

# SCHALMONT CENTRAL SCHOOL DISTRICT

## MINUTES

### Meeting of the Schalmont Board of Education Monday, November 24, 2025; 7:00 PM; Middle School LGI

#### CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:01 PM.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Mr. David Lawrence, Vice President	Mr. Santabarbara	Dr. Thomas Reardon, Superintendent of Schools
Ms. Patricia Dowse		Ms. Rachael France, Executive Treasurer
Mrs. Jean Hanson		Miss Angelina Riccio, Student Representative
Mr. Kyrish Iyer		Miss Giavana Rossetti, Student Representative
Mr. William Mau		
Mr. Kevin Thompson		

#### PLEDGE OF ALLEGIANCE

**APPROVAL OF AGENDA** - Motion made by Mr. Iyer, seconded by Mrs. Hanson, that the agenda for the November 24, 2025 meeting of the Schalmont Board of Education be approved.

*Motion carried 6-0. Mr. Santabarbara absent.*

#### STUDENT REPRESENTATIVE REPORT

Miss Riccio and Miss Rossetti reported at the High School, the Marching Band represented Schalmont at the Holiday Parade this past weekend. Alex Torres and his Latin Orchestra came to the high school last week; Spanish classes really enjoyed his performance. Congratulations to all the fall sports teams and their amazing work this season, Cheer placed third in the State for Section 2 and Girls Soccer made it to the State Championship. Good luck to the winter teams. At the Middle School, they created their own Drama Club, and they will be performing "Finding Nemo Jr", and their shows will be on January 16, and 17. At Jefferson Elementary, the third grade choir visited Proctor's Theater, where they viewed a musical performance. Last week a team of reading teachers, classroom teachers, and speech therapists held a literacy night for families. Parents watched their students engage with the teachers. At Woestina Elementary, Pre-k has been doing some wonderful learning about Thanksgiving. The fifth grade visited Woestina to complete a First Thanksgiving story and bracelet with pre-k. Mrs. LeBarge brought her class back to Woestina to work with Mrs. Fiske's class. They made a turkey craft together and the older mentors read a story. Both of the mentoring opportunities were a fabulous collaboration between schools.

#### SUPERINTENDENT'S REPORT

Smart Schools - Dr. Reardon

**CONSENT AGENDA** - Motion made by Mr. Mau, seconded by Ms. Dowse, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: October 27, 2025
- ✓ Treasurer Report, HS/MS Extracurricular: October 2025
- ✓ CSE/CPSE Recommendations: October 7, 8, 9, 20, 21, 22, 23, 27, 30, November 4, 5, 6, 10, 12, 2025
- ✓ Personnel Matters

#### • Instructional Personnel Matters

##### Appointment

Name: Connor Leddick  
Position: Physical Education/HS  
FTE: 1.0 FTE  
Effective: December 8, 2025 through June 30, 2026  
Step: 1-BA (*per STA Agreement*)

2025-26 Jefferson Elem. Advisors (Stipend in accordance with STA Agreement)

Shannon D'Aurizio, Best Buddies Club (*Special Interest*)(shared)  
 Erin Goncerz, Best Buddies Club (*Special Interest*)(shared)  
 Kaila Jackson, Best Buddies Club (*Special Interest*)(shared)

2025-26 Middle School Advisors (Stipend in accordance with STA Agreement)

Sarah Brassard, Board Game Club ( <i>Special Interest</i> )	Courtney Labarge, Golf Intramurals
Joi Rumbaugh, Chess Club ( <i>Special Interest</i> )	Kate Sinnott, National Junior Honor Society
Sarah Cipperly, Chorus Club ( <i>Special Interest</i> )	

2025-26 High School Advisors (Stipend in accordance with STA Agreement)

Felicia Amoroso, Sophomore Class of 2028 (shared)	Monica DiCocco, Spanish Club (shared)
Adam Labuda, Environmental Club	Naoisa Hoskins, Spanish Club (shared)
Sean Spacher, Marching Band Director	Allison Weber, Spanish Club (shared)
Michael Christy, Marching Band Drumline	Monica DiCocco, Spanish Honor Society (shared)
Elizabeth Lancto, Tri-M Honor Society	Naoisa Hoskins, Spanish Honor Society (shared)
Monica DiCocco, SADD	Allison Weber, Spanish Honor Society (shared)

2025-26 Winter Coaching Appointments (Stipend in accordance with STA Agreement)

Hagen Foley, JV Boys Basketball Coach, Step 4  
 Connor Leddick, Varsity Wrestling Assistant Coach, Step 5

2025-26 BOCES Substitute Teacher Appointments

Packet #6 – Isabella Bartlett, Christopher Connors, Daniel Gillespie, Natalie Grant, Patrick Hughes, Lukas Manz, Jaime Stark

Packet #7 – Adriana DiCocco, James Gedney, Jenna Nelson, Morgan Redmond, Dylan Rieder

- Non Instructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Erika Griesemer	Teacher Aide	Jefferson	12/01/25	7 hrs/day* (*excludes lunch)	6

<u>Substitute Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Nicholas Mongue	Teacher Aide	Jefferson	09/22/25	as needed
Rorick Perry	Teacher Aide	Jefferson	12/15/25	as needed
Robert Ruth	Bus Driver Trainee	Transportation	10/31/25	as needed

Change of Hours

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Old Daily Total</u>	<u>New Daily Total</u>
Lorrie Adams	Bus Driver	Transportation	11/17/25	5.75	5.50
Lisa Croce	Bus Attendant	Transportation	09/19/25	4.25	4.50
Eric Geores	Bus Driver	Transportation	11/19/25	4.25	5.75
Lou Ann Tubb	Bus Attendant	Transportation	11/24/25	2.00	2.25

Addition of Hours

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>One Day a Week Total</u>
Theresa Rorick	Bus Driver	Transportation	11/17/25-06/30/26 (One day a week - Thursday) (Food Bank)	1.75

Motion carried 6-0. Mr. Santabarbara absent.

**NEW BUSINESS**

**Tenure Recommendation:** Motion made by Mrs. Hanson, seconded by Mr. Thompson, that the Board of Education approve the following tenure appointment:

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective</u>
Hannah Busch	Occupational Therapist	11/07/25

*Motion carried 6-0. Mr. Santabarbara absent.*

**Acceptance of External Audit:** Motion made by Mr. Thompson, seconded by Ms. Dowse, that the Board of Education accept the External Audit for the fiscal year end June 30, 2025.

*Motion carried 6-0. Mr. Santabarbara absent.*

**Corrective Action Plan/External Audit:** Motion made by Ms. Dowse, seconded by Mr. Thompson, that the Board of Education approve the corrective action plan for the External Audit for the fiscal year end June 30, 2025.

*Motion carried 6-0. Mr. Santabarbara absent.*

**Reserve Fund Plan:** Motion made by Ms. Dowse, seconded by Mrs. Hanson, that the Board of Education review and approve the Reserve Fund Plan and Analysis for the 2024-25 school year.

*Motion carried 6-0. Mr. Santabarbara absent.*

**Budget Calendar:** Motion made by Mrs. Hanson, seconded by Mr. Mau, that the Board of Education approve the 2026-27 budget calendar.

*Motion carried 6-0. Mr. Santabarbara absent.*

**Transportation Contract:** Motion made by Mr. Thompson, seconded by Mr. Iyer, that the Board of Education approve the transportation contract between the Schalmont Central School District and Amazing Grace Transportation, to transport (1) student to Heatly School/Green Island UFSD from October 21, 2025 through June 26, 2026, at a rate of \$240/day.

*Motion carried 6-0. Mr. Santabarbara absent.*

**Transportation Contract:** Motion made by Mr. Mau, seconded by Ms. Dowse, that the Board of Education approve the transportation contract between the Schalmont Central School District and Amazing Grace Transportation, to transport (1) student to Schalmont Central School District from November 17, 2025 through June 26, 2026, at a rate of \$190/day.

*Motion carried 6-0. Mr. Santabarbara absent.*

**BOARD ITEMS**

Mr. Lawrence: Welcome Connor. With Thanksgiving being on Thursday, Extra grateful for the school administration, the students and all the amazing things that are going on. Thankful for the student-driven activities, and for this amazing community.

Mr. Iyer: Congratulations to the Soccer team, cheer team, and all fall sports teams! Keep the momentum going in the winter and spring sports.

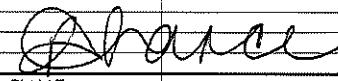
**ADJOURNMENT** – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the November 24, 2025 meeting of the Board of Education be adjourned at 7:31 PM.

*Motion carried 6-0. Mr. Santabarbara absent.*

Respectfully submitted,

**TREASURER  
REPORT  
NOVEMBER  
2025**

Submitted by:  
Rachael France

MONTHLY FINANCE November 30, 2025						
	Capital Fund Checking	Federal Checking	General Checking	General Tax Account	School Lunch Checking	Payroll Account
	4085	4093	4069	6564	4077	4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
	428.67	1,582.76	31,910,893.12	4,008,810.18	1,150,838.44	-
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS			23,059.70	398,909.73		
Cafeteria Sales					7,729.91	
State & Federal Aid			396,744.08		137,657.00	
Transfers In	500,900.00	2,000.00	169,326.22			1,498,745.27
Interest Earnings	1.39	14.39	89,291.09	12,075.27	3,370.11	466.87
Non Resident Tuition			6,422.10			
Miscellaneous			35,040.69		1,059.70	
Continuing Education						
Admissions						
Insurance (Cobra, Amsure)			813.44			
Total Receipts	500,901.39	2,014.39	720,697.32	410,985.00	149,816.72	1,499,212.14
Less:						
Disbursements:						
Check	500,831.59		3,944,277.35		47,921.91	
Wire transfers - Payroll/Other			131,280.13		41,323.59	1,498,745.27
Wire transfer - Anthem/Sales Tx			44,139.31			
Internal Transfer		14.39	638,557.00			466.87
Total Disbursements	500,831.59	14.39	4,758,253.79		89,245.50	1,499,212.14
Available Cash Balance At EoM	498.47	3,582.76	27,873,336.65	4,419,795.18	1,211,409.66	-
Bank Reconciliation						
Bank Balance	498.47	3,836.47	29,403,598.82	4,419,795.18	1,211,878.94	38,563.99
Deposits in Transit			-			
Outstanding Checks		(253.71)	(1,530,262.17)		(469.28)	(38,563.99)
Adjustments						
Book Balance	498.47	3,582.76	27,873,336.65	4,419,795.18	1,211,409.66	-
	(0.00)	-	-	-	-	-
Other Investment Accounts:						
		General Fund Savings Accounts				
Opening balance		15,164,162.64	423.68	6,048,154.82		
Add:						
Transfers In						
Interest Earnings		43,622.93	1.21	19,105.53		
Total Receipts		43,622.93	1.21	19,105.53		
Less:						
Transfers Out						
Available Cash Balance At End of Month		15,207,785.57	424.89	6,067,260.35		
Account Code:		A203F	A203I	(NY CLASS) A203		
I certify that the above balances are in agreement with the bank statements, as reconciled.						12/4/2025
					District Treasurer	Date

## SCHALMONT CSD

Trial Balance Report From 7/1/2025 - 11/30/2025



Account	Description	Debits	Credits	Balance
A 200	CASH IN CHECKING	80,102,310.72	52,228,974.07	27,873,336.65
A 200-DB	General Fund Debit Card Account	13,333.78	12,625.42	708.36
A 200TAX	CASH TAX ACCOUNT	26,927,016.64	22,507,221.46	4,419,795.18
A 203	NYCLASS ACCOUNT	17,978,879.68	11,911,619.33	6,067,260.35
A 203F	NBT MMA	45,139,671.24	29,931,885.67	15,207,785.57
A 203I	NBT - ICS Promontory	1,259.65	834.76	424.89
A 210	PETTY CASH	345.72	230.48	115.24
A 211	EXTRA CLASSROOM CASH	255.00	170.00	85.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	4,032,993.06	3,991,107.50	41,885.56
A 391	DUE FROM OTHER FUNDS	14,363,745.40	8,819,697.92	5,544,047.48
A 410	STATE & FEDERAL AID RECEIVABLE	793,438.06	711,910.06	81,528.00
A 440	DUE FROM OTHER GOVERNMENTS	601,920.00	601,919.10	0.90
A 510	ESTIMATED REVENUE	118,091,011.00	57,880,777.00	60,210,234.00
A 511	APPROPRIATED RESERVE	15,000,150.00	10,000,100.00	5,000,050.00
A 521	ENCUMBRANCES	58,789,499.87	24,256,238.79	34,533,261.08
A 522	EXPENDITURES	72,206,584.90	51,283,842.43	20,922,742.47
A 599	APPROPRIATED FUND BALANCE	697,207.20	197,413.44	499,793.76
A 600	ACCOUNTS PAYABLE	538,080.20	596,710.25	58,630.05 CR
A 630	DUE TO OTHER FUNDS	6,974,042.24	11,158,201.08	4,184,158.84 CR
A 632	DUE TO TEACHERS RET. SYSTEM	10,237,083.59	12,357,861.38	2,120,777.79 CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	392,451.20	618,751.22	226,300.02 CR
A 718ERS	ERS RETIREMENT	59,073.98	61,599.84	2,525.86 CR
A 718TRS	TRS RETIREMENT	254.11	31.20	222.91
A 719	DISABILITY INSURANCE	0.00	25.74	25.74 CR
A 720D	DENTAL INSURANCE	22,800.08	23,017.93	217.85 CR
A 720FLEX	FLEXIBLE SPENDING	91.56	152.60	61.04 CR
A 720H	HEALTH INSURANCE	351,995.90	352,153.05	157.15 CR
A 720V	VISION INSURANCE	5,010.72	5,235.20	224.48 CR
A 721	NYS INCOME TAX	386,051.23	385,905.42	145.81
A 722	FEDERAL INCOME TAX	820,058.98	819,770.77	288.21
A 726FICA	FICA TAX	1,100,890.22	1,092,721.49	8,168.73
A 726MED	MEDICARE TAX	257,477.54	255,555.98	1,921.56
A 750NYS	NYS COLLEGE SAVINGS PROGRAM	996.00	1,162.00	166.00 CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	600,000.00	900,000.00	300,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	24,565,889.73	59,099,200.54	34,533,310.81 CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	5,142,782.64	7,714,173.96	2,571,391.32 CR
A 828	RESERVE FOR TEACHERS RETIREMENT	2,085,334.00	3,128,001.00	1,042,667.00 CR
A 864	RESERVE FOR TAX CERTIORARI	2,297,367.34	3,446,051.01	1,148,683.67 CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	3,190,047.36	4,732,106.04	1,542,058.68 CR
A 878A	RESERVE FOR BUS CAPITAL	0.00	805,000.00	805,000.00 CR
A 909	FUND BALANCE, UNRESERVED	53,514,397.12	83,217,677.38	29,703,280.26 CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	9,601,378.00	14,402,067.00	4,800,689.00 CR
A 917	UNASSIGNED FUND BALANCE	805,000.00	0.00	805,000.00
A 960	APPROPRIATIONS	58,078,189.10	118,788,216.19	60,710,027.09 CR
A 980	REVENUES	50,340,359.54	87,808,808.60	37,468,449.06 CR
A Fund Totals:		686,106,724.30	686,106,724.30	0.00

**SCHALMONT CSD**

Trial Balance Report From 7/1/2025 - 11/30/2025



Account	Description	Debits	Credits	Balance
C 200	CASH IN CHECKING	1,481,207.53	269,797.87	1,211,409.66
C 210	PETTY CASH	50.00	0.00	50.00
C 211	CASH ON HAND - CHANGE	130.00	0.00	130.00
C 380	ACCOUNTS RECEIVABLE	4,717.03	4,287.53	429.50
C 410	STATE & FEDERAL AID RECEIVABLE	337,749.00	278,813.00	58,936.00
C 445	INVENTORY OF MAT'L & SUPPLIES	2,276.63	0.00	2,276.63
C 446	FOOD INVENTORY	28,908.49	0.00	28,908.49
C 510	ESTIMATED REVENUE	1,215,000.00	0.00	1,215,000.00
C 521	ENCUMBRANCES	860,820.78	279,368.03	581,452.75
C 522	EXPENDITURES	269,253.30	171.78	269,081.52
C 630	DUE TO OTHER FUNDS	147,777.12	920,957.60	773,180.48 CR
C 631	DUE TO OTHER GOVTS-SALES TAX	0.00	521.27	521.27 CR
C 806	NONSPENDABLE FUND BALANCE	0.00	31,185.12	31,185.12 CR
C 821	RESERVE FOR ENCUMBRANCES	279,368.03	860,820.78	581,452.75 CR
C 909	FUND BALANCE, UNRESERVED	0.00	458,144.11	458,144.11 CR
C 960	APPROPRIATIONS	0.00	1,215,000.00	1,215,000.00 CR
C 980	REVENUES	191.50	308,382.32	308,190.82 CR
<b>C Fund Totals:</b>		<b>4,627,449.41</b>	<b>4,627,449.41</b>	<b>0.00</b>
F 200	CASH IN CHECKING	408,974.52	405,391.76	3,582.76
F 391	DUE FROM OTHER FUNDS	652,024.92	407,900.80	244,124.12
F 410	STATE & FEDERAL AID RECEIVABLE	394,386.52	353,468.92	40,917.60
F 510	ESTIMATED REVENUE	1,296,135.00	0.00	1,296,135.00
F 521	ENCUMBRANCES	1,525,731.81	173,430.53	1,352,301.28
F 522	EXPENDITURES	405,555.76	0.75	405,555.01
F 630	DUE TO OTHER FUNDS	361,182.80	663,401.75	302,218.95 CR
F 821	RESERVE FOR ENCUMBRANCES	173,430.53	1,525,731.81	1,352,301.28 CR
F 909	FUND BALANCE, UNRESERVED	0.00	83,145.41	83,145.41 CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13	10,095.13 CR
F 960	APPROPRIATIONS	0.00	1,296,135.00	1,296,135.00 CR
F 980	REVENUES	0.00	298,720.00	298,720.00 CR
<b>F Fund Totals:</b>		<b>5,217,421.86</b>	<b>5,217,421.86</b>	<b>0.00</b>
H 200	CASH IN CHECKING	500,906.38	500,831.59	74.79
H 391	DUE FROM OTHER FUNDS	0.00	500,900.00	500,900.00 CR
H 510	ESTIMATED REVENUE	706,058.40	0.00	706,058.40
H 521	ENCUMBRANCES	706,058.40	500,831.59	205,226.81
H 522	EXPENDITURES	500,831.59	0.00	500,831.59
H 630	DUE TO OTHER FUNDS	0.00	6.38	6.38 CR
H 821	RESERVE FOR ENCUMBRANCES	500,831.59	706,058.40	205,226.81 CR
H 960	APPROPRIATIONS	0.00	706,058.40	706,058.40 CR
<b>H Fund Totals:</b>		<b>2,914,686.36</b>	<b>2,914,686.36</b>	<b>0.00</b>
<b>Grand Totals:</b>		<b>698,866,281.93</b>	<b>698,866,281.93</b>	<b>0.00</b>



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**District Office**

4 Sabre Drive, Schenectady, NY 12306  
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

**TO:** Board of Education  
**FROM:** Genienne Bakuzonis, Chief Compliance Officer  
Academic & Instructional Support Services  
**DATE:** December 4, 2025  
**RE:** Agenda Items for December 8, 2025 Board Meeting:  
CSE/CPSE Meetings for BOE Approval

<b>Date of CSE/CPSE Meeting/School</b>	<b>Number of Students</b>
November 4, 2025 (SHS)	1
November 17, 2025 (CPSE, SMS)	2
November 19, 2025 (JES)	4
November 20, 2025 (SMS, SHS)	2
November 24, 2025 (CPSE, SHS, JES)	3
December 1, 2025 (JES, SHS)	2