

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Regular Meeting of the Schalmont Board of Education
Monday, January 22, 2024; 7:00 PM; MS LGI

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:06 PM.

Members Present

Mr. Angelo Santabarbara, President
Mr. David Lawrence, Vice President
Ms. Patricia Dowse
Ms. Miranda Eldridge
Mrs. Jean Hanson
Mr. Kevin Thompson

Members Absent

None

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Mrs. Brenda Leitt, School Business Administrator
Mr. Nicholas Castiglione, Student Representative
Mr. Kyle Larabee, Student Representative

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – Motion made by Mr. Thompson, seconded by Ms. Eldridge, that the agenda for the January 22, 2024 meeting of the Schalmont Board of Education be approved.

Motion carried 6-0.

STUDENT REPRESENTATIVE REPORT

Mr. Castiglione and Mr. Larabee reported at the High School a big congratulations to the Varsity Indoor Track team who broke the school record for girls 4x200 relay with a time of 1:51.72 at The Armory in NYC. Last week the Career and Financial Management classes held their first semi-annual Career Fair. HS students discussed and showed how much education their chosen career requires, along with typical salaries. This week is mid-term regent's week. The HS Sabre's Edge School Newspaper released their winter issue last Friday. The HS Drama Club is underway with rehearsals for their production of The Addams Family. Dates of this production will be April 10, 11, 12. Instrospection won Superior rating for their 2023 literary magazine MERAK, and the school is very proud of their accomplishment and congratulates everyone who submitted work and put together their publication. The HS Science Olympiad team is preparing for their regional competition at Ballston Spa HS on February 3rd. We wish them luck! The HS English Honor Society is asking for donations for their book drive. They are planning on installing three separate libraries across the elementary, MS and HS, curated by these donations. The Middle School had another successful and well attended Sabre City with nearly 300 students in attendance. This event is made possible by the numerous parent volunteers. The HS's very own 10th grader, Gavin Hariprashad, was the DJ for this event. The MS PIT Crew is full steam ahead with another great event happening Friday, February 9 from 6:00pm to 7:30pm. Enjoy the night with BINGO and an Ice Cream Social. Congratulations to Riley Benkoski, the winner of the MS's annual Spelling Bee. Riley will represent the MS at the Regional Spelling Bee. The Middle School Engineering Club, led by Mrs. Brandy Pedinotti, won two awards at the Future Cities Regional Competition last Saturday! The team was awarded Best Transportation Planning and Best Transportation System at the event, as they have been working diligently each week since September to create a Future City, meeting the needs and challenges they are presented with each year. Last week at Jefferson Elem., students learned how to spell their names using sign language, as Ms. Kaitlyn Desautels (Ms. Sara O'Brien's niece) visited. Ms Desautels is fluent in American Sign Language. Jefferson's PTO's Turn off the TV nights are up and running. Stay tuned for upcoming news. Mr. Gifford's, Coffee Hour and the PTO meeting have been rescheduled for January 23rd from 5:30pm to 6:30pm.

SUPERINTENDENT'S REPORT

2024-2025 Budget Update – Dr. Reardon and Mrs. Leitt

CONSENT AGENDA –Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: January 8, 2024
- ✓ Financial Reports – November/December 2023
- ✓ CSE/CPSE Recommendations: Dec 15, 18, 19, 2023, Jan. 4, 9, 16, 2024
- ✓ Personnel Matters

- **Administrative Personnel Matters**

- Resignation

- Aileen Ryan, Assistant Principal, Jefferson Elem; effective February 8, 2024

- **Instructional Personnel Matters**

- Resignation

- Lisa Ash, Social Worker, HS; effective February 16, 2024

- BOCES Substitute Teacher Appointments

- Packet #8 – Islan Storm Miller

- **Non-Instructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)**

- None

Motion carried 6-0.

NEW BUSINESS

BOARD ITEMS

Mr. Santabarbara – Thank you to the Transportation Dept. for getting everyone home safe last Tuesday during the snow fall. Heard great things about Sabre City.

Mr. Lawrence – All County Music Festival is this weekend. Good to see so many events in January.

Ms. Eldridge – Thanks to our Student Reps. Clubs are welcome to present if they want.

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the January 22, 2024 meeting of the Board of Education be adjourned at 7:24 PM.

Motion carried 6-0.

Respectfully submitted,

Brenda Leitt
Clerk of the Board

FINANCE
REPORT
JANUARY
2024

Submitted by:
Brenda Leitt

MONTHLY FINANCE
January 31, 2024

	Capital Fund Checking	Federal Checking	General Checking	General Tax Account	School Lunch Checking	Payroll Account
	4085	4083	4089	6864	4077	4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
	2,101,494.05	1,411.66	23,594,838.49	16,245.71	640,645.44	-
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS						
Cafeteria Sales			2,154,200.40		87,388.03	
State & Federal Aid		97,578.92	132,389.36			1,353,958.35
Transfers In:			90,092.57	55.88	1,976.38	
Interest Earnings	6,959.92		31,486.00			
Non Resident Tuition					1,935.90	
Miscellaneous						
Continuing Education			12,688.75			
Insurance (Cobra, Am sure)			42,466.52			
Total Receipts	6,959.92	97,578.92	2,453,323.60	55.88	91,300.31	1,353,958.35
Less:						
Disbursements:						
Check	170,075.00	12.88	4,822,897.29		31,872.36	
Wire transfers - Payroll/Other		97,578.92	97,859.04		34,810.44	1,353,958.35
Wire transfer - Empire/Sales Tx			66,486.12			
Total Disbursements	170,075.00	97,591.80	4,987,242.45	-	66,682.80	1,353,958.35
Available Cash Balance At EoM	1,938,378.97	1,398.78	21,060,919.64	16,301.59	665,262.95	-
Bank Reconciliation						
Bank Balance	1,938,378.97	1,398.78	22,117,800.38	16,301.59	578,082.95	9,990.33
Deposits in Transit			379.00		87,180.00	97.25
Outstanding Checks			(1,057,259.74)			(10,087.58)
Adjustments						
Book Balance	1,938,378.97	1,398.78	21,060,919.64	16,301.59	665,262.95	-
Other Investment Accounts:						
Opening balance		14,165,502.80	390.56	5,556,431.83		
Add:						
Transfers In						
Interest Earnings		48,725.45	1.60	24,836.92		
Total Receipts		48,725.45	1.60	24,836.92		
Less:						
Transfers Out						
Available Cash Balance At End of Month		14,214,228.25	392.16	5,581,268.75		
Account Code:		A203F	A203I	(NY CLASS) A203		
I certify that the above balances are in agreement with the bank statements, as reconciled.						
				<i>[Signature]</i>	Business Administrator	Date 2/6/2024

SCHALMONT CSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits	Balance
A 200	CASH IN CHECKING	50,072,062.84	29,011,143.20	21,060,919.64
A 200-DB	General Fund Debit Card Account	13,027.21	7,864.13	5,163.08
A 200TAX	CASH TAX ACCOUNT	26,051,430.41	26,035,128.82	16,301.59
A 203	NYCLASS ACCOUNT	5,581,268.75	0.00	5,581,268.75
A 203F	NBT MMA	21,214,228.25	7,000,000.00	14,214,228.25
A 203I	NBT - ICS Promontory	392.16	0.00	392.16
A 210	PETTY CASH	115.24	0.00	115.24
A 211	EXTRA CLASSROOM CASH	93,035.00	0.00	93,035.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	3,979,379.61	3,891,479.79	87,899.82
A 391	DUE FROM OTHER FUNDS	8,491,069.79	610,608.13	7,880,461.66
A 410	STATE & FEDERAL AID RECEIVABLE	459,578.09	436,006.70	23,571.39
A 440	DUE FROM OTHER GOVERNMENTS	662,928.27	662,927.40	0.87
A 510	ESTIMATED REVENUE	55,853,038.00	0.00	55,853,038.00
A 511	APPROPRIATED RESERVE	50.00	0.00	50.00
A 521	ENCUMBRANCES	54,213,162.78	29,175,914.34	25,037,248.44
A 522	EXPENDITURES	27,699,090.03	863,662.76	26,835,427.27
A 599	APPROPRIATED FUND BALANCE	804,659.91	0.00	804,659.91
A 600	ACCOUNTS PAYABLE	262,816.88	263,387.82	570.94 CR
A 630	DUE TO OTHER FUNDS	2,920,113.71	2,383,097.46	537,016.25
A 631	DUE TO OTHER GOVERNMENTS	0.00	11,183.00	11,183.00 CR
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	3,781,356.51	3,781,356.51 CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	280.12	135,068.97	134,788.85 CR
A 691	DEFERRED REVENUE	0.00	23,265.26	23,265.26 CR
A 718ERS	ERS RETIREMENT	52,263.51	50,574.98	1,688.53
A 719	DISABILITY INSURANCE	0.00	91.10	91.10 CR
A 720D	DENTAL INSURANCE	31,466.44	31,530.30	63.86 CR
A 720FLEX	FLEXIBLE SPENDING	0.00	119.90	119.90 CR
A 720H	HEALTH INSURANCE	396,377.48	435,206.98	38,829.50 CR
A 720L	LIFE INSURANCE	48,255.06	7,494.07	40,760.99
A 720V	VISION INSURANCE	6,285.67	6,270.39	15.28
A 726FICA	FICA TAX	1,341,010.20	1,341,580.71	570.51 CR
A 726MED	MEDICARE TAX	314,147.40	314,280.82	133.42 CR
A 727E	ERS LOAN	4,740.49	3,843.49	897.00
A 727T	TRS LOAN	38,588.50	38,188.50	400.00
A 738	STUDENT DEPOSITS	0.00	93,035.00	93,035.00 CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00	300,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	29,175,914.34	54,213,212.51	25,037,298.17 CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32	2,571,391.32 CR
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	680,667.00	680,667.00 CR
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,000,000.00	1,000,000.00 CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	50,962.50	1,613,196.18	1,562,233.68 CR
A 878	RESERVE FOR CAPITAL	0.00	6,550,000.00	6,550,000.00 CR
A 909	FUND BALANCE, UNRESERVED	0.00	19,437,089.32	19,437,089.32 CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	2,977,351.00	2,977,351.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	486,660.43	486,660.43 CR
A 917	UNASSIGNED FUND BALANCE	1,579,292.34	0.00	1,579,292.34

SCHALMONT CSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits	Balance	
A 960	APPROPRIATIONS	0.00	56,657,697.24	56,657,697.24	CR
A 980	REVENUES	135,451.04	38,444,906.49	38,309,455.45	CR
A Fund Totals:		291,546,482.02	291,546,482.02	0.00	
C 200	CASH IN CHECKING	1,080,561.03	415,298.08	665,262.95	
C 210	PETTY CASH	50.00	0.00	50.00	
C 211	CASH ON HAND - CHANGE	130.00	0.00	130.00	
C 380	ACCOUNTS RECEIVABLE	5,378.40	5,263.40	115.00	
C 391	DUE FROM OTHER FUNDS	0.00	238,430.30	238,430.30	CR
C 410	STATE & FEDERAL AID RECEIVABLE	297,772.80	201,779.00	95,993.80	
C 445	INVENTORY OF MAT'L & SUPPLIES	3,281.75	0.00	3,281.75	
C 446	FOOD INVENTORY	25,513.18	0.00	25,513.18	
C 510	ESTIMATED REVENUE	843,000.00	0.00	843,000.00	
C 521	ENCUMBRANCES	799,014.87	427,062.64	371,952.23	
C 522	EXPENDITURES	432,973.95	0.00	432,973.95	
C 599	APPROPRIATED FUND BALANCE	111,016.76	0.00	111,016.76	
C 630	DUE TO OTHER FUNDS	163,638.30	181,880.79	18,242.49	CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	440.16	440.16	CR
C 691	DEFERRED REVENUE	0.00	101,635.00	101,635.00	CR
C 806	NONSPENDABLE FUND BALANCE	0.00	28,794.96	28,794.96	CR
C 821	RESERVE FOR ENCUMBRANCES	427,062.64	799,014.87	371,952.23	CR
C 845	RESERVE FOR INVENTORY	9,548.22	0.00	9,548.22	
C 909	FUND BALANCE, UNRESERVED	44,283.65	111,016.76	66,733.11	CR
C 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	349,942.21	349,942.21	CR
C 960	APPROPRIATIONS	0.00	954,016.76	954,016.76	CR
C 980	REVENUES	386.62	429,037.24	428,650.62	CR
C Fund Totals:		4,243,612.17	4,243,612.17	0.00	
F 200	CASH IN CHECKING	1,437,321.44	1,435,922.66	1,398.78	
F 391	DUE FROM OTHER FUNDS	2,181,318.46	1,464,055.15	717,263.31	
F 410	STATE & FEDERAL AID RECEIVABLE	1,860,794.61	705,774.06	1,155,020.55	
F 510	ESTIMATED REVENUE	1,135,660.00	0.00	1,135,660.00	
F 521	ENCUMBRANCES	3,018,452.48	2,344,834.01	673,618.47	
F 522	EXPENDITURES	1,948,701.83	1,472.50	1,947,229.33	
F 522P	PAYROLL FLOW-THRU ACCOUNT	0.00	19,980.43	19,980.43	CR
F 599	APPROPRIATED FUND BALANCE	1,703,666.42	0.00	1,703,666.42	
F 600	ACCOUNTS PAYABLE	0.00	0.27	0.27	CR
F 630	DUE TO OTHER FUNDS	445,938.07	2,608,469.82	2,162,531.75	CR
F 631	DUE TO OTHER GOVERNMENTS	0.00	994.99	994.99	CR
F 821	RESERVE FOR ENCUMBRANCES	2,344,834.01	3,015,841.05	671,007.04	CR
F 909	FUND BALANCE, UNRESERVED	217,062.12	217,930.00	867.88	CR
F 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	1,033.00	1,033.00	CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,805.68	10,805.68	CR
F 960	APPROPRIATIONS	0.00	2,839,326.42	2,839,326.42	CR
F 980	REVENUES	0.00	1,627,309.40	1,627,309.40	CR
F Fund Totals:		16,293,749.44	16,293,749.44	0.00	
H 200	CASH IN CHECKING	104,199.70	4,549,103.16	4,444,903.46	CR
H 391	DUE FROM OTHER FUNDS	386,239.00	0.00	386,239.00	

SCHALMONT CSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits	Balance
H 521	ENCUMBRANCES	7,336,049.37	6,959,006.67	377,042.70
H 522	EXPENDITURES	4,721,749.75	1,315,858.65	3,405,891.10
H 599	APPROPRIATED FUND BALANCE	5,916,626.95	571,710.15	5,344,916.80
H 600	ACCOUNTS PAYABLE	929,619.65	1,859,239.65	929,620.00 CR
H 605	RETAINAGES	0.00	263,561.20	263,561.20 CR
H 626	BOND ANTICIPATION NOTES PAYABLE	0.00	469,742.00	469,742.00 CR
H 630	DUE TO OTHER FUNDS	0.00	1,301,523.36	1,301,523.36 CR
H 821	RESERVE FOR ENCUMBRANCES	6,959,006.67	7,336,049.37	377,042.70 CR
H 909	FUND BALANCE, UNRESERVED	8,478,179.22	3,949,062.15	4,529,117.07
H 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	911,897.15	911,897.15 CR
H 960	APPROPRIATIONS	571,710.15	5,916,626.95	5,344,916.80 CR
H Fund Totals:		35,403,380.46	35,403,380.46	0.00
TE 200	CASH IN CHECKING	19,551.59	0.00	19,551.59
TE 909	FUND BALANCE, UNRESERVED	1.99	0.00	1.99
TE 909.12	CLASS 62'	0.00	3,139.41	3,139.41 CR
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	744.01	744.01 CR
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,756.87	3,756.87 CR
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	3,142.77	3,142.77 CR
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,344.44	6,344.44 CR
TE 909.9	SANDRA STRYJEK SCHOLARSHIP	0.00	2,424.09	2,424.09 CR
TE 980	REVENUES	0.00	1.99	1.99 CR
TE Fund Totals:		19,553.58	19,553.58	0.00
Grand Totals:		347,506,777.67	347,506,777.67	0.00

SCHALMONT CSD



Trial Balance Report From 7/1/2023 - 1/31/2024

Account	Description	Debits	Credits	Balance
HSEC 200	CASH IN CHECKING	112,031.99	26,310.96	85,721.03
HSEC 630	DUE TO OTHER FUNDS	0.00	600.00	600.00 CR
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	783.52	783.52 CR
HSEC 700	Interest Earned	0.00	4,460.24	4,460.24 CR
HSEC 830	BAND FUND	2,760.75	5,759.42	2,998.67 CR
HSEC 831	STUDENT SPECIAL ACCOOUNT	4,672.50	8,647.35	3,974.85 CR
HSEC 832	YEARBOOK	2,637.12	12,280.64	9,643.52 CR
HSEC 833	CHOIR	292.75	1,193.53	900.78 CR
HSEC 834	INTERNATIONAL CLUB	0.00	979.37	979.37 CR
HSEC 835	KEY CLUB	933.48	1,477.60	544.12 CR
HSEC 836	NATIONAL HONOR SOCIETY	738.49	1,587.38	848.89 CR
HSEC 837	SADD	600.00	863.47	263.47 CR
HSEC 838	SKI CLUB	7,263.00	9,846.55	2,583.55 CR
HSEC 839	STUDENT COUNCIL	405.75	3,354.67	2,948.92 CR
HSEC 840	STUDENT LOCKER FUND	0.00	4,536.65	4,536.65 CR
HSEC 841	NSHS	0.00	759.82	759.82 CR
HSEC 842	NAHS	0.00	116.95	116.95 CR
HSEC 843	ECC	0.00	351.48	351.48 CR
HSEC 844	DRAMA	0.00	8,291.63	8,291.63 CR
HSEC 845	ENGLISH HONOR SOCIETY	0.00	1,911.29	1,911.29 CR
HSEC 848	GSA/FUSION	0.00	562.17	562.17 CR
HSEC 872	MASTERMINDS	0.00	379.03	379.03 CR
HSEC 876	Class of 2023	1,163.00	4,320.46	3,157.46 CR
HSEC 877	Class of 2024	2,070.23	15,649.35	13,579.12 CR
HSEC 878	Class of 2025	1,009.15	7,992.21	6,983.06 CR
HSEC 879	Class of 2026	882.09	5,433.40	4,551.31 CR
HSEC 880	Class of 2027	990.15	9,663.19	8,673.04 CR
HSEC 883	YOUNG ENTREPRENEURS	0.00	338.12	338.12 CR
HSEC Fund Totals:		138,450.45	138,450.45	0.00
MSEC 200	CASH IN CHECKING	56,058.59	10,064.85	45,993.74
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	308.59	308.59 CR
MSEC 700	Interest Earned	0.00	1,751.89	1,751.89 CR
MSEC 830	SCHOOL STORE	3,020.87	4,413.66	1,392.79 CR
MSEC 831	YEARBOOK	433.16	5,363.68	4,930.52 CR
MSEC 833	SABRE SERVICE CLUB	0.00	64.18	64.18 CR
MSEC 834	STUDENT COUNCIL	2,310.77	12,835.05	10,524.28 CR
MSEC 835	GRADE 6	0.00	56.19	56.19 CR
MSEC 836	GRADE 7	0.00	44.00	44.00 CR
MSEC 837	GRADE 8 DOWN	0.00	2,665.00	2,665.00 CR
MSEC 838	GRADE 8	779.00	9,064.01	8,285.01 CR
MSEC 839	LIFETOUCH	1,176.04	6,343.24	5,167.20 CR
MSEC 841	LIBRARY	2,184.58	7,496.84	5,312.26 CR
MSEC 842	ENVIRONMENTAL CLUB	129.53	2,111.19	1,981.66 CR
MSEC 843	SABRE NATION - STUDY CIRCLE	30.90	989.96	959.06 CR
MSEC 844	ENGINEERING CLUB	0.00	990.15	990.15 CR
MSEC 845	SABRE CAFE	0.00	1,560.96	1,560.96 CR

SCHALMONT CSD

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits	Balance
	MSEC Fund Totals:	66,123.44	66,123.44	0.00
	Grand Totals:	204,573.89	204,573.89	0.00



Schalmont
CENTRAL SCHOOL DISTRICT

District Office
4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services
DATE: February 6, 2024
RE: Agenda Items for February 12, 2024 Board Meeting: CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
December 15, 2023 (JES)	2
December 19, 2023 (SMS)	1
January 17, 2024 (SHS)	2
January 23, 2024 (CPSE, SHS)	3
January 29, 2024 (JES)	1
February 5, 2024 (OOD*, SHS)	2

*OOD-Out of District