

## SCHALMONT CENTRAL SCHOOL DISTRICT

5710

(X) Required  
( ) Local  
(X) Notice

### SCHOOL SAFETY AND EDUCATIONAL CLIMATE (SSEC) REPORTING

The Board of Education is committed to promoting and maintaining the safety of all student, staff, and visitors to the schools. The Board is also committed to maintaining a school environment that is free from harassment, bullying and discrimination. Consistent with these commitments and in accordance with state law and regulation, the district will submit an annual report to the Commissioner of Education regarding violent and disruptive incidents and material incidents of harassment/bullying/discrimination as part of the New York State Education Department's School Safety and Educational Climate (SSEC) Summary Data Collection. In addition, the District will use this data to assess the safety and educational climate of its schools and will work to continuously improve the safety, and the well-being of its students, staff and community.

#### Reporting Requirement

The Superintendent is responsible for preparing on a regular basis a report of all the violent and disruptive incidents and material incidents of harassment, bullying and discrimination that have occurred on school grounds, at a school function, or at a school sponsored event and forwarding the report to the Superintendent of Schools. The Superintendent or designee is responsible for compiling the reports received into the annual report and submitting the report to the Commissioner. The summary report will contain all the information required by law, and will be filed with the Commissioner on or before a date set by the Commissioner. The Superintendent will make available the summary report to the Board.

The district is responsible for assuring that copies of each SSEC report, both individual and summary reports, are retained at the school until the youngest person involved in a reported incident is 27 years old. Individual incident report forms will not be kept in student cumulative folders nor sent to the next school or district that students attend, unless requested by the receiving District.

#### Confidentiality

Any violent or disruptive incident or harassment, bullying, and discrimination report prepared in accordance with the law will be available for inspection by the State Education Department upon request. All names and other personally identifiable information included in any report are confidential and must not be disclosed to any person for use by any person for purposes other than the reporting purposes in Education Law 2802, except as otherwise authorized by law.

Adoption date: 06/05/2023