H Fund Totals:		182,148.93	182,148.93	0.00
Grand Totals:		136,267,469.81	136,267,469.81	0.00

SCHALMONT CSD



Trial Balance Report From 7/1/2026 - 7/31/2026

Account	Description	Debits	Credits	Balance
HSEC 200	CASH IN CHECKING	65,588.16	0.00	65,588.16
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	34.04	34.04 CR
HSEC 700	Interest Earned	0.00	409.77	409.77 CR
HSEC 830	BAND FUND	0.00	1,375.54	1,375.54 CR
HSEC 832	YEARBOOK	0.00	19,912.97	19,912.97 CR
HSEC 833	CHOIR	0.00	236.90	236.90 CR
HSEC 834	INTERNATIONAL CLUB	0.00	823.95	823.95 CR
HSEC 835	KEY CLUB	0.00	497.54	497.54 CR
HSEC 836	NATIONAL HONOR SOCIETY	0.00	629.24	629.24 CR
HSEC 837	SADD	0.00	311.99	311.99 CR
HSEC 838	SKI CLUB	0.00	251.50	251.50 CR
HSEC 839	STUDENT COUNCIL	0.00	3,205.67	3,205.67 CR
HSEC 841	NSHS	0.00	991.01	991.01 CR
HSEC 842	NAHS	0.00	105.38	105.38 CR
HSEC 843	ECC	0.00	527.80	527.80 CR
HSEC 844	DRAMA	0.00	9,304.02	9,304.02 CR
HSEC 845	ENGLISH HONOR SOCIETY	0.00	1,402.24	1,402.24 CR
HSEC 848	GSA/FUSION	0.00	808.46	808.46 CR
HSEC 872	MASTERMINDS	0.00	435.33	435.33 CR
HSEC 879	Class of 2026	0.00	220.30	220.30 CR
HSEC 880	Class of 2027	0.00	10,945.80	10,945.80 CR
HSEC 881	Class of 2028	0.00	8,202.20	8,202.20 CR
HSEC 882	Class of 2029	0.00	3,932.07	3,932.07 CR
HSEC 883	YOUNG ENTREPRENEURS	0.00	657.97	657.97 CR
HSEC 884	SPANISH CLUB	0.00	66.47	66.47 CR
HSEC 885	MARCHING BAND	0.00	300.00	300.00 CR
HSEC Fund Totals:		65,588.16	65,588.16	0.00
MSEC 200	CASH IN CHECKING	35,459.57	0.00	35,459.57
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	635.11	635.11 CR
MSEC 700	Interest Earned	0.00	1,128.06	1,128.06 CR
MSEC 830	SCHOOL STORE	0.00	2,081.25	2,081.25 CR
MSEC 831	YEARBOOK	0.00	6,776.75	6,776.75 CR
MSEC 833	SABRE SERVICE CLUB	0.00	274.55	274.55 CR
MSEC 834	STUDENT COUNCIL	0.00	5,331.82	5,331.82 CR
MSEC 835	GRADE 6	0.00	0.59	0.59 CR
MSEC 836	GRADE 7	0.00	254.37	254.37 CR
MSEC 838	GRADE 8	0.00	42.00	42.00 CR
MSEC 841	LIBRARY	0.00	6,597.07	6,597.07 CR
MSEC 842	ENVIRONMENTAL CLUB	0.00	1,870.22	1,870.22 CR
MSEC 843	SABRE NATION - STUDY CIRCLE	0.00	536.49	536.49 CR
MSEC 844	ENGINEERING CLUB	0.00	1,270.04	1,270.04 CR
MSEC 845	SABRE CAFE	0.00	1,831.15	1,831.15 CR
MSEC 846	NATIONAL JUNIOR HS	0.00	159.10	159.10 CR
MSEC 847	MS DRAMA CLUB	0.00	6,671.00	6,671.00 CR
MSEC Fund Totals:		35,459.57	35,459.57	0.00
Grand Totals:		101,047.73	101,047.73	0.00

8/1/2026- 8/31/2026

	Capital Fund Checking	Federal Checking	General Checking	General Tax Account	School Lunch Checking	Payroll Account
	4085	4093	4069	6854	4077	4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
	112.53	219.41	10,030,820.47	1,423.68	1,574,757.31	-
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS				-		
Cafeteria Sales			762,545.11		67,781.00	
State & Federal Aid		900.00	32,950.93			416,977.32
Transfers In	0.32	1.36	28,983.19	4.02	4,619.29	134.32
Interest Earnings			65,070.02		30.00	
Non Resident Tuition						
Miscellaneous						
Continuing Education						
Admissions			117,700.20			
Insurance (Cobra, Amsure)			1,007,249.45	4.02	72,430.29	417,111.64
Total Receipts	0.32	901.36	1,007,249.45	4.02	72,430.29	417,111.64
Less:						
Disbursements:						
Check		798.66	1,037,513.30		638.15	416,977.32
Wire transfers - Payroll/Other			33,205.03			
Wire transfer - Anthem/Sales Tx			98,299.79			
Internal Transfer & TB as of 6/30/2026		1.36	14,423,344.73			134.32
Total Disbursements	-	800.02	15,592,362.85	-	638.15	417,111.64
Available Cash Balance At EoM	112.85	320.75	(4,554,292.93)	1,427.70	1,646,549.45	-
Bank Reconciliation						
Bank Balance	112.85	320.75	9,894,767.24	1,427.70	1,646,561.46	12,405.74
Deposits in Transit		-	-			
Outstanding Checks		-	(25,715.44)		(12.01)	(12,405.74)
Adjustments			(14,423,344.73)			
Book Balance	112.85	320.75	(4,554,292.93)	1,427.70	1,646,549.45	-
	-	-	-	-	-	-
Other Investment Accounts:						
	General Fund Savings Accounts					
Opening balance		15,548,419.08	434.11	6,212,941.05		
Add:						
Transfers In		43,908.31	1.19	18,909.80		
Interest Earnings		43,908.31	1.19	18,909.80		
Total Receipts						
Less:						
Transfers Out						
Available Cash Balance At End of Month		15,592,327.39	435.30	6,231,850.85		
Account Code:		A203F	A203J	(NY CLASS) A203		
I certify that the above balances are in agreement with the bank statements, as reconciled.				District Treasurer	Date	9/3/2026

SCHALMONT CSD



Trial Balance Report From 7/1/2026 - 8/31/2026

Account	Description	Debits	Credits	Balance	
A 200	CASH IN CHECKING	2,182,506.98	6,736,799.91	4,554,292.93	CR
A 200-DB	General Fund Debit Card Account	7,540.06	6,689.30	850.76	
A 200TAX	CASH TAX ACCOUNT	8.03	0.00	8.03	
A 203	NYCLASS ACCOUNT	37,657.93	0.00	37,657.93	
A 203F	NBT MMA	87,692.98	0.00	87,692.98	
A 203I	NBT - ICS Promontory	2.38	0.00	2.38	
A 380	ACCOUNTS RECEIVABLE	0.00	92,320.69	92,320.69	CR
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	74,904.30	76,384.48	1,480.18	CR
A 391	DUE FROM OTHER FUNDS	254,498.19	97,041.59	157,456.60	
A 410	STATE & FEDERAL AID RECEIVABLE	0.00	447,544.70	447,544.70	CR
A 440	DUE FROM OTHER GOVERNMENTS	0.00	266,787.82	266,787.82	CR
A 510	ESTIMATED REVENUE	61,854,952.00	0.00	61,854,952.00	
A 521	ENCUMBRANCES	57,349,625.63	5,377,504.72	51,972,120.91	
A 522	EXPENDITURES	5,906,628.34	75,681.67	5,830,946.67	
A 599	APPROPRIATED FUND BALANCE	941,968.34	0.00	941,968.34	
A 600	ACCOUNTS PAYABLE	386,836.51	0.00	386,836.51	
A 601	ACCRUED LIABILITIES	97,031.00	0.00	97,031.00	
A 630	DUE TO OTHER FUNDS	97,495.69	866,604.62	769,108.93	CR
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	4,702.63	4,702.63	CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	489.64	489.64	CR
A 726FICA	FICA TAX	144,629.28	146,307.06	1,677.78	CR
A 726MED	MEDICARE TAX	33,824.90	33,935.80	110.90	CR
A 750NYS	NYS COLLEGE SAVINGS PROGRAM	818.00	984.00	166.00	CR
A 821	RESERVE FOR ENCUMBRANCES	5,377,504.72	57,172,379.44	51,794,874.72	CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	97,031.00	0.00	97,031.00	
A 909	FUND BALANCE, UNRESERVED	0.00	274,277.19	274,277.19	CR
A 960	APPROPRIATIONS	0.00	62,796,920.34	62,796,920.34	CR
A 980	REVENUES	0.00	459,800.66	459,800.66	CR
A Fund Totals:		134,933,156.26	134,933,156.26	0.00	
C 200	CASH IN CHECKING	1,647,187.60	638.15	1,646,549.45	
C 445	INVENTORY OF MAT'L & SUPPLIES	2,391.71	0.00	2,391.71	
C 446	FOOD INVENTORY	29,259.09	0.00	29,259.09	
C 510	ESTIMATED REVENUE	1,400,000.00	0.00	1,400,000.00	
C 521	ENCUMBRANCES	957,931.14	600.00	957,331.14	
C 522	EXPENDITURES	645.90	0.00	645.90	
C 599	APPROPRIATED FUND BALANCE	92,671.65	0.00	92,671.65	
C 630	DUE TO OTHER FUNDS	645.90	975,009.48	974,363.58	CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	214.88	214.88	CR
C 726FICA	FICA TAX	0.00	37.20	37.20	CR
C 726MED	MEDICARE TAX	0.00	8.70	8.70	CR
C 806	NONSPENDABLE FUND BALANCE	0.00	31,185.12	31,185.12	CR
C 821	RESERVE FOR ENCUMBRANCES	600.00	957,931.14	957,331.14	CR
C 909	FUND BALANCE, UNRESERVED	0.00	664,021.92	664,021.92	CR
C 960	APPROPRIATIONS	0.00	1,492,671.65	1,492,671.65	CR
C 980	REVENUES	-7.75	9,007.00	9,014.75	CR
C Fund Totals:		4,131,325.24	4,131,325.24	0.00	

SCHALMONT CSD

Trial Balance Report From 7/1/2026 - 8/31/2026



Account	Description	Debits	Credits	Balance
F 200	CASH IN CHECKING	97,678.08	97,357.33	320.75
F 391	DUE FROM OTHER FUNDS	710,901.62	97,495.69	613,405.93
F 410	STATE & FEDERAL AID RECEIVABLE	681,311.94	710,901.62	29,589.68 CR
F 510	ESTIMATED REVENUE	356,401.00	0.00	356,401.00
F 521	ENCUMBRANCES	798,736.13	247,060.24	551,675.89
F 522	EXPENDITURES	99,146.01	0.00	99,146.01
F 630	DUE TO OTHER FUNDS	96,395.69	686,438.09	590,042.40 CR
F 821	RESERVE FOR ENCUMBRANCES	247,060.24	798,736.13	551,675.89 CR
F 909	FUND BALANCE, UNRESERVED	0.00	83,145.48	83,145.48 CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13	10,095.13 CR
F 960	APPROPRIATIONS	0.00	356,401.00	356,401.00 CR
F Fund Totals:		3,087,630.71	3,087,630.71	0.00
H 200	CASH IN CHECKING	112.85	0.00	112.85
H 410	STATE & FEDERAL AID RECEIVABLE	182,036.40	0.00	182,036.40
H 630	DUE TO OTHER FUNDS	0.00	40,932.60	40,932.60 CR
H 909	FUND BALANCE, UNRESERVED	0.00	141,216.65	141,216.65 CR
H Fund Totals:		182,149.25	182,149.25	0.00
Grand Totals:		142,334,261.46	142,334,261.46	0.00

SCHALMONT CSD



Trial Balance Report From 7/1/2026 - 8/31/2026

Account	Description	Debits	Credits	Balance
HSEC 200	CASH IN CHECKING	65,773.87	0.00	65,773.87
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	34.04	34.04 CR
HSEC 700	Interest Earned	0.00	595.48	595.48 CR
HSEC 830	BAND FUND	0.00	1,375.54	1,375.54 CR
HSEC 832	YEARBOOK	0.00	19,912.97	19,912.97 CR
HSEC 833	CHOIR	0.00	236.90	236.90 CR
HSEC 834	INTERNATIONAL CLUB	0.00	823.95	823.95 CR
HSEC 835	KEY CLUB	0.00	497.54	497.54 CR
HSEC 836	NATIONAL HONOR SOCIETY	0.00	629.24	629.24 CR
HSEC 837	SADD	0.00	311.99	311.99 CR
HSEC 838	SKI CLUB	0.00	251.50	251.50 CR
HSEC 839	STUDENT COUNCIL	0.00	3,205.67	3,205.67 CR
HSEC 841	NSHS	0.00	991.01	991.01 CR
HSEC 842	NAHS	0.00	105.38	105.38 CR
HSEC 843	ECC	0.00	527.80	527.80 CR
HSEC 844	DRAMA	0.00	9,304.02	9,304.02 CR
HSEC 845	ENGLISH HONOR SOCIETY	0.00	1,402.24	1,402.24 CR
HSEC 848	GSA/FUSION	0.00	808.46	808.46 CR
HSEC 872	MASTERMINDS	0.00	435.33	435.33 CR
HSEC 879	Class of 2026	0.00	220.30	220.30 CR
HSEC 880	Class of 2027	0.00	10,945.80	10,945.80 CR
HSEC 881	Class of 2028	0.00	8,202.20	8,202.20 CR
HSEC 882	Class of 2029	0.00	3,932.07	3,932.07 CR
HSEC 883	YOUNG ENTREPRENEURS	0.00	657.97	657.97 CR
HSEC 884	SPANISH CLUB	0.00	66.47	66.47 CR
HSEC 885	MARCHING BAND	0.00	300.00	300.00 CR
HSEC Fund Totals:		65,773.87	65,773.87	0.00
MSEC 200	CASH IN CHECKING	36,471.13	1,051.16	35,419.97
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	635.11	635.11 CR
MSEC 700	Interest Earned	0.00	1,228.62	1,228.62 CR
MSEC 830	SCHOOL STORE	0.00	2,081.25	2,081.25 CR
MSEC 831	YEARBOOK	0.00	6,776.75	6,776.75 CR
MSEC 833	SABRE SERVICE CLUB	0.00	274.55	274.55 CR
MSEC 834	STUDENT COUNCIL	0.00	5,331.82	5,331.82 CR
MSEC 835	GRADE 6	0.00	0.59	0.59 CR
MSEC 836	GRADE 7	0.00	254.37	254.37 CR
MSEC 837	GRADE 8 DOWN	51.16	0.00	51.16
MSEC 838	GRADE 8	0.00	42.00	42.00 CR
MSEC 841	LIBRARY	0.00	6,597.07	6,597.07 CR
MSEC 842	ENVIRONMENTAL CLUB	0.00	1,870.22	1,870.22 CR
MSEC 843	SABRE NATION - STUDY CIRCLE	0.00	536.49	536.49 CR
MSEC 844	ENGINEERING CLUB	0.00	1,270.04	1,270.04 CR
MSEC 845	SABRE CAFE	0.00	1,831.15	1,831.15 CR
MSEC 846	NATIONAL JUNIOR HS	0.00	159.10	159.10 CR
MSEC 847	MS DRAMA CLUB	1,000.00	7,582.00	6,582.00 CR
MSEC Fund Totals:		37,522.29	37,522.29	0.00

SCHALMONT CSD

Trial Balance Report From 7/1/2026 - 8/31/2026



Account	Description	Debits	Credits	Balance
Grand Totals:		103,296.16	103,296.16	0.00



Schalmont
CENTRAL SCHOOL DISTRICT

District Office

4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services
DATE: September 10, 2026
RE: Agenda Items for September 14, 2026 Board Meeting: CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
July 8, 2026 (CPSE)	1
August 4, 2026 (CPSE)	5
August 13, 2026 (SHS)	1
August 17, 2026 (PP*, JES)	2
August 18, 2026 (SHS)	1

*Schalmont CSD student attending a private placement (PP) outside of the District

SCHALMONT CENTRAL SCHOOL DISTRICT

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Page 1 of 2

(X) Required
() Local
() Notice

NON-DISCRIMINATION AND EQUAL OPPORTUNITY

The Board of Education, its officers and employees, shall not discriminate in its programs and activities on the basis of legally protected classes, such as, but not limited to: race, color, national origin, creed, religion, marital status, sex (including pregnancy, childbirth, or related medical condition), age, sexual orientation, disability (physical or mental), predisposing genetic characteristic, military work or status, domestic violence victim status, or use of a guide dog, hearing dog, or service dog, as applicable. Further, its officers and employees shall not discriminate against students on the basis of actual or perceived race, color, body type, national origin, ethnic group, religion, religious practice, disability, sex; sexual orientation, or gender, gender identity and expression. The district will provide notice of this policy in accordance with federal and state law and regulation. The District will follow the guidance from the State Education Department on creating a safe, supportive, and affirming school environment for all.

Employees also have protections under state law against discrimination on the basis of their familial status reproductive healthcare decisions (their own or their dependents) and certain prior criminal history.

This policy of nondiscrimination includes access by students to educational programs, counseling services for students, course offerings, and student activities, as well as recruitment and appointment of employees and employment pay, benefits, advancement and/or terminations.

A finding that an individual has engaged in conduct in violation of this policy may result in disciplinary action and/or filing of a report with third parties in the manner prescribed by the district code of conduct, the law or applicable contract.

Nothing in this policy shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction or activity based on a person's gender that would be permissible under the law, or to prohibit, as discrimination based on disability, actions that would be permissible under the law.

Annual Notification

At the beginning of each school year, the district shall publish a notice of the established grievance procedures for resolving complaints of discrimination to parents/guardians, employees, students and the community. The public notice shall:

1. inform parents/guardian, employees, students and the community that education programs, including but not limited to vocational programs, are offered without regard to actual or perceived race, color, body type, national origin, ethnic group, religion, religious practice, disability, sex; sexual orientation, or gender (including gender identity and expression);
2. provide the name, address and telephone number of the person designated to coordinate activities concerning discrimination; and
3. be included in announcements, bulletins, catalogues, and applications made available by the district.

The Director of Instructional Support Services and/or the School Business Administrator have been designated to handle inquiries regarding the district's non-discrimination policies. Contact information for the Equal Opportunity Coordinator is available on the district's website. Complaints of sexual harassment or discrimination are covered by policy 0110. Complaints of discrimination and harassment by students are also addressed by policy 0115.

All complainants and those who participate in the investigation of a complaint in conformity with state law and district policies, who have acted reasonably and in good faith, have the right to be free from retaliation of any kind.

The Board authorizes the Superintendent of Schools to establish such rules, regulations and procedures necessary to implement and maintain this policy.

Cross-ref: 0110, Sexual Harassment
 9140.1, Staff Complaints and Grievances

Ref: Age Discrimination in Employment Act of 1967 29 U.S.C. §§621 *et seq.*
 Americans with Disabilities Act, 42 U.S.C. §§12101 *et seq.*
 Title VI, Civil Rights Act of 1964, 42 U.S.C. §§2000d *et seq.* (nondiscrimination based on race, color, and national origin in federally assisted programs)
 Title VII, Civil Rights Act of 1964, 42 U.S.C. §§2000e *et seq.* (nondiscrimination based on race, color, and national origin in employment)
 Title IX, Education Amendments of 1972, 20 U.S.C. §§1681 *et seq.* (nondiscrimination based on sex)
 §504, Rehabilitation Act of 1973, 29 U.S.C. §794
 Individuals with Disabilities Education Law, 20 U.S.C. §§1400 *et seq.*
 Genetic Information Nondiscrimination Act of 2008 P.L. 110-233
 34 C.F.R. §§ 100.6; 104.8; 106.9; 110.25
 Executive Law §§290 *et seq.* (New York State Human Rights Law)
 Education Law §§10-18 (The Dignity for All Students Act)
 Education Law §§313(3); 3201; 3201-a
 ADA Best Practices Tool Kit for State and Local Governments, Website Accessibility Under Title II of the ADA (see Chapter 5 and Chapter 5 Addendum checklist),
 www.ada.gov/pcatoolkit/toolkitmain.htm

Adoption date:

(X) Required

(x) Local

(x) Notice

TIMEOUT AND PHYSICAL RESTRAINT (ALL STUDENTS)

The Board of Education recognizes that sometimes students exhibit behaviors that impede learning and pose concern for the physical safety of themselves or others.

As required by state regulations, the district will utilize positive, proactive, evidence- and researched-based strategies through a multi-tiered system of supports, to reduce the occurrence of challenging behaviors, eliminate the need to the use of timeout and physical restraint, and improve school climate and the safety of all students. Such strategies will include intervention and prevention procedures and de-escalation techniques. However, these strategies may not always be effective in keeping the students and staff safe.

Pursuant to state regulations 8 NYCRR §19.5, timeout and physical restraint will not be used as discipline or punishment, retaliation, or as a substitute for positive, proactive intervention strategies that are designed to change, replace, modify, or eliminate a targeted behavior. Physical restraint may only be used when:

1. Other less restrictive and intrusive interventions and de-escalation techniques would not prevent imminent danger of serious physical harm to the student or others;
2. There is no known medical contraindication to its use on the student; and
3. School staff using such interventions have been trained in its safe and appropriate application, as required by state regulations.

The Superintendent is directed to establish administrative regulations to implement this policy and communicate and document as appropriate to the community.

I. Prohibited Actions

District teachers, administrators, officers, employees, or agent may not use corporal punishment, mechanical restraint and other aversive interventions, against a student.

II. Annual Reporting

District staff must report all allegations of corporal punishment, mechanical restraint and other aversive interventions, prone physical restraint, or seclusion to the Superintendent

III. Public Availability and Posting of Policy

This policy and accompanying administrative regulation will be made publicly available for review at the District administrative offices, at each school building, and posted on the district's website.

Ref: Education Law §4402(9)
8 NYCRR §§19.5; 200.22

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

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Page 1 of 2

☒ Required
☐ Local
☒ Notice

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING

The Board of Education recognizes that because of their sustained contact with school-aged children, employees are in an excellent position to identify abused, maltreated or neglected children and refer them for treatment and protection. The Board further recognizes the specific dictates of law which require school officials to report suspected instances of child abuse, maltreatment (which includes neglect) in a domestic setting.

The purpose of mandatory reporting is to identify suspected abused and maltreated children as soon as possible, so that such children determined to be abused or maltreated can be protected from further harm and, where appropriate, can be offered services to assist them and their families.

School officials, who have reasonable cause to know or suspect that a child has been subjected to abuse or maltreatment, must immediately report this to the New York State Central Register for Child Abuse and Maltreatment (Central Register), as required by law. No conditions may be imposed which limit their responsibility to report. A school official is defined as:

- Teacher
- School Counselor
- Psychologist
- Nurse
- Social Worker
- Full or part-time paid athletic coach
- Athletic Trainer
- Administrator
- Any school personnel required to hold a teaching or administrative license or certificate.

The school official will also report the matter to the Building Principal.

The report must be made by telephone, video conference or email on a form supplied by the Commissioner of Social Services. A written report must be made within forty-eight hours to the appropriate local child protective service, and to the statewide Central Register.

School employees who are not school officials, as defined above, but who have reasonable cause to know or suspect that a child has been subjected to abuse or maltreatment are encouraged to report to the Central Register. However, the school employee must report the matter to the Building Principal. If the matter has not yet been reported to the Central Register, the Building Principal must make the report, in accordance with state law. In being required to file such report, the Building Principal does not have discretion.

School employees or officials may not contact the child's family or any other person to determine the cause of the suspected abuse or maltreatment. It is not the responsibility of the school official or employee to prove that the child has been abused or maltreated.

Any school official or employee who has cause to suspect that the death of any child is a result of child abuse or maltreatment must report that fact to the appropriate medical examiner or coroner.

In accordance with the law, any school official who fails to report an instance of suspected child abuse or maltreatment may be guilty of a Class A misdemeanor and may be held liable for the damages caused by the failure to report. The law grants immunity to persons who, in good faith, report instances of child abuse from any liability.

School employees will not be subject to retaliatory action, as defined in state law, as a result of making a report when they reasonably suspect that a child has been abused or maltreated.

The Board recognizes that knowingly reporting a false claim of child abuse is a violation of state law and this policy acknowledges that it is a crime to do so.

School District Relationship with Local Social Service District

The school district will cooperate to the extent possible with authorized child protective services workers in investigations of alleged child abuse. The Superintendent, or designee, will represent the district when collaborating with local social service agencies to address instances of abuse or maltreatment, and in the development of policy and procedures regarding abuse or maltreatment (including educational neglect).

Child Protective Services Investigations

All requests by child protective services to interview a student on school property must be made directly to Principal or designee. Child protective service workers and any associated multi-disciplinary team members must comply with the district's procedures for visitors, provide identification, and identify the child (ren) to be interviewed.

The Principal or designee will decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if they were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent/guardian's consent.

Training Program and Dissemination of Information

The school district will maintain an ongoing training program for all current and new school officials which will address the identification (i.e., signs and indicators) and reporting of child abuse, maltreatment, and neglect, including the legal implications of reporting and not reporting. Attendance at sessions of this training program is required of all school officials. Attendance records will be kept, and notations will be made in personnel files as to the dates of attendance.

The Superintendent will develop, with input from appropriate personnel, a plan for implementation of such a training program. In addition, the policy and regulations will be included in all employee handbooks and distributed annually to all school officials who are not covered under existing handbooks. The Superintendent will prepare and implement all regulations as are necessary to accomplish the intent of this policy

As required by state law and regulation, the district will publicize the toll-free number for reporting child abuse and neglect to the Central Register (800-342-3720), and directions for accessing the NYS Office of Children and Family Services website (<http://ocfs.ny.gov/main/cps/>), in both English and Spanish.

Adoption date:

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING

New York State Law (Child Protective Service Act of 1973, as amended) provides for reporting of suspected cases of child abuse by school officials. These regulations are designed to implement this law within the district and to help protect students from the harmful effects of child abuse.

Definitions

The definition of child abuse and maltreatment is established by law.

Abused Child, according to Social Services Law and the Family Court Act, is a child less than 18 years of age whose parent/guardian or other person legally responsible for their care:

- a. inflicts or allows to be inflicted upon such child physical injury by other than accidental means which causes or creates a substantial risk of death, or serious or protracted disfigurement, or protracted impairment of physical or emotional health or protracted loss or impairment of the function of any bodily organ; or
- b. creates or allows to be created a substantial risk of physical injury to such a child by other than accidental means which would be likely to cause death or serious or protracted disfigurement, or protracted impairment of physical or emotional health, or protracted loss or impairment of the function of any bodily organ; or
- c. commits, or allows to be committed, a sex offense against such child, as defined in the penal law, provided, however, that the corroboration requirements contained therein shall not apply to proceedings under this article.

Neglected or maltreated child, according to the Family Court Act, is a child less than 18 years of age:

- a. whose physical, mental, or emotional condition has been impaired or is in danger of becoming impaired as a result of the failure of the parent/guardian or other person legally responsible for their care to exercise a minimum degree of care:
 - (1) in supplying the child with adequate food, clothing, shelter, or education in accordance with provisions of Part One, Article 65 of the Education Law, or medical, dental, optometrical or surgical care though financially able to do so or offered financial or other reasonable means to do so; or

In order for a report of educational neglect to be accepted, three elements need to be established:

- a. Excessive absence from school by the child
 - b. Reasonable cause to suspect that the parent/guardian is aware or should have been aware of the excessive absenteeism and the parent/guardian has contributed to the problem or is failing to take steps to effectively address the problem, and;
 - c. Reasonable cause to suspect educational impairment or harm to the child or imminent danger of such impairment or harm.
- (2) in providing the child with proper supervision or guardianship, by unreasonably inflicting or allowing to be inflicted harm, or a substantial risk thereof, including the infliction of excessive corporal punishment; or by using a drug or drugs; or by using alcoholic beverages to the extent that they lose self-control of their actions; or by any other acts of a similarly serious nature requiring the aid of the court; or
- b. who has been abandoned by their parent/guardian or other person legally responsible for their care.

Person legally responsible includes the child's custodian, guardian, or any other person responsible for the child's care at the relevant time. Custodian may include any person continually or at regular intervals found in the same household as the child when the conduct of such person causes or contributes to the abuse or neglect of the child.

Impairment of emotional health and impairment of mental or emotional condition includes a state of substantially diminished psychological or intellectual functioning in relation to, but not limited to, such factors as failure to thrive, control of aggressive or self-destructive impulses, ability to think and reason, or acting out of misbehavior, including incorrigibility, ungovernability, or habitual truancy; provided, however, that such impairment must be clearly attributable to the unwillingness or inability of the parent/guardian, or custodian to exercise a minimum degree of care toward the child.

Reporting procedures and related information:

1. All school officials must, when they have reasonable cause to suspect that a child is abused or maltreated, report it to the New York State Central Register for Child Abuse and Maltreatment (either the public number: 800-342-3720 or the mandated reporter hotline). A school official, under state law, is defined as:
 - Teacher
 - Guidance counselor
 - Psychologist
 - Nurse
 - Social Worker
 - Full or Part-time athletic coach
 - Athletic Trainer
 - Administrator
 - Any school personnel required to hold a teaching or administrative license or certificate.
2. The school official must also report the matter to the Building Principal who will determine if any additional steps need to be taken by the school district (for instance, contacting the school physician, social worker or other support services).
3. In the event that a school employee, who is not required to report under the law (such as a bus driver, custodian, cafeteria monitor, etc.), has reasonable cause to suspect that a child is abused or neglected, they are encouraged to make a report to the Central Register. The employee must, by district policy, report the matter to the Building Principal.
4. If the Building Principal is informed of a case of suspected child abuse or maltreatment that has not yet been reported to the Central Register, the Building Principal is required to:
 - (a) phone the New York State Central Register for Child Abuse and Maltreatment (either the public number: 800-342-3720 or the mandated reporter hotline) and inform them verbally of the problem; or
 - (b) contact the above agency by telephone, facsimile or email on a form supplied by the Commissioner of Social Services; and
 - (c) file a written report with the local child protective services agency and the Central Register within forty-eight hours after the above report; and,
 - (d) determine if additional steps need to be taken by the school district, as outlined in step 2 above.
5. The Building Principal may take color photographs or cause photographs to be taken of the areas of visible trauma on the child, and/or, if medically indicated, cause an examination to be performed. Such actions may be performed at public expense if they will provide appropriate documentation when filing the report. Photographic equipment will be kept at the school and be available for this purpose.

6. The written report that must be filed will include all information which the Commissioner of Social Services may require.
7. If it should be necessary for Child Protective Services to interview a child at school to ascertain whether they have been abused or maltreated, or to obtain documentation of such acts, the interview should be conducted in the presence of a school official, unless circumstances require otherwise. The school official will examine and verify the credentials of Child Protective Services worker(s) before allowing such worker(s) to either interview the child or to examine the child's records. If sexual abuse is indicated, the presence of a same-sex staff member during the interview is appropriate.
8. The Building Principal will request a summary report of the investigation of a case referred to Child Protective Services so the district can take appropriate next steps.
9. The district will maintain an ongoing training program which will address identification (i.e., signs and indicators) and reporting of child abuse, maltreatment, and neglect.
10. Employee handbooks will include a copy of these regulations and the related Board policy concerning child abuse and reporting requirements.
11. Only one report of any suspected abuse is required.
12. School personnel who, in good faith, make a report or take photographs of injuries and bruises have immunity from any liability, civil or criminal. The good faith of any person required to report cases of child abuse or maltreatment is presumed.
13. School personnel who have reasonable cause to suspect that a child has died as a result of child abuse or maltreatment must report that fact to the appropriate medical examiner or coroner.
14. Any person required to report suspected cases of child abuse or maltreatment and who fails to do so may be found guilty of a class A misdemeanor and may be held civilly liable for the damages caused by this failure.
15. Any school employee who fails to comply with this policy is subject to discipline in accordance with collective bargaining agreements and/or policy.
16. The District will post the toll-free number for the Central Register ((800) 342-3720) and direction for accessing the NYS Office of Children and Family Services (<http://ocfs.ny.gov/main/cps/>), in both English and Spanish, on the District website and in highly visible areas of school buildings so it is readily accessible to students and staff. The District will also make such information available in district and school administrative offices, provide it to parents/persons in parental relation at least once per school year (including electronically and/or sent home with students), and provide it to all teachers and administrators.

Adoption date: