



Schalmont Central School District  
**MEETING OF THE BOARD OF EDUCATION**  
**Monday, December 11, 2023; Middle School LGI**  
**Regular Session: 7:00 PM**

**AGENDA**

**Directions for dialing in to join this meeting will be posted on Monday, December 11, 2023**

Please note that this is a meeting of the Board of Education held in public; not a public Board of Education meeting. For further clarification, please contact Mrs. Brenda Leitt, Clerk of the Board and School Business Administrator.

**1. CALL TO ORDER & ROLL CALL** - The meeting was called to order at \_\_\_\_\_ PM

Members Present

- \_\_Mr. Angelo Santabarbara, President
- \_\_Mr. David Lawrence, Vice President
- \_\_Ms. Patricia Dowse
- \_\_Ms. Miranda Eldridge
- \_\_Mrs. Jean Hanson
- \_\_Mr. Kevin Thompson

Others Present

- \_\_Dr. Thomas Reardon, Superintendent of Schools
- \_\_Mrs. Brenda Leitt, School Business Administrator
- \_\_Mr. Nicholas Castiglione, Student Representative
- \_\_Mr. Kyle Laribee, Student Representative

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

*Recommended Motion:* "That the agenda for the December 11, 2023 meeting of the Schalmont Board of Education be approved."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**4. PRIVILEGE OF THE FLOOR**

**For the sake of continuing to conduct Board business in a timely fashion, total public comment will be limited to 30 minutes.** Welcome to this meeting of the Schalmont Board of Education. If you would like to speak during this portion of the meeting, please complete the blue form and give it to the Clerk of the Board, Mrs. Brenda Leitt, prior to the start of the meeting. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings; as general procedure, three minutes are allocated per speaker.

**5. STUDENT REPRESENTATIVE REPORT**

**6. SUPERINTENDENT’S REPORT**

Social Emotional Learning 2.0 - Mr. Gifford and Ms. Ryan, Jefferson Elementary

**7. CONSENT AGENDA** – *Recommended Motion:* "That the consent agenda consisting of the following items be approved:"

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

- ✓ Board of Education Meeting Minutes: November 20, 2023
- ✓ CSE/CPSE Recommendations
- ✓ Personnel Matters

**8. NEW BUSINESS**

**Annual Audit:** *Recommended Motion:* "That the Board of Education accept the annual audits for the 2022-23 school year as prepared by MMB Co."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Corrective Action Plan:** *Recommended Motion:* "That the Board of Education approve the corrective action plan for the 2022-23 External Audit."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Corrective Action Plan:** *Recommended Motion:* "That the Board of Education approve the corrective action plan for the 2022-23 Extra Classroom Audit."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**NEW BUSINESS (con't)**

**First Read/Board Policies:** *Recommended Motion:* “That the Board of Education approve the first read of the following School Board policies.”

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

- 6700 Purchasing
- 8130.2 Workplace Violence Prevention
- 9260 Conditional Appointment and Emergency Conditional Appointment – Student Safety

**9. BOARD ITEMS**

**10. ADJOURNMENT**

*Recommended Motion:* “That the December 11, 2023 meeting of the Board of Education be adjourned at \_\_\_\_\_ PM.”

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Personnel Matters**

• **Instructional Personnel Matters**

Part-Time Appointment

Name: Mia Unverzagt  
 Position: Physical Education; HS  
 FTE: 1.0  
 Effective: January 17, 2024 through June 30, 2024  
 Step: 1-BA (as per STA Agreement)

Resignation

Heather O’Keefe, FACS Teacher, HS/MS, effective January 5, 2024

• **Noninstructional Personnel Matters** (All hourly pay rates as per SSRPA Agreement)

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>	<u>Step</u>
Carmen Echevarria	Cleaner	District Wide	12/11/23	3:00pm-11:30pm	1

<u>Retirement Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Yrs. of Service</u>
Zelindo Viscusi	Bus Driver	Transportation	12/22/23	26+

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Vittoria Costantini	Food Service Worker	District Wide	12/11/23	as needed
Teresa Kauffman-Iovino	Bus Attendant	Transportation	12/11/23	as needed
F. Michael Kruger	Bus Attendant	Transportation	12/11/23	as needed
Michael Rumbaugh	Security Monitor	District Wide	01/29/24	as needed
Zelindo Viscusi	Bus Driver	Transportation	12/23/23	as needed
Christine Yingling	Bus Attendant	Transportation	12/11/23	as needed