

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education Monday, June 9, 2025; 7:00 PM; Middle School LGI

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:05 PM.

Members Present

Mr. Angelo Santabarbara, President
Mr. David Lawrence, Vice President
Ms. Patricia Dowse
Mrs. Jean Hanson
Mr. William Mau
Mr. Kevin Thompson

Members Absent

None

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Mrs. Brenda Leitt, School Business Administrator
Miss Angelina Riccio, Student Representative

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – Motion made by Mr. Lawrence, seconded by Mr. Mau, that the agenda for the June 9, 2025 meeting of the Schalmont Board of Education be approved.

Motion carried 6-0.

STUDENT REPRESENTATIVE REPORT

Ms. Riccio reported at the High School, the unified basketball team won their sectional game a couple weeks ago. Signing day took place last week. Also last week we had the top 10% ceremony, and the Senior and Junior awards night. High School students volunteering with the Just Run Club enjoyed their time coaching the children until their track meet last Friday. At the Middle School, 5th graders visited Jefferson students to help them with their writing. At Jefferson Elementary, Service dogs came to Mrs. DiPiazza and Miss Pink's class to teach them about service dogs and how they can help. First graders collaborated with the High School Sculpture class, where the students created drawings that the high schoolers made into real sculptures for them. Guests, Patty Montone and Walter Schlegel, visited Miss Pink's class to talk about Memorial Day and the importance of Veterans. Ms. Edick and Mrs. DiCaprio's classes had a Colonial Day where the students dressed as if they were living in the 1700's.

SUPERINTENDENT'S REPORT

Instructional Supports Spring Update – Mrs. Gonzalez

CONSENT AGENDA – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: May 12, 2025 and May 21, 2025
- ✓ CSE/CPSE Recommendations: April 24, May 5, 6, 7, 16, 19, 20, 21, 27, 28, 2025
- ✓ Personnel Matters

- **Administrative Personnel Matters**

Full-Time Probationary Appointments

Name: Kelsey Heck
Position: Assistant Principal/HS: 1.0 FTE
Tenure: Assistant Principal
Effective: July 1, 2025
Probation: 4 years; July 1, 2025 through June 30, 2029
Step: per SAA Agreement

Name: Meghan Holdsworth
 Position: Assistant Principal/MS; 1.0 FTE
 Tenure: Assistant Principal
 Effective: July 1, 2025
 Probation: 4 years; July 1, 2025 through June 30, 2029
 Step: per SAA Agreement

Resignations

Julie Umar, Assistant Principal/CSE Chairperson, MS, effective June 30, 2025

Lisa Young, Assistant Principal/CSE Chairperson, Jefferson Elem., effective June 30, 2025

• **Instructional Personnel Matters**

Full-Time Appointment

Name: Jessica Casso
 Position: Nurse/Woestina
 FTE: 1.0 FTE
 Effective: July 1, 2025
 Step: 16 (per STA Agreement)

Full-Time Probationary Appointments

Name: Melanie Lawrence
 Position: Earth Science/HS; 1.0 FTE
 Tenure: Science
 Effective: July 1, 2025
 Effective: 3-years; July 1, 2025 through June 30, 2028
 Step: 9-MA (per STA Agreement)

Name: Olivia Santabarbara
 Position: Elementary/Jefferson; 1.0 FTE
 Tenure: Elementary
 Effective: July 1, 2025
 Effective: 4-years; January 1, 2025 through December 31, 2029
 Step: 3-MA (per STA Agreement)

Name: Katharine Weiskotten
 Position: Social Worker/HS; 1.0 FTE
 Tenure: Social Worker
 Effective: July 1, 2025
 Effective: 4-years; July 1, 2025 through June 30, 2029
 Step: 10-MA (per STA Agreement)

Resignations

Meghan Davis, Grade 6, MS, effective June 30, 2025

Katie Mankuski, Kindergarten, Jefferson, effective June 30, 2025

Sara O'Brien, Social Worker, Jefferson, effective June 30, 2025

Laura Schreppe, School Counselor, MS, effective June 30, 2025

Brian Sheldon, Special Education, HS, effective June 30, 2025

Jessica Torsiello, Special Education, Jefferson, effective June 30, 2025

*Summer Program Appointments (ESY/Jefferson)(salary as per STA Agreement)**(July 7, 2025 through August 15, 2025)*

Laura Edick, Special Education Teacher	Bonnie Case, Floating Teaching Assistant
Courtney LaBarge, Special Education Teacher	Susan Bird, Substitute Teaching Assistant
Tracie Perone, Special Education Teacher	Alexis Knapp, Substitute Teaching Assistant
Michele Stevens, Special Education Teacher	Barbara Moratta, Substitute Teaching Assistant
Sarah Brassard, Teacher	Angela Uhl, Substitute Teaching Assistant
Kaila Jackson, Teacher	Marisa Caprara, Occupational Therapist
Natacha Cruz, Teaching Assistant	Debra McCloskey, Speech Therapist
Brandy Pedinotti, Teaching Assistant	Kathleen Sellnow, Physical Therapist
Susan Torres, Teaching Assistant	Micaela Williams, Social Worker
Jill Facticeau, Nurse	

*Summer Program Appointment (BOCES/HS)(salary as per STA Agreement)**(July 8, 2025 through August 20, 2025)*

Kimberly Brandt, Nurse

*Summer Program Appointments (BOCES/HS)(salary as per Capital Region BOCES)**(July 8, 2025 through August 20, 2025)*

Kate Choi, School Counselor	Bernadette Nichols, School Counselor
Sarah Curcio, School Counselor	Colleen Pacella, School Counselor
Stephanie D'Annibale, School Counselor	Kimberly Ramsundar, School Counselor
Anne-Marie Hughes, School Counselor	

- Non Instructional Personnel Matters** (All hourly pay rates as per SSRPA Agreement)

<u>Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Jenn Knight	Typist	District Office	07/01/25	7.5 hrs/day	6
Kimberly Scholer	Custodian	Woestina	06/23/25	8.0 hrs/day	8

Part-Time Appointment

Lawrence Bennese, Athletic Trainer, District Wide, July 1, 2025 through June 30, 2026 (25 hrs/week), \$47,895

<u>Retirement Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Years of Service</u>
Thomas Verrigni	Bus Driver	Transportation	06/30/25	32

<u>Resignations</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Michael Denny	Bus Driver	Transportation	06/30/25
Kimberly Scholer	Cleaner	HS/MS	06/22/25
Michael Townsend	Bus Driver	Transportation	06/30/25

<u>Substitute Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Work Day</u>
Amy Rogers	Bus Attendant	Transportation	06/09/25	as needed
Thomas Verrigni	Bus Driver	Transportation	07/01/25	as needed

Change of Hours

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Old Daily Total</u>	<u>New Daily Total</u>
Oswald Martucci	Bus Driver	Transportation	04/22/25	4.75	5.00

*Summer Program Appointments (ESY/Jefferson)(salary as per SSRPA Agreement)**(July 7, 2025 through August 15, 2025)*

Lisa Higgins, Substitute Teacher Aide
 Rebecca Naumowicz, Teacher Aide
 Suzanne Pollard, Teacher Aide
 Sarah Schultz, Teacher Aide

Summer Program Appointments (BOCES/HS)(salary as per SSRPA Agreement)

(July 8, 2025 through August 20, 2025)

John Mrazik, Security

Christopher Teta, Security

Summer Program Appointment (BOCES/HS)(salary as per Capital Region BOCES)

(July 8, 2025 through August 20, 2025)

Kim Spector, Administrative Assistant

Motion carried 6-0.

NEW BUSINESS

Health and Welfare Contracts: Motion made by Mr. Thompson, seconded by Mr. Lawrence, that the Board of Education approve the following health and welfare contracts for the 2024-2025 school year:

<u>School District</u>	<u># of Pupils</u>	<u>Amount</u>
Albany City Schools	2	\$2,339.84
Guilderland CSD	3	\$2,737.74
Niskayuna CSD	1	\$1,002.81
Schenectady City SD	7	\$11,102.49
Scotia-Glenville CS	9	\$12,060.09
South Colonie CSD	10	\$9,495.60
Enlarged CSD of Troy	1	\$908.68

Motion carried 6-0.

District Wide Safety Plan Draft: Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the district's District Wide Safety Plan Draft for the 2025-26 school year.

Motion carried 6-0.

BOARD ITEMS

Ms. Dowse - Thank you to Jason for show casing our community, and being such a phenomenal ambassador for us.

Mr. Lawrence - Welcome to the new staff for joining our Schalmont family. Thank you Mrs. Russell for Unified Basketball.

Mr. Santabarbara - We had a very difficult week last week with the tragedy of the student who passed. Thank you to the staff for helping the students, our hearts go out to the family. There will be an event this Saturday in honor of the student. The community really came together for Unified Basketball at the MVP Arena.

ADJOURNMENT – Motion made by Mr. Mau, seconded by Mrs. Hanson, that the June 9, 2025 meeting of the Board of Education be adjourned at 7:51 PM.

Motion carried 6-0.

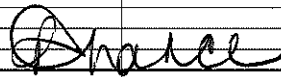
Respectfully submitted,

Brenda Leitt
Clerk of the Board

TREASURER REPORT MAY 2025

Submitted by:
Rachael France

May 31, 2025

		Capital Fund Checking	Federal Checking	General Checking	General Tax Account	School Lunch Checking	Payroll Account
		4085	4083	4068	6864	4077	4107
Available Cash Balance as Reported at the End of Preceding Month		H200	F200	A200	A200TAX	C200	A209
		240.72	1,674.82	23,525,192.57	279.06	1,141,701.91	-
Add:							
Receipts By Source:							
Real Property Taxes/PILOTS							
Cafeteria Sales						7,824.76	
State & Federal Aid				2,172,469.43		102,008.00	
Transfers In			4,000.00	115,153.28			2,104,178.78
Interest Earnings		0.72	5.07	64,438.09	0.83	3,502.93	136.64
Non Resident Tuition				8,323.60			
Miscellaneous				43,990.90		375.00	
Continuing Education							
Admissions							
Insurance (Cobra, Amsure)				36,369.88			
Total Receipts		0.72	4,005.07	2,440,745.18	0.83	113,710.69	2,104,315.42
Less:							
Disbursements:							
Check			4,307.14	5,640,481.91		33,482.61	
Wire transfers - Payroll/Other				60,323.33		55,830.95	2,104,178.78
Wire transfer - Anthem/Sales Tx				75,244.74			
Internal Transfer			5.07	104,008.00	-		136.64
Total Disbursements		-	4,312.21	5,880,057.98	-	89,313.56	2,104,315.42
Available Cash Balance At EoM		241.44	1,367.68	20,085,879.77	279.89	1,166,099.04	-
Bank Reconciliation							
Bank Balance		241.44	1,617.82	21,377,410.79	279.89	1,166,099.04	43,561.92
Deposits in Transit			35.00				
Outstanding Checks			(285.14)	(1,291,531.02)			(43,561.92)
Adjustments							
Book Balance		241.44	1,367.68	20,085,879.77	279.89	1,166,099.04	-
		-	-	-	-	-	-
Other Investment Accounts:							
		General Fund Savings Accounts					
Opening balance			14,900,155.16	415.26	5,924,787.59		
Add:							
Transfers In							
Interest Earnings			44,292.24	1.43	20,896.03		
Total Receipts			44,292.24	1.43	20,896.03		
Less:							
Transfers Out							
Available Cash Balance At End of Month			14,944,447.40	416.69	5,945,683.62		
Account Code:			A203F	A203I	(NY CLASS) A203		
I certify that the above balances are in agreement with the bank statements, as reconciled. <div style="float: right; text-align: right;">  District Treasurer </div>							
<div style="float: right; text-align: right;"> Date 6/11/2025 </div>							

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 5/31/2025



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	20,085,879.77	0.00
A 200-DB	General Fund Debit Card Account	3,038.49	0.00
A 200TAX	CASH TAX ACCOUNT	279.89	0.00
A 203	NYCLASS ACCOUNT	5,945,683.62	0.00
A 203F	NBT MMA	14,944,447.40	0.00
A 203I	NBT - ICS Promontory	416.69	0.00
A 210	PETTY CASH	115.24	0.00
A 211	EXTRA CLASSROOM CASH	85.00	0.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	21,706.31	0.00
A 391	DUE FROM OTHER FUNDS	4,026,636.57	0.00
A 510	ESTIMATED REVENUE	57,880,777.00	0.00
A 511	APPROPRIATED RESERVE	5,000,050.00	0.00
A 521	ENCUMBRANCES	8,470,406.55	0.00
A 522	EXPENDITURES	45,237,435.09	0.00
A 599	APPROPRIATED FUND BALANCE	197,412.77	0.00
A 600	ACCOUNTS PAYABLE	0.00	58,630.05
A 630	DUE TO OTHER FUNDS	0.00	3,267,158.30
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	4,062,065.10
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	196,225.60
A 718ERS	ERS RETIREMENT	0.00	3,174.49
A 720D	DENTAL INSURANCE	0.00	202.03
A 720FLEX	FLEXIBLE SPENDING	0.00	41.42
A 720H	HEALTH INSURANCE	0.00	0.24
A 720V	VISION INSURANCE	0.00	220.77
A 721	NYS INCOME TAX	145.81	0.00
A 722	FEDERAL INCOME TAX	296.54	0.00
A 726FICA	FICA TAX	19,113.48	0.00
A 726MED	MEDICARE TAX	4,469.96	0.00
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	8,470,456.28
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	1,042,667.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,148,683.67
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	0.00	1,542,058.68
A 909	FUND BALANCE, UNRESERVED	0.00	27,349,589.23
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	4,800,689.00
A 960	APPROPRIATIONS	0.00	58,078,189.10
A 980	REVENUES	0.00	48,946,953.90
A Fund Totals:		161,838,396.18	161,838,396.18
C 200	CASH IN CHECKING	1,166,099.04	0.00
C 210	PETTY CASH	50.00	0.00
C 211	CASH ON HAND - CHANGE	130.00	0.00
C 391	DUE FROM OTHER FUNDS	0.00	270.00
C 410	STATE & FEDERAL AID RECEIVABLE	118,081.00	0.00
C 445	INVENTORY OF MAT'L & SUPPLIES	9,329.15	0.00
C 446	FOOD INVENTORY	32,513.87	0.00

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 5/31/2025



Account	Description	Debits	Credits
C 510	ESTIMATED REVENUE	1,160,000.00	0.00
C 521	ENCUMBRANCES	137,642.98	0.00
C 522	EXPENDITURES	659,697.84	0.00
C 630	DUE TO OTHER FUNDS	0.00	519,918.00
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	252.32
C 726FICA	FICA TAX	0.00	19,113.48
C 726MED	MEDICARE TAX	0.00	4,469.96
C 806	NONSPENDABLE FUND BALANCE	0.00	30,010.53
C 821	RESERVE FOR ENCUMBRANCES	0.00	137,642.98
C 909	FUND BALANCE, UNRESERVED	0.00	384,053.08
C 960	APPROPRIATIONS	0.00	1,160,000.00
C 980	REVENUES	0.00	1,027,813.53
C Fund Totals:		3,283,543.88	3,283,543.88
F 200	CASH IN CHECKING	1,367.68	0.00
F 391	DUE FROM OTHER FUNDS	2,103,439.64	0.00
F 410	STATE & FEDERAL AID RECEIVABLE	4,230.21	0.00
F 510	ESTIMATED REVENUE	1,052,487.00	0.00
F 521	ENCUMBRANCES	122,290.41	0.00
F 522	EXPENDITURES	836,311.21	0.00
F 630	DUE TO OTHER FUNDS	0.00	2,315,205.20
F 821	RESERVE FOR ENCUMBRANCES	0.00	122,290.41
F 909	FUND BALANCE, UNRESERVED	0.59	0.00
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13
F 960	APPROPRIATIONS	0.00	1,052,487.00
F 980	REVENUES	0.00	620,049.00
F Fund Totals:		4,120,126.74	4,120,126.74
H 200	CASH IN CHECKING	241.44	0.00
H 391	DUE FROM OTHER FUNDS	293,053.23	0.00
H 410	STATE & FEDERAL AID RECEIVABLE	338,720.00	0.00
H 522	EXPENDITURES	240,653.70	0.00
H 599	APPROPRIATED FUND BALANCE	393,262.46	0.00
H 630	DUE TO OTHER FUNDS	0.00	330,514.02
H 909	FUND BALANCE, UNRESERVED	0.00	240,654.35
H 960	APPROPRIATIONS	0.00	393,262.46
H 980	REVENUES	0.00	301,500.00
H Fund Totals:		1,265,930.83	1,265,930.83
K 101	LAND	953,400.00	0.00
K 102	BUILDINGS	56,748,394.30	0.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,335,530.56	0.00
K 104	EQUIPMENT	5,137,181.91	0.00
K 105	CONSTRUCTION WORK IN PROGRESS	0.00	0.21
K 107	OTHER CAPITAL ASSETS-VEHICLES	4,779,011.46	0.00
K 108	NET PENSION ASSET-PROPORTIONATE SHARE	0.00	2,547,778.00
K 112	ACCUM DEPRECIATION-BLDGS	0.00	17,712,356.53
K 113	ACCUM DEPRECIATION-OTHER THAN BLDG	0.00	1,193,745.82
K 114	ACCUM DEPRECIATION-EQUIPMENT	0.00	3,234,978.95

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 5/31/2025



Account	Description	Debits	Credits
K 117	ACCUM DEPRECIATION-OTHER ASSETS	0.00	2,925,652.52
K 151	NET CAPITAL ASSETS	0.00	97,121,245.20
K 496	DEFERRED OUTFLOWS OF RESOURCES-PENSION	55,782,239.00	0.00
K Fund Totals:		124,735,757.23	124,735,757.23
TE 200	CASH IN CHECKING	14,531.83	0.00
TE 909.12	CLASS 62'	0.00	1,140.20
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	594.21
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,757.82
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	2,893.57
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,146.03
TE Fund Totals:		14,531.83	14,531.83
W 125	AMTS TO BE MADE IN FUTURE BUDGET	232,713,213.07	0.00
W 628	BONDS PAYABLE	0.00	802,500.00
W 683	OTHER POST EMPLOYMET BENEFIT	0.00	145,715,913.00
W 686	JUDGEMENTS AND CLAIMS	0.00	683,923.87
W 687	COMPENSATED ABSENCES	0.00	1,646,837.20
W 697	DEFERRED INFLOWS OF RESOURCES-PENSION	0.00	83,864,039.00
W Fund Totals:		232,713,213.07	232,713,213.07
Grand Totals:		527,971,499.76	527,971,499.76

SCHALMONT CSD

Trial Balance Report From 5/1/2025 - 5/31/2025



Account	Description	Debits	Credits
HSEC 200	CASH IN CHECKING	0.00	15,872.64
HSEC 700	Interest Earned	0.00	271.66
HSEC 830	BAND FUND	0.00	355.89
HSEC 832	YEARBOOK	0.00	2,000.00
HSEC 833	CHOIR	498.85	0.00
HSEC 838	SKI CLUB	0.00	117.00
HSEC 839	STUDENT COUNCIL	1,290.50	0.00
HSEC 841	NSHS	0.00	100.00
HSEC 842	NAHS	100.00	0.00
HSEC 844	DRAMA	0.00	4,397.71
HSEC 878	Class of 2025	8,644.21	0.00
HSEC 879	Class of 2026	10,613.34	0.00
HSEC 880	Class of 2027	1,968.00	0.00
HSEC Fund Totals:		23,114.90	23,114.90
MSEC 200	CASH IN CHECKING	0.00	1,763.73
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	14.96
MSEC 700	Interest Earned	0.00	83.98
MSEC 830	SCHOOL STORE	0.00	187.04
MSEC 834	STUDENT COUNCIL	1,367.98	0.00
MSEC 835	GRADE 6	511.00	0.00
MSEC 839	LIFETOUCH	0.00	0.00
MSEC 843	SABRE NATION - STUDY CIRCLE	170.73	0.00
MSEC Fund Totals:		2,049.71	2,049.71
Grand Totals:		25,164.61	25,164.61



Schalmont
CENTRAL SCHOOL DISTRICT

District Office

4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Chief Compliance Officer
Academic & Instructional Support Services
DATE: June 18, 2025
RE: Agenda Items for June 23, 2025, Board Meeting:
CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
May 29, 2025 (SMS)	1
June 6, 2025 (JES)	1
June 9, 2025 (SMS, JES)	4
June 10, 2025 (JES, CPSE)	3
June 11, 2025 (JES, SMS)	6
June 12, 2025 (SHS, JES)	2
June 17, 2025 (CPSE)	6
June 18, 2025 (SHS, SMS, JES)	4