

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

**Annual Reorganization/Regular Meeting of the Schalmont Board of Education
Wednesday, July 9, 2025; 7:00 PM; HS Library**

Swearing-in of Elected/Re-Elected Board Members

Elected and Re-elected Board Members, Mr. Kyrish Iyer, Mrs. Jean Hanson and Ms. Patricia Dowse were sworn in by the District Clerk.

CALL TO ORDER & ROLL CALL

Members Present

Ms. Patricia Dowse

Mrs. Jean Hanson

Mr. Kyrish Iyer (*Virtual; 14 45th St., Ocean City, MD*)

Mr. David Lawrence

Mr. Angelo Santabarbara

Members Absent

Mr. William Mau

Mr. Kevin Thompson

Others Present

Dr. Thomas Reardon, Superintendent of Schools

Mrs. Brenda Leitt, School Business Administrator

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

President

The District Clerk will ask for nominations for the office of President. Motion made by Ms. Dowse, seconded by Mr. Lawrence, that the Board of Education nominate Mr. Santabarbara for the office of President of the Board of Education.

Oath of Office-President: The President will be administered the Oath of Office by the District Clerk.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

Vice President

The Board President will ask for nominations for the office of Vice President. Motion made by Ms. Dowse, seconded by Mrs. Hanson, that the Board of Education nominate Mr. Lawrence for the office of Vice President of the Board of Education.

Oath of Office-Vice President: The Vice President will be administered the Oath of Office by the District Clerk.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

APPOINTMENT OF OFFICERS, OTHER APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS, BONDING OF PERSONNEL AND OTHER ITEMS

Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the Board of Education approve the following appointments, designations, authorizations, bonding of personnel and other items for the 2025-26 fiscal year:

Appointment of Officers

Clerk of the Board

Rachael France

Executive Treasurer

Rachael France

Tax Collector

Donna Woods, \$3,500 Stipend

Other Appointments

External Auditor

Raymond Preusser, CPA

Internal Auditor

West & Co.

Records Access Officer

Rachael France, Executive Treasurer

Data Compliance and Privacy/Ed Law 2-D Officer

Thomas Reardon, Ed.D., Superintendent

Title IX Compliance Officer

Armine Gonzalez, Director of Academic & Instructional Support Services

Rachael France, Executive Treasurer

McKinney-Vento and Homeless Coordinator

Genienne Bakuzonis

Purchasing Agent

Rachael France, Executive Treasurer

DASA Coordinators (Dignity for All Students Act)

Emily Rose, Jefferson

Meghan Holdsworth, Middle School

Kelsey Heck, High School

Extra Classroom Activity Accounts

Michele Guzek, HS Extra Classroom Account Treasurer, \$4,671

Lorinda Gandrow, MS Extra Classroom Account Treasurer, \$3,138

Natalie Casalnuovo, Auditor/HS Student Accounts, \$934

School Attorneys

Honeywell Law Firm: Special Counsel; \$30,000 annual retainer (\$2,500/month)

Non-Retainer Fee: \$200/hour general matters; \$225/hour capital/construction/litigation/hearings

School Resource Officer

Continuation of agreement between the school district and the Town of Rotterdam for the Town to provide a school resource officer services in accordance with the agreement signed by both parties.

School Physicians

CapitalCare Medical Group; Dr. Joseph Fusella, Dr. Arthur Lee;

Core Services: \$2,500/month

Designations

Official Newspapers

The Daily Gazette

The Times Union

Official Bank Depository

Bank of America

Key Bank

NBT Bank

JP Morgan Chase

Pioneer Savings Bank

NY Class

Authorizations

Certify Payrolls

School Business Administrator/Executive Treasurer

Conference Attendance

Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Petty Cash

Continuation of petty cash accounts for the 2025-26 school year as follows:

Joby Gifford, Jefferson \$50.00

Matt Heckman, High School \$50.00

Matt Heckman, Middle School \$50.00

Maria Zarrillo, Food Svc \$50.00

Donna Woods, District Office \$50.00

Steve Connell, Transportation \$50.00

Custodian of Cafeteria Cash Register Start Up (\$180)

Maria Zarrillo

Trustee for Schoharie Area Workers Compensation Plan

Executive Treasurer

Trustee for CASHIC

Executive Treasurer

Investments

Executive Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel

The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Substitute Teacher Pay Rates: \$130/day-certified; \$105/day-uncertified; LPN - \$23/hr; RN - \$27.95/hr

Mileage Reimbursement: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions.

Section II Selection/Classification - Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Partial Tax Exemption - The Board of Education grant maximum partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

BOCES Cooperative Bidding - The Board of Education adopt the following 2025-26 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

Renewal-Transportation to Rotterdam Boys & Girls Club - Whereas the Rotterdam Boys and Girls Club located at 721 Curry Road, Schenectady, New York, has been servicing youth and families in the Town of Rotterdam for 67 years; Whereas the Rotterdam site provides for the needs of families and offers special options for working parents in late day care; Whereas, the Schalmont Central School District has bus routes that pass by the Rotterdam Boys and Girls Club; Therefore, at no extra expense to the school district, Schalmont will drop off students at that facility for after school programs.

NYS Comptroller Regulation - That the Board of Education establishes the appointed Executive Treasurer's standard work day as 8 hours for the one year term of appointment July 1 to June 30, with an actual daily record of time worked.

MISCELLANEOUS ITEMS

Motion made by Mr. Lawrence, seconded by Ms. Dowse, that the Board of Education approve the following Committees for the 2025-26 fiscal year.

Audit Committee: TBD
Policy Committee: TBD

Technology Committee: TBD
Facilities & Strategic Planning: TBD

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

ADJOURNMENT

Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the Annual Reorganization Meeting of the Board of Education adjourn at 7:22 PM.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

REGULAR MEETING

CALL TO ORDER - The President called the meeting to order at 7:22 PM.

APPROVAL OF AGENDA – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the agenda for the July 9, 2025 meeting of the Schalmont Board of Education be approved.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

SUPERINTENDENT'S REPORT

Recognition of Eileen O'Bray – Dr. Reardon

Recognition of Military Service, Quinton Schilling – Dr. Reardon

CONSENT AGENDA – Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the consent agenda consisting of the following be approved:

- ✓ Board of Education Meeting Minutes: June 23, 2025
- ✓ Personnel Matters

Administrative Personnel Matters

Full-Time Probationary Appointments

Name: Emily Rose
Position: Assistant Principal/Jeff: 1.0 FTE
Tenure: Assistant Principal
Effective: September 1, 2025
Probation: 4 years; September 1, 2025 through August 31, 2029
Step: per SAA Agreement

Appointment (Per Diem)

Emily Rose, Assistant Principal, Jefferson, effective July 10, 2025 through August 31, 2025

Retirement Resignation

Brenda Leitt, School Business Administrator, District Office, effective August 29, 2025; 11 years of service

Instructional Personnel MattersFull-Time Probationary Appointment

Name: Lindsey Clark
 Position: School Counselor/MS; 1.0 FTE
 Tenure: School Counselor
 Effective: July 17, 2025
 Effective: 4-years; July 17, 2025 through July 16, 2029
 Step: 3-MA (*per STA Agreement*)

Name: Tracy Ehlinger
 Position: Grade 1/Jeff; 1.0 FTE
 Tenure: Elementary
 Effective: July 9, 2025
 Effective: 3-years; July 9, 2025 through July 8, 2028
 Step: 15-MA (*per STA Agreement*)

Name: Annalise Romagnoli
 Position: Grade 3/Jeff; 1.0 FTE
 Tenure: Elementary
 Effective: July 9, 2025
 Effective: 4-years; July 9, 2025 through July 8, 2029
 Step: 5-MA (*per STA Agreement*)

Reinstatement

Nyla Mohrmann, English is a New Language, District Wide, effective July 1, 2025

Resignation

Kylee Horender, Grade 3 Teacher, Jefferson Elem., effective July 1, 2025

2025-26 Fall Coaches Appointments (Stipends in accordance with STA contract)

Joseph Whipple, Varsity Football Coach, Step 8	Vito Urbano, Varsity Boys Soccer Coach, Step 8
Michael DiCocco, Varsity Football Assistant Coach, Step 8	Mark Woodrow, JV Boys Soccer Coach, Step 8
Colton Barber, Varsity Football Assistant Coach, Step 1	Charles Goodwin, Modified Boys Soccer Coach, Step 7
Patrick Houlihan, JV Football Coach, Step 2	Robert DiBella, Boys Soccer Program Assistant (shared)
Mason Foley, JV Football Assistant Coach, Step 3	Scott Weeks, Boys Soccer Program Assistant (shared)
Michael Reilly, Modified Football Coach, Step 3	Christopher Bates, Boys Soccer Volunteer Assistant
Chakula Brooks, Modified Football Assistant Coach, Step 8	Paul Califano, Boys Soccer Volunteer Assistant
Greg Loiacono, Varsity Boys Golf Coach, Step 8	Maurizio Cassano, Varsity Girls Soccer Coach, Step 8
Joelle Sweet, Varsity Girls Tennis Coach, Step 8	Victoria Rookey, JV Girls Soccer Coach, Step 2
Colleen Monaco, Varsity Girls Volleyball Coach, Step 4	Ryan Fries, Modified Girls Soccer Coach, Step 8
Eric Lybrand, JV Girls Volleyball Coach, Step 8	
Susan Schiavo, Modified Girls Volleyball Coach, Step 5	
Michelle Weeks, Girls Volleyball Program Assistant	
Trisha Roth, Head Coach, Fall Cheerleading, Step 4	
Olivia Santabarbara, JV Head Coach, Fall Cheerleading, Step 1	
John George, Varsity Coach, Cross Country (Boys/Girls), Step 8	
Kathleen Sellnow, Modified Coach, Cross Country (Boys/Girls), Step 1	

Appointment: High School Advisor 2024-2025 - Stipends in accordance with STA Agreement

Patrick Houlihan, Chess Club

Elizabeth Lancto, Tri-M Honor Society

Appointments: Middle School Advisors 2025-2026 - Stipends in accordance with STA Agreement

Rachael Stockbridge, Art Club	Christina Romano, Sabre Nation
Regina Hanson, Chef's Club	Brandy Pedinotti, School Store
George Alden, Drama Club	Antonia Piccirillo, Student Council (shared)
Rachael Stockbridge, Environmental Club (shared)	Brandy Pedinotti, Student Council (shared)
Cornelius Bradt, Environmental Club (shared)	Jean D'Alessandro, Yearbook (shared)
Christine Muzio, Golf Intramurals	LuAnn Duxbury, Yearbook (shared)
Cornelius Bradt, Library Club	

Appointments: High School Advisors 2025-2026 - Stipends in accordance with STA Agreement

Michelle Guzek, Freshman Class of 2029	Shea Carr, International Club
Lorinda Gandrow, Sophomore Class of 2028	Sarah Mattice, Introspection Literary Magazine
Jillian Baird, Junior Class of 2027 (shared)	Shea Carr, Key Club
Ashley Williams, Junior Class of 2027 (shared)	Meghan Mulkerrin, National Art Honor Society (shared)
Patrick Houlihan, Senior Class of 2026 (shared)	Ashley Williams, National Art Honor Society (shared)
Matthew Goebel, Senior Class of 2026 (shared)	Lindsay Mattice, National Honor Society (shared)
Steven Gibbs, Student Council	Suzanne Pris, National Honor Society (shared)
Debra McCloskey, Drama Club Advisor	Heather Cohen, Sabre's Edge Newspaper (shared)
Debra McCloskey, Drama Club Director	Ann Schulman, Sabre's Edge Newspaper (shared)
Heather Cohen, Drama Club Producer	Suzanne Pris, NYS Science Honor Society
Heather Cohen, Drama Club Lighting Technician	Adam Labuda, Science Club – RiverWatch
Daniel Hanley, Drama Club Sound Technician	Jillian Baird, Science Olympiad
Patrick Houlihan, Chess Club	Ryan Little, Ski/Snowboard Club (shared)
Micaela Williams, Diversity Our Narrative	Ryan Fries, Ski/Snowboard Club (shared)
Heather Cohen, English Honor Society	Tracy Pontin, Yearbook Club (Production/Fundraising)
Rebecca Remis, Fusion G.S.A.	

Non-Aligned Personnel Matters (as per Management Confidential Agreement)Appointment

Kevin Donis, PC Support Specialist, District Wide, effective July 14, 2025

Non-Instructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)Retirement Resignation

Josephine Eats, Food Service Worker, MS, effective June 30, 2025; 44 years of service

<u>Resignations</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Kevin Donis	Cleaner	Jefferson	07/11/25
Alexis Knapp	Teacher Aide	Jefferson	08/16/25

Food Service Workers – 2025-2026

<u>Name</u>	<u>Total Daily Hours</u>	<u>Location</u>	<u>Effective</u>	<u># of Days</u>
Nicole Foley	1.50	Woestina	09/03/25-06/23/26	176
Karen Gliot	4.00	Woestina	09/03/25-06/23/26	180
Karen Gliot	2.00	District Wagon	09/03/25-06/23/26	180
Christina Cassidy	3.50	Jefferson	09/03/25-06/23/26	176
Colleen Hirsch	3.50	Jefferson	09/03/25-06/23/26	176
Deborah Mastroianni	7.50	Jefferson	09/03/25-06/23/26	181
Tammy Waring	6.25	Jefferson	09/03/25-06/23/26	176
Lisa Croce	3.50	MS	09/03/25-06/23/26	180
Michelle Jasenski	1.50	MS	09/03/25-06/23/26	180
Dori Kaszubski	3.50	MS	09/03/25-06/23/26	180
Carol Thompson	3.75	MS	09/03/25-06/23/26	180
Neelam Rajkumar	3.50	MS	09/03/25-06/23/26	180

Food Service Workers – 2025-2026 (con't)

<u>Name</u>	<u>Total Daily Hours</u>	<u>Location</u>	<u>Effective</u>	<u># of Days</u>
Tina Decker	6.25	HS	09/03/25-06/23/26	181
Nicole Foley	3.50	HS	09/03/25-06/18/26	174
Mena Greisler	2.75	HS	09/03/25-06/18/26	174
Michelle Jasenski	3.50	HS/Woestina	09/03/25-06/18/26	174
Lori Little	7.00	HS	09/03/25-06/23/26	181

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

NEW BUSINESS

Tenure Recommendation: Motion made by, Mr. Lawrence, seconded by Ms. Dowse, that the Board of Education approve the following tenure appointment:

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective</u>
Catherine Choi	School Counselor	07/01/25

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

Compensated Absences Accounting Policy: Motion made by Ms. Dowse, seconded by Mrs. Hanson, that the Board of Education of Schalmont Central School District establishes the accounting and financial reporting practices for compensated absences in accordance with GASB Statement No. 101 – Compensated Absences. It ensures consistent and accurate recognition, measurement, and disclosure of employee leave benefits such as vacation, sick leave, and personal time.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

Excess Fund Balance: Motion made by Mrs. Hanson, seconded by Mr. Lawrence, RESOLVED, that the Board of Education of Schalmont Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unassigned fund balance on June 30, 2025. The allocation of such fund balance will be determined subsequent to June 30, 2025, and prior to setting the tax levy.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

Summer Hiring: Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the Board of Education of the Schalmont Central School District authorize the Superintendent of Schools to employ necessary personnel during the months of July, August and September 2025, subject to subsequent confirmation by the Board of Education at their first available meeting.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

BOARD ITEMS

Mr. Santabarbara – Welcome new staff! We have the best!

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the regular meeting of the Schalmont Board of Education held July 9, 2025 be adjourned at 7:47 PM.

Motion carried 5-0. Mr. Mau & Mr. Thompson absent.

Respectfully submitted,

Brenda Leitt
Clerk of the Board