

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Regular Meeting of the Schalmont Board of Education
Monday, January 8, 2024; 7:00 PM; MS LGI

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:05 PM.

Members Present

Mr. Angelo Santabarbara, President
Mr. David Lawrence, Vice President
Ms. Patricia Dowse
Ms. Miranda Eldridge
Mrs. Jean Hanson

Members Absent

Mr. Kevin Thompson
Mrs. Brenda Leitt,
School Bus. Admin.

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Ms. Donna Woods, Interim District Clerk
Mr. Nicholas Castiglione, Student Representative
Mr. Kyle Larabee, Student Representative

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA – Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the agenda for the January 8, 2024 meeting of the Schalmont Board of Education be approved.

Motion carried 5-0. Mr. Thompson absent.

STUDENT REPRESENTATIVE REPORT

Mr. Castiglione and Mr. Larabee reported at the High School the English Honor Society students read to multiple Jefferson classes before the holiday break. The HS Wind Ensemble and Concert Choir spread holiday cheer at Jefferson on Thursday before the holiday break. The Class of 2024 held their holiday Volleyball Tournament on Wednesday, December 20th. The Middle School spelling bee will take place tomorrow night, Tuesday, January 9th, in the MS-LGI. This week the MS parents will get together on Thursday evening to plan for upcoming events at the MS including BINGO Night, February 9th and the ever popular Sabre City on Friday, January 19th from 7-9pm. The last concert for the Holiday season will be this coming Wednesday, January 10th at 7pm in the HS Auditorium. This concert will showcase the 5th grade class. The MS Engineering Club is off to competition in the annual Future City Competition, where students have been presented with authentic real world challenges, and given the task to design a unique city that will address these issues. Prior to the holiday break at Jefferson Elem., Mrs. Gonzales, Director of Academic and ISS visited classrooms with her two service dogs, Sampson and Louie. The next Jefferson Coffee Hour with Mr. Gifford will be Tuesday, January 16th at 5:30 PM in the Jefferson Library. The Jefferson PTO has planned the Turn off the TV Nights, aimed at reducing screen time and engaging families in fun activities.

SUPERINTENDENT'S REPORT

2024-2025 Budget Development Kick-Off – Dr. Reardon

CONSENT AGENDA – Motion made by Ms. Dowse, seconded by Ms. Eldridge, that the consent agenda consisting of the following items be approved:

- ✓ Board of Education Meeting Minutes: December 11, 2023
- ✓ CSE/CPSE Recommendations: Nov. 27, Dec. 12, 13, 14, 15, 19, 21, 2023
- ✓ Personnel Matters

• Instructional Personnel Matters

Part-Time Appointments

Name: Caroline Hampton
Position: Teaching Assistant; HS
FTE: 1.0
Effective: February 5, 2024 through June 30, 2024
Step: 5 (as per STA Agreement)

Name: Lauren Rockenstire
 Position: FACS; HS/MS
 FTE: 1.0
 Effective: January 2, 2024 through June 30, 2024
 Step: 3-MA (as per STA Agreement)

Name: Victoria Savallo
 Position: Grade 7 Math; MS
 FTE: 1.0
 Effective: February 26, 2024 through June 30, 2024
 Step: 6-MA (as per STA Agreement)

Unpaid Leave of Absence

Kimberly Sherman, Grade 7 Math Teacher, MS; effective January 2, 2024 through June 30, 2024

2023-24 Winter Coaching Appointments (Stipend in accordance with STA Agreement)

Nicholas Muller, Varsity Wrestling Assistant, Step 1
 Joelle Sweet, Varsity Girls Basketball, Program Assistant
 Joseph Whipple, Varsity Boys Basketball, Program Assistant

2024 Spring Coaching Appointments (Stipend in accordance with STA Agreement)

William Fleming, Varsity Softball, Program Assistant
 Matthew DeFilippo, Varsity Baseball, Program Assistant (split)
 Anthony Teta, Varsity Baseball, Program Assistant (split)

BOCES Substitute Teacher Appointments

Packet #6 – Kelly Bailey, Alysia Bell, Taylor Calacone, Jaclynn Coviello, Rianna Ferrara, Fazal Hussain, Natalie McCann, Andrew Pedinotti, Joshua Richbart, Ryan Ross, Charlene Tebbano
 Packet #7 – Taryn Hanley, Griffin Major, Lena Schiavo, Ally Schultz

• Noninstructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Kevin Donis	Cleaner	District Wide	01/03/23	3:00pm-11:30pm	1
Jared Nardi	Safety Officer	District Wide	01/09/24	2:00pm-9:30pm	4
Lindsay Trapasso	Monitor	Jefferson Elem.	12/15/23	11:45am-1:45pm	1

<u>Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Ryan Williams	Cleaner	HS/MS	12/11/23

<u>Substitute Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Vittoria Costantini	Bus Attendant	Transportation	12/19/23	as needed
Daniel Marra	Nurse	District Wide	01/02/24	as needed
Lauren Sindoni	Nurse	District Wide	01/02/24	as needed
Wendy Spezza	Monitor	Jefferson Elem.	12/07/23	as needed
Lindsay Trapasso	Teacher Aide	Jefferson Elem.	12/08/23	as needed

Motion carried 5-0. Mr. Thompson absent.

NEW BUSINESS

Second Read/Adoption-Board Policies: Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the Board of Education approve the second read and adoption of the following Board policies:

- | | |
|--------|--|
| 6700 | Purchasing |
| 8130.2 | Workplace Violence Prevention |
| 9260 | Conditional Appointment and Emergency Conditional Appointment - Student Safety |

Motion carried 5-0. Mr. Thompson absent.

BOARD ITEMS

Mr. Santabarbara - Thank you for the snow removal. Welcome everyone back from the Holiday.

Mr. Lawrence - Nice to see the big kids doing activities with the Jefferson kids. Thank you to Dr. Reardon and Mrs. Leitt for the budget information.

Ms. Eldridge - I would like to challenge the "student reps" to dig deeper into student activities that are being offered at all schools. Challenge accepted?!

ADJOURNMENT - Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the January 8, 2024 meeting of the Board of Education be adjourned at 7:18 PM.

Motion carried 5-0. Mr. Thompson absent.

Respectfully submitted,

Ms. Donna Woods
Interim District Clerk

FINANCE
REPORT
November &
December
2023

Submitted by:
Brenda Leitt

MONTHLY FINANCE

December 31, 2023

	Capital Fund Checking 4085	Federal Checking 4093	General Checking 4089	General Tax Account 6884	School Lunch Checking 4077	Payroll Account 4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
	2,128,615.18	(25,645.71)	25,730,635.28	16,190.02	616,178.32	-
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS			91,949.38			
Cafeteria Sales			129,184.10		11,372.43	
State & Federal Aid			91,044.41		68,899.00	
Transfers In:		87,681.64				
Interest Earnings	7,878.87		85,732.18	55.69		1,345,093.17
Non Resident Tuition			1,400.00		2,019.47	
Miscellaneous			6,959.74		152.00	
Continuing Education			27.00			
Insurance (Cobra, Amsure)			35,486.63			
Total Receipts	7,878.87	87,681.64	441,783.44	55.69	82,442.90	1,345,093.17
Less:						
Disbursements:						
Debt Payments						
Check	35,000.00	3,942.63	2,428,332.04		23,613.01	1,345,093.17
Wire transfers - Payroll/Other		56,681.64	99,606.64		34,362.77	
Wire transfer - Empire/Sales Tx			49,641.55			
Total Disbursements	35,000.00	60,624.27	2,577,580.23	-	57,975.78	1,345,093.17
Available Cash Balance At EoM	2,101,494.05	1,411.66	23,594,838.49	16,245.71	640,645.44	-
Bank Reconciliation						
Bank Balance	2,101,494.05	4,641.66	23,707,508.15	16,245.71	571,746.44	19,147.39
Deposits in Transit			31,938.53		68,899.00	
Outstanding Checks		(3,230.00)	(75,709.19)			(19,147.39)
Adjustments			(68,899.00)			
Book Balance	2,101,494.05	1,411.66	23,594,838.49	16,245.71	640,645.44	-
Other Investment Accounts:						
Opening balance		14,116,944.38	387.42	5,531,555.08		
Add:						
Transfers In:						
Interest Earnings		48,558.42	3.14			
Total Receipts		48,558.42	3.14			
Less:						
Transfers Out						
Available Cash Balance At End of Month		14,165,502.80	390.56	5,556,431.83		
Account Code:		A203F	A203L	(NY CLASS) A203		
I certify that the above balances are in agreement with the bank statements, as reconciled.						
					<i>Barbara...</i>	1/9/2024
					Business Administrator	Date

SCHALMONT CSD



Trial Balance Report From 7/1/2023 - 12/31/2023

Account	Description	Debits	Credits	Balance
A 200	CASH IN CHECKING	47,451,131.97	24,061,303.05	23,389,828.92
A 200-DB	General Fund Debit Card Account	13,027.11	5,976.14	7,050.97
A 200TAX	CASH TAX ACCOUNT	26,051,374.53	26,035,128.82	16,245.71
A 203	NYCLASS ACCOUNT	5,556,431.83	0.00	5,556,431.83
A 203F	NBT MMA	21,165,502.80	7,000,000.00	14,165,502.80
A 203I	NBT - ICS Promontory	392.10	0.00	392.10
A 210	PETTY CASH	115.24	0.00	115.24
A 211	EXTRA CLASSROOM CASH	93,035.00	0.00	93,035.00
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	3,879,797.76	3,855,243.81	24,553.95
A 391	DUE FROM OTHER FUNDS	8,230,031.31	477,187.01	7,752,844.30
A 410	STATE & FEDERAL AID RECEIVABLE	459,578.09	436,006.70	23,571.39
A 440	DUE FROM OTHER GOVERNMENTS	662,928.27	662,927.40	0.87
A 510	ESTIMATED REVENUE	55,853,038.00	0.00	55,853,038.00
A 511	APPROPRIATED RESERVE	50.00	0.00	50.00
A 521	ENCUMBRANCES	53,909,131.03	24,367,175.13	29,541,955.90
A 522	EXPENDITURES	23,068,243.19	678,746.17	22,389,497.02
A 599	APPROPRIATED FUND BALANCE	804,659.91	0.00	804,659.91
A 600	ACCOUNTS PAYABLE	244,035.51	263,387.82	19,352.31 CR
A 630	DUE TO OTHER FUNDS	2,821,503.03	2,243,516.46	577,986.57
A 631	DUE TO OTHER GOVERNMENTS	0.00	11,183.00	11,183.00 CR
A 632	DUE TO TEACHERS RET. SYSTEM	0.00	3,767,553.32	3,767,553.32 CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	135,068.97	135,068.97 CR
A 691	DEFERRED REVENUE	0.00	23,265.26	23,265.26 CR
A 718ERS	ERS RETIREMENT	44,463.71	42,775.18	1,688.53
A 719	DISABILITY INSURANCE	0.00	91.10	91.10 CR
A 720D	DENTAL INSURANCE	25,049.57	25,189.00	139.43 CR
A 720FLEX	FLEXIBLE SPENDING	0.00	115.54	115.54 CR
A 720H	HEALTH INSURANCE	308,403.46	347,232.96	38,829.50 CR
A 720L	LIFE INSURANCE	46,753.41	5,992.42	40,760.99
A 720V	VISION INSURANCE	5,002.32	5,008.72	6.40 CR
A 726FICA	FICA TAX	1,104,766.00	1,105,336.51	570.51 CR
A 726MED	MEDICARE TAX	258,896.64	259,030.06	133.42 CR
A 727E	ERS LOAN	3,982.49	3,085.49	897.00
A 727T	TRS LOAN	30,836.50	30,436.50	400.00
A 738	STUDENT DEPOSITS	0.00	93,035.00	93,035.00 CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00	300,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	24,367,175.13	53,909,180.76	29,542,005.63 CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	0.00	2,571,391.32	2,571,391.32 CR
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	680,667.00	680,667.00 CR
A 864	RESERVE FOR TAX CERTIORARI	0.00	1,000,000.00	1,000,000.00 CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	50,962.50	1,613,196.18	1,562,233.68 CR
A 878	RESERVE FOR CAPITAL	0.00	6,550,000.00	6,550,000.00 CR
A 909	FUND BALANCE, UNRESERVED	0.00	19,437,089.32	19,437,089.32 CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	2,977,351.00	2,977,351.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	486,660.43	486,660.43 CR
A 917	UNASSIGNED FUND BALANCE	1,579,292.34	0.00	1,579,292.34

SCHALMONT CSD



Trial Balance Report From 7/1/2023 - 12/31/2023

Account	Description	Debits	Credits	Balance	
A 960	APPROPRIATIONS	0.00	56,657,697.24	56,657,697.24	CR
A 980	REVENUES	135,451.04	36,100,811.00	35,965,359.96	CR
A Fund Totals:		278,225,041.79	278,225,041.79	0.00	
C 200	CASH IN CHECKING	989,260.72	348,615.28	640,645.44	
C 210	PETTY CASH	50.00	0.00	50.00	
C 211	CASH ON HAND - CHANGE	130.00	0.00	130.00	
C 380	ACCOUNTS RECEIVABLE	4,743.40	4,119.50	623.90	
C 391	DUE FROM OTHER FUNDS	0.00	238,430.30	238,430.30	CR
C 410	STATE & FEDERAL AID RECEIVABLE	126,410.80	126,107.00	303.80	
C 445	INVENTORY OF MAT'L & SUPPLIES	3,281.75	0.00	3,281.75	
C 446	FOOD INVENTORY	25,513.18	0.00	25,513.18	
C 510	ESTIMATED REVENUE	843,000.00	0.00	843,000.00	
C 521	ENCUMBRANCES	791,670.59	362,795.37	428,875.22	
C 522	EXPENDITURES	366,340.84	0.00	366,340.84	
C 599	APPROPRIATED FUND BALANCE	111,016.76	0.00	111,016.76	
C 630	DUE TO OTHER FUNDS	128,827.86	147,041.29	18,213.43	CR
C 631	DUE TO OTHER GOV'TS-SALES TAX	0.00	375.13	375.13	CR
C 691	DEFERRED REVENUE	0.00	101,635.00	101,635.00	CR
C 806	NONSPENDABLE FUND BALANCE	0.00	28,794.96	28,794.96	CR
C 821	RESERVE FOR ENCUMBRANCES	362,795.37	791,670.59	428,875.22	CR
C 845	RESERVE FOR INVENTORY	9,548.22	0.00	9,548.22	
C 909	FUND BALANCE, UNRESERVED	44,283.65	111,016.76	66,733.11	CR
C 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	349,942.21	349,942.21	CR
C 960	APPROPRIATIONS	0.00	954,016.76	954,016.76	CR
C 980	REVENUES	307.87	242,620.86	242,312.99	CR
C Fund Totals:		3,807,181.01	3,807,181.01	0.00	
F 200	CASH IN CHECKING	1,339,742.52	1,338,330.86	1,411.66	
F 391	DUE FROM OTHER FUNDS	2,117,409.46	1,366,476.23	750,933.23	
F 410	STATE & FEDERAL AID RECEIVABLE	1,860,794.61	705,774.06	1,155,020.55	
F 510	ESTIMATED REVENUE	816,114.00	0.00	816,114.00	
F 521	ENCUMBRANCES	2,359,672.25	1,825,439.85	534,232.40	
F 522	EXPENDITURES	1,398,902.46	1,472.50	1,397,429.96	
F 599	APPROPRIATED FUND BALANCE	1,703,666.42	0.00	1,703,666.42	
F 600	ACCOUNTS PAYABLE	0.00	0.27	0.27	CR
F 630	DUE TO OTHER FUNDS	348,359.15	2,078,663.76	1,730,304.61	CR
F 631	DUE TO OTHER GOVERNMENTS	0.00	994.99	994.99	CR
F 821	RESERVE FOR ENCUMBRANCES	1,825,439.85	2,357,060.82	531,620.97	CR
F 909	FUND BALANCE, UNRESERVED	217,062.12	217,930.00	867.88	CR
F 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	1,033.00	1,033.00	CR
F 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	10,805.68	10,805.68	CR
F 960	APPROPRIATIONS	0.00	2,519,780.42	2,519,780.42	CR
F 980	REVENUES	0.00	1,563,400.40	1,563,400.40	CR
F Fund Totals:		13,987,162.84	13,987,162.84	0.00	
H 200	CASH IN CHECKING	97,239.78	4,379,028.16	4,281,788.38	CR
H 521	ENCUMBRANCES	7,220,934.37	6,765,305.15	455,629.22	
H 522	EXPENDITURES	4,543,699.75	929,619.65	3,614,080.10	

SCHALMONT CSD

Trial Balance Report From 7/1/2023 - 12/31/2023



Account	Description	Debits	Credits	Balance
H 599	APPROPRIATED FUND BALANCE	5,916,626.95	571,710.15	5,344,916.80
H 600	ACCOUNTS PAYABLE	929,619.65	1,859,239.65	929,620.00 CR
H 605	RETAINAGES	0.00	255,586.20	255,586.20 CR
H 626	BOND ANTICIPATION NOTES PAYABLE	0.00	469,742.00	469,742.00 CR
H 630	DUE TO OTHER FUNDS	0.00	1,294,563.44	1,294,563.44 CR
H 821	RESERVE FOR ENCUMBRANCES	6,765,305.15	7,220,934.37	455,629.22 CR
H 909	FUND BALANCE, UNRESERVED	8,478,179.22	3,949,062.15	4,529,117.07
H 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	911,897.15	911,897.15 CR
H 960	APPROPRIATIONS	571,710.15	5,916,626.95	5,344,916.80 CR
H Fund Totals:		34,523,315.02	34,523,315.02	0.00
HA 200	Cash in Checking	24,006,744.91	17,623,462.48	6,383,282.43
HA 600	Accounts Payable	0.00	0.28	0.28 CR
HA 626	BOND ANTICIPATION NOTES PAYABLE	17,623,462.48	32,933,843.79	15,310,381.31 CR
HA 630	Due to Other Funds	0.00	5,800,252.32	5,800,252.32 CR
HA 909	Fund Balance, Unreserved	14,891,639.75	0.00	14,891,639.75
HA 980	Revenues	0.00	164,288.27	164,288.27 CR
HA Fund Totals:		56,521,847.14	56,521,847.14	0.00
TE 200	CASH IN CHECKING	19,551.59	0.00	19,551.59
TE 909	FUND BALANCE, UNRESERVED	1.99	0.00	1.99
TE 909.12	CLASS 62'	0.00	3,139.41	3,139.41 CR
TE 909.14	JANICE DOLHY MEMORIAL SCHOLARSHIP	0.00	744.01	744.01 CR
TE 909.16	ROTTERDAM KIWANIS SCHOLARSHIP	0.00	3,756.87	3,756.87 CR
TE 909.2	BRUCE BOUCK SCHOLARSHIP	0.00	3,142.77	3,142.77 CR
TE 909.3	PAULA SELKIS SCHOLARSHIP	0.00	6,344.44	6,344.44 CR
TE 909.9	SANDRA STRYJEK SCHOLARSHIP	0.00	2,424.09	2,424.09 CR
TE 980	REVENUES	0.00	1.99	1.99 CR
TE Fund Totals:		19,553.58	19,553.58	0.00
Grand Totals:		387,084,101.38	387,084,101.38	0.00



Schalmont
CENTRAL SCHOOL DISTRICT

District Office
4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Chief Compliance Officer, Academic & Instructional Support Services
DATE: January 17, 2024
RE: Agenda Items for January 22, 2024 Board Meeting: CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting/School	Number of Students
December 15, 2024 (CPSE, JES)	3
December 18, 2024 (SHS)	1
December 19, 2024 (CPSE)	3
January 4, 2024 (SMS)	2
January 9, 2024 (CPSE, SHS)	3
January 16, 2024 (JES)	1