

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education  
Monday, February 10, 2025; 7:00 PM; Middle School LGI

**CALL TO ORDER & ROLL CALL** - The meeting was called to order at 7:03 PM.

Members Present

Mr. Angelo Santabarbara, President  
Mr. David Lawrence, Vice President  
Ms. Patricia Dowse  
Mrs. Jean Hanson  
Mr. William Mau  
Mr. Kevin Thompson

Members Absent

None

Others Present

Dr. Thomas Reardon, Superintendent of Schools  
Mrs. Brenda Leitt, School Business Administrator  
Mr. Kyle Larabee, Student Representative

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** – Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the agenda for the February 10, 2025 meeting of the Schalmont Board of Education be approved.

*Motion carried 6-0.*

**STUDENT REPRESENTATIVE REPORT**

Mr. Larabee reported that the High School is officially in the second half of the year. Recently the boys swim, girls' basketball, and the dance team had senior nights. High School is at the very end of winter sports seasons. Today was rubber ducky day in the high school, so the SADD club hid ducks all over the school for people to find. This week is random acts of kindness week, so the Spanish club wrote some kind bilingual messages for students to give each other. The All County Music Festival was two weekends ago, this year it was the high school band and middle school choir. At the Middle School, along with high school students, middle school students had the opportunity to participate in the Schenectady County Music Association's All County Festival. Spring sports signups are ongoing. At Jefferson Elementary, the 3rd grade Proctor's field trip has been rescheduled. On Tuesday, February 11<sup>th</sup>, 1st grade will be snowshoeing with some help from the Thatcher Park Nature Center. Last Friday, February 7<sup>th</sup> was the K-2 western themed dance that took place, due to the efforts of our Jefferson PTO. Jefferson kindness club recently made valentines for sick children and toiletry bags for families.

**SUPERINTENDENT'S REPORT**

2025-2026 Budget Presentation – Dr. Reardon and Mrs. Leitt

**CONSENT AGENDA** – Motion made by Mr. Thompson, seconded by Mr. Mau, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: January 27, 2025
- ✓ CSE/CPSE Recommendations
- ✓ Personnel Matters

• **Instructional Personnel Matters**

Appointment

Name: Sophia Caprara  
Position: Grade 6/MS;  
FTE: 1.0 FTE  
Effective: January 27, 2025 through April 11, 2025  
Step: 1-BA (*per STA Agreement*)

Unpaid Leave of Absence

Lyndsay Mattice, Special Education, HS; effective March 6, 2025 through March 28, 2025

BOCES Substitute Teacher Appointments

Packet #10 – Sophia Caprara, Kyle Cornwell, Isabella Romano, John Michael Walters

Packet #11 – Pamela Arriera, Serina Garmendiz, Ryan Harriman, Leanza Kopa, Sydney Miller, Joseph Siciliano, Tyler Wells

2025 Spring Coaching Appointments (Stipend in accordance with STA Agreement)

Christopher Teta, Varsity Baseball, Step 8	Brian Croote, Varsity Boys Outdoor Track, Step 8
Bruce McAllister, JV Baseball, Step 8	Brian Sheldon, Varsity Assistant Boys Outdoor Track, Step 2
Eric Lybrand, Modified Baseball, Step 8	John George, Varsity Girls Outdoor Track, Step 8
Anthony Teta, Baseball Program Assistant (Split)	Tami Keen, Modified Boys & Girls Track, Step 7
Matt DeFillipo, Baseball Program Assistant (Split)	Victoria Savallo, Modified Boys & Girls Track Program Assistant
Steven Kowalczyk, Varsity Softball, Step 4	Greg Loiacono, Unified Basketball, Program Assistant
Kaley Brindisi, JV Softball, Step 6	Tracie Perone, Unified Basketball Program Assistant
William Fleming, Softball Program Assistant	Jason Beck, Varsity Tennis, Step 8

• Non Instructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Donna Sarchioto	Security Officer	District Wide	02/10/25	7 hrs/day	8

<u>Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Kristen Reamon	Food Service Worker	Jefferson	02/07/25 (close of business)

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Margaret Lybrand	Monitor	Jefferson	02/11/25	as needed
Margaret Lybrand	Teacher Aide	Jefferson	02/11/25	as needed

Motion carried 6-0.

**NEW BUSINESS**

**Acceptance of Internal Audit:** Motion made by Ms. Dowse, seconded by Mr. Thompson, that the Board of Education accept the 2024 Extra Classroom Activity Funds Review Audit.

Motion carried 6-0.

**Corrective Action Plan – Internal Audit:** Motion made by Ms. Dowse, seconded by Mr. Thompson, that the Board of Education approve the corrective action plan for the 2024 Extra Classroom Activity Funds Review Audit.

Motion carried 6-0.

**Transportation Agreement:** Motion made by Mr. Mau, seconded by Mrs. Hanson, that the Board of Education approve the agreement between Schalmont CSD and the Boys and Girls Club of Schenectady to provide transportation for youth during the months of June, July and August 2025.

Motion carried 6-0.

**Health and Welfare Contract:** Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the Board of Education approve the following health and welfare contract for the 2023-2024 school year:

<u>School District</u>	<u># of Pupils</u>	<u>Amount</u>
Ichabod Crane CSD	1	\$5,574.26

Motion carried 6-0.

**BOARD ITEMS**

Mr. Santabarbara – Thank you Dr. Reardon and Mrs. Leitt for the budget information.

Ms. Dowse – Sign information great. Thank you.

Mr. Lawrence – Good luck sports teams. Shout out to the Jefferson PTO for the “Shut off the Screen” campaign.

Mr. Mau – Kindergarten through 2<sup>nd</sup> grade dance was great. Thank you to the Jefferson PTO and parents. Bucket Filler program is a great program.

**ADJOURNMENT** – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the February 10, 2025 meeting of the Board of Education be adjourned at 7:48 PM.

*Motion carried 6-0.*

Respectfully submitted,

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Brenda Leitt  
Clerk of the Board

TREASURER  
REPORT  
JANUARY  
2025

Submitted by:  
Rachael France



**SCHALMONT CSD**



Trial Balance Report From 7/1/2024 - 1/31/2025

Account	Description	Debits	Credits
A 200	CASH IN CHECKING	25,439,616.01	0.00
A 200-DB	General Fund Debit Card Account	3,398.16	0.00
A 200TAX	CASH TAX ACCOUNT	276.70	0.00
A 203	NYCLASS ACCOUNT	5,864,544.39	0.00
A 203F	NBT MMA	14,773,713.96	0.00
A 203I	NBT - ICS Promontory	411.14	0.00
A 210	PETTY CASH	115.24	0.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	9,141.65	0.00
A 391	DUE FROM OTHER FUNDS	3,532,826.26	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	69,589.00	0.00
A 440	DUE FROM OTHER GOVERNMENTS	655,478.87	0.00
A 510	ESTIMATED REVENUE	57,880,777.00	0.00
A 511	APPROPRIATED RESERVE	5,000,050.00	0.00
A 521	ENCUMBRANCES	24,633,304.44	0.00
A 522	EXPENDITURES	28,909,433.55	0.00
A 599	APPROPRIATED FUND BALANCE	197,412.77	0.00
A 600	ACCOUNTS PAYABLE	0.00	58,630.05
A 630	DUE TO OTHER FUNDS	0.00	2,667,605.29
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	3,992,719.42
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	196,663.98
A 718ERS	ERS RETIREMENT	0.00	2,202.78
A 720D	DENTAL INSURANCE	0.00	201.95
A 720FLEX	FLEXIBLE SPENDING	0.00	21.80
A 720H	HEALTH INSURANCE	0.72	0.00
A 720V	VISION INSURANCE	0.00	220.77
A 721	NYS INCOME TAX	145.81	0.00
A 722	FEDERAL INCOME TAX	296.54	0.00
A 726FICA	FICA TAX	10,260.65	0.00
A 726MED	MEDICARE TAX	2,399.56	0.00
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	24,633,354.17
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	1,042,667.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,148,683.67
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	0.00	1,542,058.68
A 909	FUND BALANCE, UNRESERVED	0.00	27,349,589.23
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	4,800,689.00
A 960	APPROPRIATIONS	0.00	58,078,189.10
A 980	REVENUES	0.00	38,598,304.21
<b>A Fund Totals:</b>		<b>166,983,192.42</b>	<b>166,983,192.42</b>
C 200	CASH IN CHECKING	1,016,543.76	0.00
C 210	PETTY CASH	50.00	0.00
C 211	CASH ON HAND - CHANGE	130.00	0.00
C 391	DUE FROM OTHER FUNDS	0.00	270.00
C 410	STATE & FEDERAL AID RECEIVABLE	106,695.00	0.00
C 445	INVENTORY OF MAT'L & SUPPLIES	9,329.15	0.00

**SCHALMONT CSD**



Trial Balance Report From 7/1/2024 - 1/31/2025

Account	Description	Debits	Credits
C 446	FOOD INVENTORY	32,513.87	0.00
C 510	ESTIMATED REVENUE	1,060,000.00	0.00
C 521	ENCUMBRANCES	343,035.16	0.00
C 522	EXPENDITURES	346,743.56	0.00
C 630	DUE TO OTHER FUNDS	0.00	512,331.20
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	536.36
C 726FICA	FICA TAX	0.00	10,260.65
C 726MED	MEDICARE TAX	0.00	2,399.56
C 806	NONSPENDABLE FUND BALANCE	0.00	30,010.53
C 821	RESERVE FOR ENCUMBRANCES	0.00	343,035.16
C 909	FUND BALANCE, UNRESERVED	0.00	384,053.08
C 960	APPROPRIATIONS	0.00	1,060,000.00
C 980	REVENUES	0.00	572,143.96
<b>C Fund Totals:</b>		<b>2,915,040.50</b>	<b>2,915,040.50</b>
F 200	CASH IN CHECKING	10,574.68	0.00
F 391	DUE FROM OTHER FUNDS	1,931,577.06	0.00
F 410	STATE & FEDERAL AID RECEIVABLE	4,230.21	0.00
F 510	ESTIMATED REVENUE	1,134,540.00	0.00
F 521	ENCUMBRANCES	419,696.53	0.00
F 522	EXPENDITURES	571,377.47	0.00
F 630	DUE TO OTHER FUNDS	0.00	2,246,738.88
F 821	RESERVE FOR ENCUMBRANCES	0.00	419,696.53
F 909	FUND BALANCE, UNRESERVED	0.59	0.00
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,095.13
F 960	APPROPRIATIONS	0.00	1,134,540.00
F 980	REVENUES	0.00	260,926.00
<b>F Fund Totals:</b>		<b>4,071,996.54</b>	<b>4,071,996.54</b>
H 200	CASH IN CHECKING	238.68	0.00
H 391	DUE FROM OTHER FUNDS	293,053.23	0.00
H 410	STATE & FEDERAL AID RECEIVABLE	338,720.00	0.00
H 522	EXPENDITURES	240,653.70	0.00
H 599	APPROPRIATED FUND BALANCE	393,262.46	0.00
H 630	DUE TO OTHER FUNDS	0.00	330,511.26
H 909	FUND BALANCE, UNRESERVED	0.00	240,654.35
H 960	APPROPRIATIONS	0.00	393,262.46
H 980	REVENUES	0.00	301,500.00
<b>H Fund Totals:</b>		<b>1,265,928.07</b>	<b>1,265,928.07</b>
K 101	LAND	953,400.00	0.00
K 102	BUILDINGS	56,748,394.30	0.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,335,530.56	0.00
K 104	EQUIPMENT	5,137,181.91	0.00
K 105	CONSTRUCTION WORK IN PROGRESS	0.00	0.21
K 107	OTHER CAPITAL ASSETS-VEHICLES	4,779,011.46	0.00
K 108	NET PENSION ASSET-PROPORTIONATE SHARE	0.00	2,547,778.00
K 112	ACCUM DEPRECIATION-BLDGS	0.00	17,712,356.53
K 113	ACCUM DEPRECIATION-OTHER THAN BLDG	0.00	1,193,745.82

**SCHALMONT CSD**

Trial Balance Report From 7/1/2024 - 1/31/2025



Account	Description	Debits	Credits
K 114	ACCUM DEPRECIATION-EQUIPMENT	0.00	3,234,978.95
K 117	ACCUM DEPRECIATION-OTHER ASSETS	0.00	2,925,652.52
K 151	NET CAPITAL ASSETS	0.00	97,121,245.20
K 496	DEFERRED OUTFLOWS OF RESOURCES-PENSION	55,782,239.00	0.00
<b>K Fund Totals:</b>		<b>124,735,757.23</b>	<b>124,735,757.23</b>
TE 200	CASH IN CHECKING	19,555.55	0.00
TE 909.12	CLASS 62'	0.00	3,140.05
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	744.17
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,757.63
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	3,143.41
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,345.72
TE 909.9	SANDRA STRYJEK SCHOLARSHIP	0.00	2,424.57
<b>TE Fund Totals:</b>		<b>19,555.55</b>	<b>19,555.55</b>
W 125	AMTS TO BE MADE IN FUTURE BUDGET	232,713,213.07	0.00
W 628	BONDS PAYABLE	0.00	802,500.00
W 683	OTHER POST EMPLOYMET BENEFIT	0.00	145,715,913.00
W 686	JUDGEMENTS AND CLAIMS	0.00	683,923.87
W 687	COMPENSATED ABSENCES	0.00	1,646,837.20
W 697	DEFERRED INFLOWS OF RESOURCES-PENSION	0.00	83,864,039.00
<b>W Fund Totals:</b>		<b>232,713,213.07</b>	<b>232,713,213.07</b>
<b>Grand Totals:</b>		<b>532,704,683.38</b>	<b>532,704,683.38</b>





**Schalmont**  
CENTRAL SCHOOL DISTRICT

**District Office**

4 Sabre Drive, Schenectady, NY 12306  
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education  
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services  
DATE: March 6, 2025  
RE: Agenda Items for March 10, 2025 Board Meeting: CSE/CPSE Meetings for BOE Approval

<b>Date of CSE/CPSE Meeting/School</b>	<b>Number of Students</b>
February 10, 2025 (JES)	1
February 11, 2025 (CPSE, SMS)	9
February 12, 2025 (SMS)	1
February 24, 2025 ( SHS)	1
February 26, 2025 (SMS)	3
March 4, 2025 (CPSE)	1
March 5, 2025 (SMS)	1



# SCHALMONT CENTRAL SCHOOL

## 2025-2026



JULY 2025							AUGUST 2025							SEPTEMBER 2025							OCTOBER 2025						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6				1	2	3	4	
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10*	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
							31																				

  

NOVEMBER 2025							DECEMBER 2025							JANUARY 2026							FEBRUARY 2026						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
						1		1	2	3	4	5	6				1	2	3	1	2	3	4	5	6	7	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31							
30																											

  

MARCH 2026							APRIL 2026							MAY 2026							JUNE 2026						
Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S	Su	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
														31													

School Day Tally	
September	19
October	21
November	16
December	17
January	19
February	15
March	21
April	16
May	19
June	18
<b>Pupil Days</b>	<b>181</b>
<b>Staff Days</b>	<b>4</b>
	<b>185</b>

September 1	No School - Labor Day
September 2-3	Staff Development Days
September 4	First Day of Classes
October 10*	Dismiss 15 minutes early (Drill)
October 13	Columbus Day
October 17	Staff Development Day
October 23	1/2 Day Elem Conferences-1/2 day school K-5
October 29	Full Conference Day - no school K-5
November 5	1/2 Day Elem Conferences-1/2 day school K-5
November 11	Veterans Day
November 26-28	Thanksgiving Recess
Dec. 24 - Jan. 2	Holiday Recess
January 5	Classes Resume
January 9	1/2 Day School - Elementary K-5
January 19	Martin L. King Jr. Day
January 20-23	Regents Testing
February 16-20	Winter Recess
March 18	Staff Development Day
March 27	1/2 Day School - Elementary K-5
April 3, 6-10	Spring Recess
May 22 & 25	Memorial Day
June 9, 10, 17, 18, 22-25	Regents Testing
June 19	Juneteenth
June 22-24	1/2 Day for Elementary
June 24	Last Day for K-8 Students
June 25	Last Staff Day
June 26	Regents Rating Day/GRADUATION

Classes Not in Session
Staff Development Day
Conferences All Day (no school elem only)
Conferences PM only (1/2 day elem)
Regents Exam Days