

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education
Tuesday, May 6, 2025; 7:00 PM; High School Library

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:03 PM.

Members Present

Mr. Angelo Santabarbara, President
Mr. David Lawrence, Vice President
Ms. Patricia Dowse
Mrs. Jean Hanson
Mr. William Mau
Mr. Kevin Thompson

Members Absent

None

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Mrs. Brenda Leitt, School Business Administrator

APPROVAL OF AGENDA – Motion made by Mr. Mau, seconded by Mrs. Hanson, that the agenda for the May 6, 2025 meeting of the Schalmont Board of Education be approved.

Motion carried 6-0.

STUDENT REPRESENTATIVE REPORT - None

SUPERINTENDENT'S REPORT

CONSENT AGENDA – Motion made by Mr. Thompson, seconded by Mr. Lawrence, that the consent agenda consisting of the following items be approved:

- Board of Education Meeting Minutes: April 23, 2025
- Personnel Matters

• **Instructional Personnel Matters**

Full-Time Probationary Appointments

Name: Kelly Benkoski
Positon: AIS/Jefferson; 1.0 FTE
Effective: July 1, 2025
Tenure Area: Reading
Probation: 3-years; July 1, 2025 through June 30, 2028
Step: 17-MA (*per STA Agreement*)

Name: Kate Cole
Positon: AIS/Jefferson; 1.0 FTE
Effective: July 1, 2025
Tenure Area: Reading
Probation: 3-years; July 1, 2025 through June 30, 2028
Step: 14-MA (*per STA Agreement*)

Name: Alyssa Lupinski
Positon: Behavior Specialist; Woestina/District Wide; 1.0 FTE
Effective: July 1, 2025
Tenure Area: Social Worker
Probation: 4-years; March 4, 2024 through March 4, 2028
Step: 9-MA (*per STA Agreement*)

Appointments (per STA Agreement)

Deborah Falcone, Data Support Services (*per diem*), District Wide, effective July 1, 2025
Nicole Martyn, Assistant Principal, K-12 Data Support Services, DO, effective July 1, 2025

Retirement Resignations

Deborah Falcone, Business Teacher/TOSA, District Office, effective June 30, 2025; 24 years of service

Karen Lynch, Spanish Teacher, MS, effective June 30, 2025; 36 years of service

Sandra Riggan, Spanish Teacher, HS, effective June 30, 2025; 10 years of service

BOCES Substitute Teacher Appointments

Packet #16 – Alysa Kelly, Alexandria Koenke, Alan Koslow, Zobia Sharif, Stacy Vanier

Motion carried 6-0.

NEW BUSINESS

Revised 2025-26 Board Meeting Date: Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the Board of Education approve the revised board meeting date for the Annual BOCES Budget Vote/Election to be held Wednesday, April 29, 2026.

Motion carried 6-0.

BOARD ITEMS

Mr. Santabarara – Thank you Board Members for a great year. Congratulations to new teachers.

Mr. Lawrence – Thank you teachers for what you do with the kids. Great District!

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Mr. Mau, that the May 6, 2025 meeting of the Board of Education be adjourned at 7:13 PM for Executive Session, not to reconvene.

Motion carried 6-0.

Respectfully submitted,

Mrs. Brenda Leitt
Clerk of the Board

TREASURER REPORT APRIL 2025

Submitted by:
Rachael France

April 30, 2025

	Capital Fund Checking	Federal Checking	General Checking	General Tax Account	School Lunch Checking	Payroll Account
	4085	4093	4089	6864	4077	4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
	240.03	2,478.94	25,592,321.17	278.26	1,100,892.20	-
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS			1,344,236.99			
Cafeteria Sales					7,481.19	
State & Federal Aid			112,085.10		111,914.00	
Transfers In		10,000.00	84,291.33			1,413,506.99
Interest Earnings	0.69	16.98	72,528.53	0.80	3,169.00	191.38
Non Resident Tuition			8,323.60			
Miscellaneous			18,574.21		1,402.60	
Continuing Education Admissions						
Insurance (Cobra, Amsure)			35,802.77			
Total Receipts	0.69	10,016.98	1,675,842.53	0.80	123,966.79	1,413,698.37
Less:						
Disbursements:						
Check		10,821.10	3,513,557.55		45,251.19	
Wire transfers - Payroll/Other			42,405.46		37,905.89	1,413,506.99
Wire transfer - Anthem/Sales Tx			65,094.12			
Internal Transfer			121,914.00	-		191.38
Total Disbursements	-	10,821.10	3,742,971.13	-	83,157.08	1,413,698.37
Available Cash Balance At EoM	240.72	1,674.82	23,525,192.57	279.06	1,141,701.91	-
Bank Reconciliation						
Bank Balance	240.72	1,674.82	24,548,780.67	279.06	1,099,595.91	13,596.58
Deposits in Transit					42,106.00	135.41
Outstanding Checks			(981,482.10)			(13,654.17)
Adjustments			(42,106.00)			(77.82)
Book Balance	240.72	1,674.82	23,525,192.57	279.06	1,141,701.91	(0.00)
	-	-	-	-	-	0.00
Other Investment Accounts:						
		General Fund Savings Accounts				
Opening balance		14,857,414.66	413.87	5,904,537.19		
Add:						
Transfers In						
Interest Earnings		42,740.50	1.39	20,250.40		
Total Receipts		42,740.50	1.39	20,250.40		
Less:						
Transfers Out						
Available Cash Balance At End of Month		14,900,155.16	415.26	5,924,787.59		
Account Code:		A203F	A203I	[NY CLASS] A203		
I certify that the above balances are in agreement with the bank statements, as reconciled.						
				Dharrell		5/8/2025

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 4/30/2025



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	23,525,192.57	0.00
A 200-DB	General Fund Debit Card Account	3,253.18	0.00
A 200TAX	CASH TAX ACCOUNT	279.06	0.00
A 203	NYCLASS ACCOUNT	5,924,787.59	0.00
A 203F	NBT MMA	14,900,155.16	0.00
A 203I	NBT - ICS Promontory	415.26	0.00
A 210	PETTY CASH	115.24	0.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	35,698.52	0.00
A 391	DUE FROM OTHER FUNDS	3,926,902.66	0.00
A 510	ESTIMATED REVENUE	57,880,777.00	0.00
A 511	APPROPRIATED RESERVE	5,000,050.00	0.00
A 521	ENCUMBRANCES	14,749,248.64	0.00
A 522	EXPENDITURES	39,671,435.12	0.00
A 599	APPROPRIATED FUND BALANCE	197,412.77	0.00
A 600	ACCOUNTS PAYABLE	0.00	58,630.05
A 630	DUE TO OTHER FUNDS	0.00	3,211,855.63
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	4,039,414.19
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	196,663.98
A 718ERS	ERS RETIREMENT	0.00	3,174.49
A 720D	DENTAL INSURANCE	0.00	202.03
A 720FLEX	FLEXIBLE SPENDING	0.00	34.88
A 720H	HEALTH INSURANCE	0.00	0.28
A 720V	VISION INSURANCE	0.00	220.77
A 721	NYS INCOME TAX	145.81	0.00
A 722	FEDERAL INCOME TAX	296.54	0.00
A 726FICA	FICA TAX	16,143.78	0.00
A 726MED	MEDICARE TAX	3,775.45	0.00
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	14,749,298.37
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	1,042,667.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,148,683.67
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	0.00	1,542,058.68
A 909	FUND BALANCE, UNRESERVED	0.00	27,349,589.23
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	4,800,689.00
A 960	APPROPRIATIONS	0.00	58,078,189.10
A 980	REVENUES	0.00	46,743,321.68
A Fund Totals:		165,836,084.35	165,836,084.35
C 200	CASH IN CHECKING	1,141,701.91	0.00
C 210	PETTY CASH	50.00	0.00
C 211	CASH ON HAND - CHANGE	130.00	0.00
C 391	DUE FROM OTHER FUNDS	0.00	270.00
C 410	STATE & FEDERAL AID RECEIVABLE	102,008.00	0.00
C 445	INVENTORY OF MAT'L & SUPPLIES	9,329.15	0.00
C 446	FOOD INVENTORY	32,513.87	0.00
C 510	ESTIMATED REVENUE	1,160,000.00	0.00

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 4/30/2025



Account	Description	Debits	Credits
C 521	ENCUMBRANCES	172,637.02	0.00
C 522	EXPENDITURES	570,385.28	0.00
C 630	DUE TO OTHER FUNDS	0.00	523,582.21
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	176.36
C 726FICA	FICA TAX	0.00	16,143.78
C 726MED	MEDICARE TAX	0.00	3,775.45
C 806	NONSPENDABLE FUND BALANCE	0.00	30,010.53
C 821	RESERVE FOR ENCUMBRANCES	0.00	172,637.02
C 909	FUND BALANCE, UNRESERVED	0.00	384,053.08
C 960	APPROPRIATIONS	0.00	1,160,000.00
C 980	REVENUES	0.00	898,106.80
C Fund Totals:		3,188,755.23	3,188,755.23
F 200	CASH IN CHECKING	1,674.82	0.00
F 391	DUE FROM OTHER FUNDS	2,150,184.00	0.00
F 410	STATE & FEDERAL AID RECEIVABLE	4,230.21	0.00
F 510	ESTIMATED REVENUE	1,052,487.00	0.00
F 521	ENCUMBRANCES	183,785.66	0.00
F 522	EXPENDITURES	773,680.74	0.00
F 630	DUE TO OTHER FUNDS	0.00	2,315,244.23
F 821	RESERVE FOR ENCUMBRANCES	0.00	183,785.66
F 909	FUND BALANCE, UNRESERVED	0.59	0.00
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13
F 960	APPROPRIATIONS	0.00	1,052,487.00
F 980	REVENUES	0.00	604,431.00
F Fund Totals:		4,166,043.02	4,166,043.02
H 200	CASH IN CHECKING	240.72	0.00
H 391	DUE FROM OTHER FUNDS	293,053.23	0.00
H 410	STATE & FEDERAL AID RECEIVABLE	338,720.00	0.00
H 522	EXPENDITURES	240,653.70	0.00
H 599	APPROPRIATED FUND BALANCE	393,262.46	0.00
H 630	DUE TO OTHER FUNDS	0.00	330,513.30
H 909	FUND BALANCE, UNRESERVED	0.00	240,654.35
H 960	APPROPRIATIONS	0.00	393,262.46
H 980	REVENUES	0.00	301,500.00
H Fund Totals:		1,265,930.11	1,265,930.11
K 101	LAND	953,400.00	0.00
K 102	BUILDINGS	56,748,394.30	0.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,335,530.56	0.00
K 104	EQUIPMENT	5,137,181.91	0.00
K 105	CONSTRUCTION WORK IN PROGRESS	0.00	0.21
K 107	OTHER CAPITAL ASSETS-VEHICLES	4,779,011.46	0.00
K 108	NET PENSION ASSET-PROPORTIONATE SHARE	0.00	2,547,778.00
K 112	ACCUM DEPRECIATION-BLDGS	0.00	17,712,356.53
K 113	ACCUM DEPRECIATION-OTHER THAN BLDG	0.00	1,193,745.82
K 114	ACCUM DEPRECIATION-EQUIPMENT	0.00	3,234,978.95
K 117	ACCUM DEPRECIATION-OTHER ASSETS	0.00	2,925,652.52

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Trial Balance Report From 7/1/2024 - 4/30/2025



Account	Description	Debits	Credits
K 151	NET CAPITAL ASSETS	0.00	97,121,245.20
K 496	DEFERRED OUTFLOWS OF RESOURCES-PENSION	55,782,239.00	0.00
K Fund Totals:		124,735,757.23	124,735,757.23
TE 200	CASH IN CHECKING	15,531.83	0.00
TE 909.12	CLASS 62'	0.00	2,140.20
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	594.21
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,757.82
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	2,893.57
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,146.03
TE Fund Totals:		15,531.83	15,531.83
W 125	AMTS TO BE MADE IN FUTURE BUDGET	232,713,213.07	0.00
W 628	BONDS PAYABLE	0.00	802,500.00
W 683	OTHER POST EMPLOYMET BENEFIT	0.00	145,715,913.00
W 686	JUDGEMENTS AND CLAIMS	0.00	683,923.87
W 687	COMPENSATED ABSENCES	0.00	1,646,837.20
W 697	DEFERRED INFLOWS OF RESOURCES-PENSION	0.00	83,864,039.00
W Fund Totals:		232,713,213.07	232,713,213.07
Grand Totals:		531,921,314.84	531,921,314.84

SCHALMONT CSD

Trial Balance Report From 7/1/2024 - 4/30/2025



Account	Description	Debits	Credits
HSEC 200	CASH IN CHECKING	94,549.44	0.00
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	79.47
HSEC 700	Interest Earned	0.00	2,630.99
HSEC 830	BAND FUND	0.00	1,099.40
HSEC 832	YEARBOOK	0.00	13,637.62
HSEC 833	CHOIR	0.00	1,549.27
HSEC 834	INTERNATIONAL CLUB	0.00	907.63
HSEC 835	KEY CLUB	0.00	400.32
HSEC 836	NATIONAL HONOR SOCIETY	0.00	1,028.81
HSEC 837	SADD	0.00	246.37
HSEC 838	SKI CLUB	0.00	705.18
HSEC 839	STUDENT COUNCIL	0.00	5,041.73
HSEC 841	NSHS	0.00	812.18
HSEC 842	NAHS	0.00	232.29
HSEC 843	ECC	0.00	489.41
HSEC 844	DRAMA	0.00	10,667.03
HSEC 845	ENGLISH HONOR SOCIETY	0.00	1,640.44
HSEC 848	GSA/FUSION	0.00	755.81
HSEC 872	MASTERMINDS	0.00	404.34
HSEC 877	Class of 2024	0.00	725.22
HSEC 878	Class of 2025	0.00	18,982.52
HSEC 879	Class of 2026	0.00	15,338.91
HSEC 880	Class of 2027	0.00	9,510.81
HSEC 881	Class of 2028	0.00	6,762.16
HSEC 883	YOUNG ENTREPRENEURS	0.00	614.52
HSEC 884	SPANISH CLUB	0.00	287.01
HSEC Fund Totals:		94,549.44	94,549.44
MSEC 200	CASH IN CHECKING	28,430.45	0.00
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	369.31
MSEC 700	Interest Earned	0.00	913.63
MSEC 830	SCHOOL STORE	0.00	1,427.66
MSEC 831	YEARBOOK	0.00	6,817.42
MSEC 833	SABRE SERVICE CLUB	0.00	247.58
MSEC 834	STUDENT COUNCIL	0.00	5,638.86
MSEC 835	GRADE 6	0.00	565.59
MSEC 836	GRADE 7	0.00	227.40
MSEC 841	MAKER SPACE	0.00	6,114.98
MSEC 842	ENVIRONMENTAL CLUB	0.00	1,905.30
MSEC 843	SABRE NATION - STUDY CIRCLE	0.00	901.51
MSEC 844	ENGINEERING CLUB	0.00	1,213.14
MSEC 845	SABRE CAFE	0.00	1,744.31
MSEC 846	NATIONAL JUNIOR HS	0.00	343.76
MSEC Fund Totals:		28,430.45	28,430.45
Grand Totals:		122,979.89	122,979.89



District Office
4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services
DATE: May 16, 2025
RE: Agenda Items for May 21, 2025, Board Meeting: CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
March 12, 2025 (SHS)	1
March 27, 2025 (JES)	2
April 2, 2025 (SMS)	4
April 3, 2025 (OOD*)	1
April 3, 2025 (SHS)	1
April 8, 2025 (JES)	1
April 9, 2025 (SHS)	2
April 10, 2025 (SMS, JES, SHS)	3
April 14, 2025 (SHS)	1
April 21, 2025 (SHS)	3
April 23, 2025 (JES)	3
April 24, 2025 (JES, SMS)	5
April 25, 2025 (SMS)	1
April 29, 2025 (SHS)	5
May 6, 2025 (SMS)	1
May 7, 2025 (JES)	1
May 9, 2025 (SMS)	1

*Out of District Placement