SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education Monday, April 8, 2024; 6:00 PM; DO Conference Room

CALL TO ORDER & ROLL CALL - The meeting was called to order at 6:00 PM.

Members Present

Members Absent

Others Present

Mr. Angelo Santabarbara, President

Mrs. Brenda Leitt

Dr. Thomas Reardon, Superintendent of Schools

Mr. David Lawrence, Vice President

School Bus. Admin.

Ms. Patricia Dowse

Ms. Miranda Eldridge

Mrs. Jean Hanson

Mr. Kevin Thompson (Remote)

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - Motion made by Ms. Dowse, seconded by Mr. Lawrence, that the agenda for the March 25, 2024 meeting of the Schalmont Board of Education be approved.

Motion carried 6-0.

STUDENT REPRESENTATIVE REPORT - Excused

SUPERINTENDENT'S REPORT and PRESENTATIONS

2024-2025 Budget Update: Dr. Reardon

CONSENT AGENDA - Motion made by Mr. Lawrence, seconded by Ms. Eldridge, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: March 25, 2024
- ✓ Personnel Matters
- Non Instructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

Appointment

Position

Location

<u>Effective</u>

Work Day

Step

Rebecca Herrle

Bus Driver

Transportation 04/09/24 5.25 hrs/day

1

Leave of Absence

Jeffrey Devine, Safety Officer, Jefferson Elem., effective September 1, 2024 through June 30, 2025 Maria Magliocco, Bus Driver, Transportation, effective April 9, 2024 through June 26, 2024

Motion carried 6-0.

NEW BUSINESS

Budget Proposition: Motion made by Ms. Dowse, seconded Mrs. Hanson, that the 2024-25 budget proposition and property tax report card be adopted; that the Board of Education of the Schalmont Central School District at Rotterdam be authorized to expend sums set forth in the total amount of \$57,880,777 during the 2024-25 school year, and to levy a tax therefore, be approved?

Motion carried 6-0.

Voter Propositions and Budget Notice: Motion made by Mr. Lawrence, seconded by Ms. Eldridge, that "NOTICE OF THE BUDGET HEARING AND ANNUAL DISTRICT MEETING/ELECTION TO THE QUALIFIED VOTERS OF THE Schalmont Central School District at Rotterdam, Schenectady County, New York. NOTICE IS HEREBY GIVEN, that a public hearing of the qualified votes of the Schalmont Central School District at Rotterdam, will be held in the Middle School Building in said District on Monday, April 8, 2024 at 7:00 PM prevailing time, for the presentation of the budget. The budget will be available for review starting April 30, 2024 at each school. NOTICE IS HEREBY FURTHER GIVEN, that the annual school election of

the qualified voters of the Schalmont Central School district of Rotterdam, will be held at the High School in said District on May 21, 2024 between the hours of 6:00 AM and 9:00 PM, prevailing time to vote by machine upon the following items: (1) To adopt the annual budget of the School District for the fiscal year 2024-25 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District; (2) To elect two (2) three-year members of the Board commencing July 1, 2024 and expiring June 30, 2027 and one (1) two-year member of the Board commencing July 1, 2024 and expiring June 30, 2026; (3) Capital Project Reserve Proposition. NOTICE IS HEREBY FURTHER GIVEN that at said Annual School District Meeting to be held on Tuesday, May 21, 2024, the following propositions will be submitted.

BUS PROPOSITION

Shall the Board of Education of the Schalmont Central School District, Schenectady County, New York be authorized to; (1) acquire five (5) School Buses, at a maximum aggregate cost of \$685,000.00; (2) expend such sum, or so much thereof as shall be necessary; and (3) shall be paid from the current appropriation?

CAPITAL PROJECT RESERVE PROPOSITION

Shall the Board of Education of the Schalmont Central School District is hereby authorized to (1) create a Capital Reserve Fund pursuant to Education Law § 3651 (1) for the purpose of financing construction projects for the general improvement, reconstruction, renovations or additions to the District's buildings, including the acquisition of sites (land and/or buildings), site work, and the acquisition of original furnishings, equipment, machinery, acquisition and installation of technology equipment, or other apparatus required for the purpose for which such buildings are to be used, and for purchases subject to voter approval; (2) the maximum amount for such fund shall be capped at \$30,000,000.00 (3) deposit into the Capital Reserve Fund such unallocated fund balance of the General Fund as determined by the Board of Education; State Aid related to expenditures from the capital reserve fund; and interest income related to investment monies in the fund. The probable duration of the Capital Reserve Fund is ten (10) years.

NOTICE IS HEREBY FURTHER GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2024-25 may be obtained by any residents of the District during business hours beginning Tuesday, April 30, 2024. NOTICE IS HEREBY FURTHER GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in the District Office not later than Monday, April 22, 2024 between the hours of 7:00 AM and 4:00 PM. Each petition shall be directed to the Clerk of the District and shall be signed by at least 25 voters of the District, and must state the name and residence of the candidate. NOTICE IS HEREBY FURTHER GIVEN that the applications for Early Mail ballots will be obtainable by calling the District Clerk at (518) 355-9200 x4001 or by email at bleitt@schalmont.net. Completed applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Early Mail ballots must be received by the District Clerk no later than 5:00 PM, prevailing time, on Tuesday, May 21, 2024.

BOARD ITEMS

Mr. Santabarbara - Happy to go to 0% tax levy increase as our growth continues. We have been very fair to tax payers.

Mr. Lawrence - Ditto Mr. Santabarbara. Great to be looking forward to the future.

Ms. Dowse - Ditto Mr. Santabarbara and Mr. Lawrence.

Dr. Reardon - Thank you Board for your support. We are successful because we plan ahead.

<u>ADJOURNMENT</u> – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the April 8, 2024 meeting of the Board of Education be adjourned at 6:26 PM.

Motion carried 6-0.	Respectfully submitted,
	Brenda Leitt Clerk of the Board

FINANCE REPORT MARCH 2024

Submitted by: Brenda Leitt

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I certify that the above balances are in agreement with the bank statements, as reconciled. Busine	Business Administrator	47 Dizuz4



Account	Description	Debits	Credits	Balance	
A 200	CASH IN CHECKING	58,684,510.45	38,323,097.23	20,361,413.22	***************************************
A 200-DB	General Fund Debit Card Account	13,172.37	8,311.12	4,861.25	
A 200TAX	CASH TAX ACCOUNT	26,051,439.45	26,051,425.41	14.04	
A 203	NYCLASS ACCOUNT	5,629,411.99	0.00	5,629,411.99	
A 203F	NBT MMA	21,309,017.29	7,000,000.00	14,309,017.29	
A 203I	NBT - ICS Promontory	395.29	0.00	395.29	
A 210	PETTY CASH	115.24	0.00	115.24	
A 211	EXTRA CLASSROOM CASH	93,035.00	0.00	93,035.00	
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	4,065,341.65	3,993,323.22	72,018.43	
A 391	DUE FROM OTHER FUNDS	9,565,341.99	879,645.13	8,685,696.86	
A 410	STATE & FEDERAL AID RECEIVABLE	459,578.09	436,006.70	23,571.39	
A 440	DUE FROM OTHER GOVERNMENTS	662,928.27	662,927.40	0.87	
A 510	ESTIMATED REVENUE	55,853,038.00	0.00	55,853,038.00	
A 511	APPROPRIATED RESERVE	50.00	0.00	50.00	
A 521	ENCUMBRANCES	55,093,052.51	37,764,710.85	17,328,341.66	
A 522	EXPENDITURES	36,363,379.87	1,309,081.53	35,054,298.34	
A 599	APPROPRIATED FUND BALANCE	804,659.91	0.00	804,659.91	
A 630	DUE TO OTHER FUNDS	3,215,804.29	3,223,365.62	7,561.33	CR
A 631	DUE TO OTHER GOVERNMENTS	0.00	11,183.00	11,183.00	CR
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	3,816,419.43	3,816,419.43	CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	280.12	135,068.97	134,788.85	CR
A 691	DEFERRED REVENUE	0.00	23,265.26	23,265.26	CR
A 718ERS	ERS RETIREMENT	74,450.67	71,509.00	2,941.67	
A 719	DISABILITY INSURANCE	0.00	91.10	91.10	CR
A 720D	DENTAL INSURANCE	47,244.70	47,293.45	48.75	CR
A 720FLEX	FLEXIBLE SPENDING	0.00	130.80	130.80	CR
A 720H	HEALTH INSURANCE	614,464.05	653,161.17	38,697.12	CR
A 720L	LIFE INSURANCE	52,059.23	11,298.24	40,760.99	
A 720V	VISION INSURANCE	9,327.88	9,408.16	80.28	CR
A 721	NYS INCOME TAX	685,426.30	685,280.49	145.81	
A 722	FEDERAL INCOME TAX	1,487,792.87	1,487,496.33	296.54	
A 726FICA	, FICA TAX	1,933,318.31	1,933,671.40	353.09	CR
A 726MED	MEDICARE TAX	452,670.95	452,753.53	82.58	CR
A 727E	ERS LOAN	7,436.49	6,539.49	897.00	
A 727T	TRS LOAN	58,031.00	57,631.00	400.00	
A 738	STUDENT DEPOSITS	0.00	93,035.00	93,035.00	CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00	300,000.00	CR
A 821	RESERVE FOR ENCUMBRANCES	37,764,710.85	55,093,102.24	17,328,391.39	CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32	2,571,391.32	CR
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	680,667.00	680,667.00	CR
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,000,000.00	1,000,000.00	CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	50,962.50	1,613,196.18	1,562,233.68	CR
A 878	RESERVE FOR CAPITAL	1,550,000.00	6,550,000.00	5,000,000.00	CR
A 909	FUND BALANCE, UNRESERVED	0.00	20,987,089.32	20,987,089.32	CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	2,977,351.00	2,977,351.00	CR
A 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	486,660.43	486,660.43	CR



Account	Description	Debits	Credits	Balance	SACIONATOR S
A 917	UNASSIGNED FUND BALANCE	1,579,292.34	0.00	1,579,292.34	
A 960	APPROPRIATIONS	0.00	56,657,697.24	56,657,697.24	CR
A 980	REVENUES	135,621.04	46,303,076.20	46,167,455.16	CR
	A Fund Totals:	324,367,360.96	324,367,360.96	0.00	
C 200	CASH IN CHECKING	1,282,556.11	547,158.35	735,397.76	
C 210	PETTY CASH	50.00	0.00	50.00	
C 211	CASH ON HAND - CHANGE	130.00	0.00	130.00	
C 380	ACCOUNTS RECEIVABLE	6,464.19	5,573.00	891.19	
C 391	DUE FROM OTHER FUNDS	36,063.15	238,430.30	202,367.15	CR
C 410	STATE & FEDERAL AID RECEIVABLE	480,912.80	380,654.00	100,258.80	
C 445	INVENTORY OF MAT'L & SUPPLIES	3,281.75	0.00	3,281.75	
C 446	FOOD INVENTORY	25,513.18	0.00	25,513.18	
C 510	ESTIMATED REVENUE	843,000.00	0.00	843,000.00	
C 521	ENCUMBRANCES	806,573.83	573,629.55	232,944.28	
C 522	EXPENDITURES	582,070.77	0.00	582,070.77	
C 599	APPROPRIATED FUND BALANCE	111,016.76	0.00	111,016.76	
C 630	DUE TO OTHER FUNDS	235,100.51	307,226.81	72,126.30	CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	491.11	563.08	71.97	CR
C 691	DEFERRED REVENUE	0.00	101,635.00	101,635.00	CR
C 806	NONSPENDABLE FUND BALANCE	0.00	28,794.96	28,794.96	CR
C 821	RESERVE FOR ENCUMBRANCES	573,629.55	806,573.83	232,944.28	CR
C 845	RESERVE FOR INVENTORY	9,548.22	0.00	9,548.22	
C 909	FUND BALANCE, UNRESERVED	44,283.65	111,016.76	66,733.11	CR
C 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	349,942.21	349,942.21	CR
C 960	APPROPRIATIONS	0.00	954,016.76	954,016.76	CR
C 980 -	REVENUES	479.62	635,950.59	635,470.97	CR
	C Fund Totals:	5,041,165.20	5,041,165.20	0.00	
F 200	CASH IN CHECKING	1,654,295.02	1,652,896.24	1,398.78	
F 391	DUE FROM OTHER FUNDS	2,309,899.23	2,380,537.90	70,638.67	CR
F 410	STATE & FEDERAL AID RECEIVABLE	1,860,794.61	784,714.46	1,076,080.15	
F 510	ESTIMATED REVENUE	1,135,660.00	468.00	1,135,192.00	
F 521	ENCUMBRANCES	3,019,686.33	2,558,069.59	461,616.74	
F 522	EXPENDITURES	2,307,921.91	1,472.50	2,306,449.41	
F 522P	PAYROLL FLOW-THRU ACCOUNT	0.00	19,980.43	19,980.43	CR
F 599	APPROPRIATED FUND BALANCE	1,703,666.42	0.00	1,703,666.42	
F 600	ACCOUNTS PAYABLE	0.00	0.27	0.27	CR
F 630	DUE TO OTHER FUNDS	1,264,305.03	2,869,574.11	1,605,269.08	CR
F 631	DUE TO OTHER GOVERNMENTS	0.00	994.99	994.99	CR
F 821	RESERVE FOR ENCUMBRANCES	2,558,069.59	3,017,074.90	459,005.31	CR
F 909	FUND BALANCE, UNRESERVED	217,062.12	217,930.00	867.88	CR
F 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	1,033.00	1,033.00	CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,805.68	10,805.68	CR
F 960	APPROPRIATIONS	468.00	2,839,326.42	2,838,858.42	CR
F 980	REVENUES	78,940.40	1,755,890.17	1,676,949.77	CR
H 200	F Fund Totals: CASH IN CHECKING	18,110,768.66 116,397.35	18,110,768.66 5,023,268.61	0.00 4,906,871.26	
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Account	Description	Debits	Credits	Balance	Demonstration a
H 521	ENCUMBRANCES	7,608,166.43	7,423,032.12	185,134.31	
H 522	EXPENDITURES	5,195,915.20	1,579,419.85	3,616,495.35	
H 599	APPROPRIATED FUND BALANCE	5,916,626.95	571,710.15	5,344,916.80	
H 600	ACCOUNTS PAYABLE	929,619.65	1,859,239.65	929,620.00	CR
H 626	BOND ANTICIPATION NOTES PAYABLE	0.00	469,742.00	469,742.00	CR
H 630	DUE TO OTHER FUNDS	386,239.00	1,313,721.01	927,482.01	CR
H 821	RESERVE FOR ENCUMBRANCES	7,423,032.12	7,608,166.43	185,134.31	CR
H 909	FUND BALANCE, UNRESERVED	8,478,179.22	3,949,062.15	4,529,117.07	
H 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	911,897.15	911,897.15	CR
H 960	APPROPRIATIONS	571,710.15	5,916,626.95	5,344,916.80	CR
	H Fund Totals:	36,625,886.07	36,625,886.07	0.00	
HA 200	Cash in Checking	24,006,744.91	17,623,462.48	6,383,282.43	
HA 600	Accounts Payable	0.00	0.28	0.28	CR
HA 626	BOND ANTICIPATION NOTES PAYABLE	17,623,462.48	32,933,843.79	15,310,381.31	CR
HA 630	Due to Other Funds	0.00	5,800,252.32	5,800,252.32	CR
HA 909	Fund Balance, Unreserved	14,891,639.75	0.00	14,891,639.75	
HA 980	Revenues	0.00	164,288.27	164,288.27	CR
	HA Fund Totals:	56,521,847.14	56,521,847.14	0.00	
TE 200	CASH IN CHECKING	19,552.58	0.00	19,552.58	
TE 909	FUND BALANCE, UNRESERVED	2.98	0.00	2.98	
TE 909.12	CLASS 62'	0.00	3,139.57	3,139.57	CR
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	744.05	744.05	CR
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,757.06	3,757.06	CR
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	3,142.93	3,142.93	CR
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,344.76	6,344.76	CR
TE 909.9	SANDRA STRYJEK SCHOLARSHIP	0.00	2,424.21	2,424.21	CR
TE 980	REVENUES	0.00	2.98	2.98	CR
	TE Fund Totals:	19,555.56	19,555.56	0.00	
	Grand Totals:	440,686,583.59	440,686,583.59	0.00	



Account	Description	Debits	Credits	Balance	
HSEC 200	CASH IN CHECKING	133,599.65	48,939.72	84,659.93	
HSEC 630	DUE TO OTHER FUNDS	0.00	600.00	600.00	CR
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	894.52	839.68	54.84	
HSEC 700	Interest Earned	0.00	5,072.22	5,072.22	CR
HSEC 830	BAND FUND	4,085.75	6,610.42	2,524.67	CR
HSEC 831	STUDENT SPECIAL ACCOOUNT	4,672.50	8,647.35	3,974.85	CR
HSEC 832	YEARBOOK	2,793.12	15,862.12	13,069.00	CR
HSEC 833	CHOIR	5,986.67	7,077.53	1,090.86	CR
HSEC 834	INTERNATIONAL CLUB	0.00	979.37	979.37	CR
HSEC 835	KEY CLUB	983.48	1,477.60	494.12	CR
HSEC 836	NATIONAL HONOR SOCIETY	1,031.99	2,492.38	1,460.39	CR
HSEC 837	SADD	600.00	863.47	263.47	CR
HSEC 838	SKI CLUB	10,581.00	11,016.55	435.55	CR
HSEC 839	STUDENT COUNCIL	405.75	3,354.67	2,948.92	CR
HSEC 840	STUDENT LOCKER FUND	0.00	4,536.65	4,536.65	CR
HSEC 841	NSHS	5,835.00	6,594.82	759.82	CR
HSEC 842	NAHS	115.00	211.95	96.95	CR
HSEC 843	ECC	0.00	351.48	351.48	CR
HSEC 844	DRAMA	0.00	8,291.63	8,291.63	CR
HSEC 845	ENGLISH HONOR SOCIETY	327.90	1,911.29	1,583.39	CR
HSEC 848	GSA/FUSION	0.00	562.17	562.17	CR
HSEC 872	MASTERMINDS	0.00	379.03	379.03	CR
HSEC 876	Class of 2023	1,163.00	4,320.46	3,157.46	CR
HSEC 877	Class of 2024	5,310.65	15,769.35	10,458.70	CR
HSEC 878	Class of 2025	1,314.65	8,801.05	7,486.40	CR
HSEC 879	Class of 2026	882.09	6,088.60	5,206.51	CR
HSEC 880	Class of 2027	1,070.15	9,663.19	8,593.04	CR
HSEC 883	YOUNG ENTREPRENEURS	0.00	338.12	338.12	CR
	HSEC Fund Totals:	181,652.87	181,652.87	0.00	
MSEC 200	CASH IN CHECKING	79,320.35	33,595.73	45,724.62	
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	342.30	342.30	CR
MSEC 700	Interest Earned	0.00	1,909.85	1,909.85	CR
MSEC 830	SCHOOL STORE	3,147.09	4,672.91	1,525.82	CR
MSEC 831	YEARBOOK	433.16	5,525.72	5,092.56	CR
MSEC 833	SABRE SERVICE CLUB	0.00	64.18	64.18	CR
MSEC 834	STUDENT COUNCIL	2,310.77	22,346.05	20,035.28	CR
MSEC 835	GRADE 6	0.00	56.19	56.19	CR
MSEC 836	GRADE 7	0.00	44.00	44.00	CR
MSEC 838	GRADE 8	14,695.50	16,165.01	1,469.51	CR
MSEC 839	LIFETOUCH	4,159.01	8,628.24	4,469.23	CR
MSEC 841	LIBRARY	2,292.54	7,496.84	5,204.30	CR
MSEC 842	ENVIRONMENTAL CLUB	191.04	2,296.99	2,105.95	CR
MSEC 843	SABRE NATION - STUDY CIRCLE	175.21	989.96	814.75	CR
MSEC 844	ENGINEERING CLUB	260.41	1,290.15	1,029.74	CR
	SABRE CAFE	0.00	1,560.96	1,560.96	CR
MSEC 845	57 (D17)				

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	STATE OF THE STATE	Debits	Credits	Balance
		Grand Totals:	288,637.95	288,637.95	0.00

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District Office 4 Sabre Drive, Schenectady, NY 12306 Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO:

Board of Education

FROM:

Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services

DATE:

April 22, 2024

RE:

Agenda Items for April 24, 2024 Board Meeting: CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
March 4, 2024 (SHS)	1
March 13, 2024 (SHS	1
March 14, 2024 (SMS)	1
March 19, 2024 (CPSE)	6
March 21, 2024 (SMS)	2
March 22, 2024 (SHS)	1
March 26, 2024 (SHS/OOD)	2
March 27, 2024 (JES/SHS)	2
April 10, 2024 (SMS/JES)	3
April 11, 2024 (SHS/SMS)	2
April 15, 2024 (SHS)	1
April 16, 2024 (JES)	3
April 17, 2024 (JES)	1
April 18, 2024 (SHS)	1





Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

BOARD OF EDUCATION MEETING DATES 2024-2025

Board Meeting Date	Location
July 10, 2024 (Wednesday)	District Office
August 19, 2024	District Office
September 9, 2024	MS LGI
September 23, 2024	MS LGI
October 15, 2024 (Tuesday)	MS LGI
October 28, 2024	MS LGI
November 12, 2024 (Tuesday)	MS LGI
November 25, 2024	MS LGI
December 9, 2024	MS LGI
January 13, 2025	MS LGI
January 27, 2025	MS LGI
February 10, 2025	MS LGI
March 10, 2025	MS LGI
March 24, 2025	MS LGI
April 7, 2025	MS LGI
April 23, 2025 (Wednesday)	MS LGI (coordinates w/BOCES Vote/Election)
May 6, 2025 (Tuesday)	MS LGI (Meet the Candidate Night)
May 21, 2025 (Wednesday)	MS LGI (day after Budget Vote)
June 9, 2025	MS LGI
June 23, 2025	MS LGI