

# SCHALMONT CENTRAL SCHOOL DISTRICT

## MINUTES

### Meeting of the Schalmont Board of Education

Monday, December 8, 2025; 7:00 PM; Jefferson Elementary Play Area

**CALL TO ORDER & ROLL CALL** - The meeting was called to order at 7:05 PM.

**Members Present**

Mr. Angelo Santabarbara, President  
Mr. David Lawrence, Vice President  
Ms. Patricia Dowse  
Mrs. Jean Hanson  
Mr. Kyrish Iyer  
Mr. William Mau  
Mr. Kevin Thompson

**Members Absent**

None

**Others Present**

Dr. Thomas Reardon, Superintendent of Schools  
Ms. Rachael France, Executive Treasurer  
Miss Angelina Riccio, Student Representative  
Miss Giavana Rossetti, Student Representative

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** – Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the agenda for the December 8, 2025 meeting of the Schalmont Board of Education be approved.

*Motion carried 7-0.*

**STUDENT REPRESENTATIVE REPORT**

Miss Riccio and Miss Rossetti reported at the High School, Fall Sports All Stars were released, congratulations to all the players and good luck to all sports for the winter season! The Varsity Basketball team delivered over 200 meals at the Capital Green Apartment Complex for Thanksgiving. The Junior Class held a Canvas and Cookies Fundraiser, for the third year, High School art teacher, Ms. Williams led the group, and cookies were available for dessert. The Choir and Band students were selected to play and sing at Proctors for the NYS School Music Association Area All State Festival. At the Middle School, the National Junior Honor Society held a food drive for Concerned for the Hungry, and collected 212 bottles of apple juice for Thanksgiving. At Jefferson Elementary, Sabre Nation visited the elementary last week. Mrs. Brown and Mrs. Miller's classes enjoyed thanksgiving celebrations, along with friends giving in the kindergarten classrooms. Mrs. Pink's first grade class created floats for the Jefferson Thanksgiving parade. At Woestina Elementary, there will be an upcoming holiday party on the 23rd! Students will have up to two adults attend for a snack and craft right before dismissal and holiday break begins.

**SUPERINTENDENT'S REPORT**

Elementary ELA Curriculum and Student Support Services Update - Mrs. Gonzalez, Mr. Gifford, Mrs. Rose & Mrs. Balestrino

**CONSENT AGENDA** – Motion made by Mr. Iyer, seconded by Mr. Mau, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: November 24, 2025
- ✓ Treasurer Report: November 2025
- ✓ CSE/CPSE Recommendations: November 4, 17, 19, 20, 24, December 1, 2025
- ✓ Personnel Matters

• **Instructional Personnel Matters**

**2025-26 Winter Coaching Appointments (Stipend in accordance with STA Agreement)**

Matthew Croote, Varsity Indoor Track Assistant Coach, Step 1

**2025-26 High School Advisors (Stipend in accordance with STA Agreement)**

Adam Labuda, Environmental Club (shared)

Melanie Lawrence, Environmental Club (shared)

- **Non Instructional Personnel Matters** (All hourly pay rates as per SSRPA Agreement)

<u>Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Michelle Hanna	Cleaner	Jefferson	12/23/25 (close of business)

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Robert Ruth	Bus Driver	Transportation	12/03/25	as needed

**Change of Hours**

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Old Daily Total</u>	<u>New Daily Total</u>
Lou Ann Tubb	Bus Attendant	Transportation	11/24/25	2.50*	2.75*

\*(correction from  
11/24/25 Board Agenda)

Motion carried 7-0.

**NEW BUSINESS****BOARD ITEMS**

Ms. Dowse: Thank you to the Rotterdam Bakery, Honey Mills and thank you for always including everyone, and making the community so engaged.

Mr. Lawrence: Thank you for the informative and thoughtful presentation, it is so nice to see where we should be and we are always looking to improve and do better. Thank you for always having a goal and never settling.

Mr. Santabarbara: Wish everyone a happy and safe holiday season. We thank the families, teachers, and staff and all the activities throughout the campus!

**ADJOURNMENT** – Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the December 8, 2025 meeting of the Board of Education be adjourned at 8:06 PM.

Motion carried 7-0.

Respectfully submitted,

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Rachael France  
Clerk of the Board

# TREASURER REPORT DECEMBER 2025

Submitted by:  
Rachael France



# SCHALMONT CSD

Trial Balance Report From 7/1/2025 - 12/31/2025



Account	Description	Debits	Credits	Balance
A 200	CASH IN CHECKING	85,725,496.69	55,875,308.22	29,850,188.47
A 200-DB	General Fund Debit Card Account	13,333.79	12,625.42	708.37
A 200TAX	CASH TAX ACCOUNT	26,935,874.82	26,707,221.46	228,653.36
A 203	NYCLASS ACCOUNT	17,998,025.56	11,911,619.33	6,086,406.23
A 203F	NBT MMA	45,183,315.50	29,931,885.67	15,251,429.83
A 203I	NBT - ICS Promontory	1,260.90	834.76	426.14
A 210	PETTY CASH	345.72	230.48	115.24
A 211	EXTRA CLASSROOM CASH	255.00	170.00	85.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	4,041,501.63	4,000,792.32	40,709.31
A 391	DUE FROM OTHER FUNDS	14,635,743.57	8,935,847.57	5,699,896.00
A 410	STATE & FEDERAL AID RECEIVABLE	793,438.06	711,910.06	81,528.00
A 440	DUE FROM OTHER GOVERNMENTS	601,920.00	601,919.10	0.90
A 510	ESTIMATED REVENUE	118,091,011.00	57,880,777.00	60,210,234.00
A 511	APPROPRIATED RESERVE	15,000,150.00	10,000,100.00	5,000,050.00
A 521	ENCUMBRANCES	59,127,719.31	27,674,084.11	31,453,635.20
A 522	EXPENDITURES	75,516,434.19	51,461,036.49	24,055,397.70
A 599	APPROPRIATED FUND BALANCE	697,207.20	197,413.44	499,793.76
A 600	ACCOUNTS PAYABLE	538,080.20	596,710.25	58,630.05 CR
A 630	DUE TO OTHER FUNDS	7,401,656.48	11,663,234.08	4,261,577.60 CR
A 632	DUE TO TEACHERS RET. SYSTEM	10,237,083.59	12,375,531.69	2,138,448.10 CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	392,451.20	619,107.20	226,656.00 CR
A 718ERS	ERS RETIREMENT	70,179.47	72,705.33	2,525.86 CR
A 718TRS	TRS RETIREMENT	254.11	31.20	222.91
A 719	DISABILITY INSURANCE	0.00	33.43	33.43 CR
A 720D	DENTAL INSURANCE	29,234.97	29,452.82	217.85 CR
A 720FLEX	FLEXIBLE SPENDING	91.56	156.96	65.40 CR
A 720H	HEALTH INSURANCE	450,968.67	451,125.82	157.15 CR
A 720V	VISION INSURANCE	6,330.78	6,555.26	224.48 CR
A 721	NYS INCOME TAX	481,351.70	481,205.89	145.81
A 722	FEDERAL INCOME TAX	1,024,752.38	1,024,464.17	288.21
A 726FICA	FICA TAX	1,360,433.92	1,349,136.57	11,297.35
A 726MED	MEDICARE TAX	318,595.52	315,939.94	2,655.58
A 750NYS	NYS COLLEGE SAVINGS PROGRAM	1,328.00	1,494.00	166.00 CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	600,000.00	900,000.00	300,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	27,983,735.05	59,437,419.98	31,453,684.93 CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	5,142,782.64	7,714,173.96	2,571,391.32 CR
A 828	RESERVE FOR TEACHERS RETIREMENT	2,085,334.00	3,128,001.00	1,042,667.00 CR
A 864	RESERVE FOR TAX CERTIORARI	2,297,367.34	3,446,051.01	1,148,683.67 CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	3,190,047.36	4,732,106.04	1,542,058.68 CR
A 878A	RESERVE FOR BUS CAPITAL	0.00	805,000.00	805,000.00 CR
A 909	FUND BALANCE, UNRESERVED	54,319,397.12	83,217,677.38	28,898,280.26 CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	9,601,378.00	14,402,067.00	4,800,689.00 CR
A 960	APPROPRIATIONS	58,078,189.10	118,788,216.19	60,710,027.09 CR
A 980	REVENUES	50,340,359.54	88,853,043.04	38,512,683.50 CR
<b>A Fund Totals:</b>		<b>700,314,415.64</b>	<b>700,314,415.64</b>	<b>0.00</b>
C 200	CASH IN CHECKING	1,648,116.24	343,852.86	1,304,263.38

# SCHALMONT CSD

Trial Balance Report From 7/1/2025 - 12/31/2025



Account	Description	Debits	Credits	Balance
C 210	PETTY CASH	50.00	0.00	50.00
C 211	CASH ON HAND - CHANGE	130.00	0.00	130.00
C 410	STATE & FEDERAL AID RECEIVABLE	440,207.00	434,596.00	5,611.00
C 445	INVENTORY OF MAT'L & SUPPLIES	2,276.63	0.00	2,276.63
C 446	FOOD INVENTORY	28,908.49	0.00	28,908.49
C 510	ESTIMATED REVENUE	1,215,000.00	0.00	1,215,000.00
C 521	ENCUMBRANCES	867,543.98	352,059.60	515,484.38
C 522	EXPENDITURES	343,308.29	171.78	343,136.51
C 630	DUE TO OTHER FUNDS	188,712.53	961,893.01	773,180.48 CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	589.36	589.36 CR
C 806	NONSPENDABLE FUND BALANCE	0.00	31,185.12	31,185.12 CR
C 821	RESERVE FOR ENCUMBRANCES	352,059.60	867,543.98	515,484.38 CR
C 909	FUND BALANCE, UNRESERVED	0.00	458,144.11	458,144.11 CR
C 960	APPROPRIATIONS	0.00	1,215,000.00	1,215,000.00 CR
C 980	REVENUES	191.50	421,468.44	421,276.94 CR
<b>C Fund Totals:</b>		<b>5,086,504.26</b>	<b>5,086,504.26</b>	<b>0.00</b>
F 200	CASH IN CHECKING	487,588.76	484,019.00	3,569.76
F 391	DUE FROM OTHER FUNDS	652,024.92	486,515.04	165,509.88
F 410	STATE & FEDERAL AID RECEIVABLE	394,386.52	353,468.92	40,917.60
F 510	ESTIMATED REVENUE	1,296,135.00	0.00	1,296,135.00
F 521	ENCUMBRANCES	1,525,731.81	251,868.42	1,273,863.39
F 522	EXPENDITURES	484,183.00	0.75	484,182.25
F 630	DUE TO OTHER FUNDS	436,397.04	738,615.99	302,218.95 CR
F 821	RESERVE FOR ENCUMBRANCES	251,868.42	1,525,731.81	1,273,863.39 CR
F 909	FUND BALANCE, UNRESERVED	0.00	83,145.41	83,145.41 CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13	10,095.13 CR
F 960	APPROPRIATIONS	0.00	1,296,135.00	1,296,135.00 CR
F 980	REVENUES	0.00	298,720.00	298,720.00 CR
<b>F Fund Totals:</b>		<b>5,528,315.47</b>	<b>5,528,315.47</b>	<b>0.00</b>
H 200	CASH IN CHECKING	850,395.58	850,081.59	313.99
H 391	DUE FROM OTHER FUNDS	349,250.00	849,900.00	500,650.00 CR
H 410	STATE & FEDERAL AID RECEIVABLE	338,720.00	0.00	338,720.00
H 510	ESTIMATED REVENUE	706,058.40	0.00	706,058.40
H 521	ENCUMBRANCES	706,058.40	500,831.59	205,226.81
H 522	EXPENDITURES	500,831.59	0.00	500,831.59
H 630	DUE TO OTHER FUNDS	0.00	37,714.93	37,714.93 CR
H 821	RESERVE FOR ENCUMBRANCES	500,831.59	706,058.40	205,226.81 CR
H 909	FUND BALANCE, UNRESERVED	0.00	301,500.65	301,500.65 CR
H 960	APPROPRIATIONS	0.00	706,058.40	706,058.40 CR
<b>H Fund Totals:</b>		<b>3,952,145.56</b>	<b>3,952,145.56</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>714,881,380.93</b>	<b>714,881,380.93</b>	<b>0.00</b>



TO: Board of Education  
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services  
DATE: January 15, 2026  
RE: Agenda Items for January 26, 2026 Board Meeting: CSE/CPSE Meetings for BOE Approval

<b>Date of CSE/CPSE Meeting/School</b>	<b>Number of Students</b>
November 24, 2025 (CPSE)	1
December 1, 2025 (SHS)	5
December 3, 2025 (JES)	2
December 4, 2025 (SHS)	2
December 5, 2025 (SMS-PP*)	1
December 9, 2025 (CPSE, JES, SHS)	4
December 11, 2025 (SMS)	1
December 12, 2025 (JES)	1
December 16, 2025 (SMS)	1
December 17, 2025 (JES)	2
December 18, 2025 (JES, SHS)	3
December 19, 2025 (JES)	1
December 22, 2025 (JES, SHS)	2
December 29, 2025 (SHS)	1
December 30, 2025 (JES)	1
January 6, 2026 (SHS, JES)	2
January 8, 2026 (SHS)	2
January 9, 2026 (SHS)	1
January 13, 2026 (CPSE)	3

\*SMS student attending a private placement