

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education

Monday, November 21, 2022; Executive Session 6:30 PM; Meeting 7:00 PM; MS LGI

Executive Session: Motion made by Mr. Lawrence, seconded by Ms. Kruk, that the Board of Education enter into executive session to discuss issues pertaining to litigation matters.

CALL TO ORDER & ROLL CALL - The meeting was called to order at 7:15 PM.

Members Present

Mr. Angelo Santabarbara, President
Ms. Kate Kruk, Vice President
Ms. Miranda Eldridge
Mrs. Jean Hanson
Mr. David Lawrence
Mr. Kevin Thompson

Members Absent

Patricia Dowse

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Mrs. Brenda Leitt, Interim School Business Official
Mr. Merrick Rash, Student Representative
Mr. Nicholas Castiglione, Student Representative

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - Motion made by Mrs. Hanson, seconded by Ms. Kruk, that the agenda for the November 21, 2022 meeting of the Schalmont Board of Education be approved.

Motion carried. Ms. Dowse excused.

STUDENT REPRESENTATIVE REPORT

Mr. Rash and Mr. Castiglione reported three girl swimmers went to the States. SUPA classes visited Town of Rotterdam Water Plant. The Fall Ball was super successful.

SUPERINTENDENT'S REPORT

Elementary Intervention Supports - Mr. Joby Gifford and Ms. Aileen Ryan

CONSENT AGENDA - Motion made by Mr. Lawrence, seconded by Mrs. Hanson, that the consent agenda consisting of the following items be approved:

- Board of Education Meeting Minutes: November 7, 2022
Treasurer's Report: October 2022; HS/MS Extracurricular Activities Report: October 2022
CSE/CPSE Recommendations
Personnel Matters

Instructional Personnel Matters

2022-23 Winter Coaching Appointments (Stipend in accordance with STA Agreement)

Joelle Sweet, Freshman Girls Basketball, Step 4

BOCES Substitute Teacher Appointments

Packet #5 - Jorida Bylyku, Michael Considine, Katlyn Cowee, Ann Ferraro, Joseph Garry, Krista Gogis, Sierra Guzzo, Krista Hawk, Akilah Morris-Smith, Brittany Rickard, John Schmidt, Jill Sherman, Alexa White

Noninstructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

Table with 6 columns: Appointment, Position, Location, Effective, Work Day, Step. Rows include Vallee Votaw (Teacher Aide, Jefferson, 11/21/22, 7 hrs/day, 2) and Michael Zeppieri (Monitor, Jefferson, 11/14/22, 11:45am-1:45pm (2 hrs), 1).

<u>Resignation</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Tabbatha Percival	Monitor	Jefferson	11/09/22
Suzanne Pollard	Food Service Worker	HS	11/22/22 (end of business)

<u>Removal from Service</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Lorrie Adams	Bus Attendant	Transportation	11/16/22

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Work Day</u>
Colleen Denning	Monitor	Jefferson	11/14/22	as needed
LeeAnn McTighe	Teacher Aide	Jefferson	10/28/22	as needed
Sharon Moriarty	Nurse	District Wide	11/22/22	as needed
Katelyn Van Woert	Monitor	Jefferson	11/22/22	as needed
Katelyn Van Woert	Teacher Aide	Jefferson	11/22/22	as needed

<u>Change of Hours</u>					
<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Old Daily Total</u>	<u>New Daily Total</u>
Theresa Bacchi	Bus Attendant	Transportation	11/21/22	4.00	4.50
James Battaglia	Bus Attendant	Transportation	11/21/22	3.00	3.50

Motion carried. Ms. Dowse excused.

NEW BUSINESS

Corrective Action Plan-External Audit: Motion made by Mr. Thompson, seconded by Ms. Eldridge, that the Board of Education approve the 2021 External Audit and Corrective Action Plan.

Motion carried. Ms. Dowse excused.

Tenure Recommendations: Motion made by Mr. Thompson, seconded by Ms. Kruk, that the Board of Education approve the following tenure appointments:

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective</u>
Sandra Riffin	Foreign Language	11/21/22
Julie Toas	Teaching Assistant	11/25/22

Motion carried. Ms. Dowse excused.

Budget Calendar: Motion made by Mrs. Hanson, seconded by Ms. Kruk, that the Board of Education approve the 2023-24 budget calendar.

Motion carried. Ms. Dowse excused.

BOARD OF EDUCATION COMMENTS

Ms. Eldridge: Government class working with Town regarding water is interesting. Thank you Joby and Aileen. Interested to see budget survey results.

Mr. Thompson: Thank you Joby and Aileen. The Fall Ball, great student interaction.

Mr. Lawrence: Great presentation Joby and Aileen. Great teaching Sandy and Julie.

Mrs. Hanson: Congratulations to tenure teachers.

Ms. Kruk: Loves the flyer. Congratulations to the lady swimmers. Interesting in SUPA Class. CTE Night, great opportunity for students. Congratulations to tenure teachers.

Mr. Santabarbara: Thank you Joby and Aileen, good work. Great to hear teachers are here for our students.

ADJOURNMENT – Motion made by Mrs. Hanson, seconded by Mr. Lawrence, that the November 21, 2022 meeting of the Board of Education be adjourned at 8:02 PM.

Motion carried. Ms. Dowse excused.

Respectfully submitted,

Brenda Leitt
Interim, Clerk of the Board

TREASURER
REPORT
November
2022

Submitted by:
Brenda Leitt

SCHALMONT CSD

Trial Balance Report From 7/1/2022 - 11/30/2022



Account	Description	Debits	Credits	Balance
A 200	CASH IN CHECKING	23,975,424.87	18,043,814.33	5,931,610.54
A 200-DB	General Fund Debit Card Account	5,831.48	2,529.11	3,302.37
A 200TAX	CASH TAX ACCOUNT	23,714,236.90	23,679,941.57	34,295.33
A 203	NYCLASS ACCOUNT	5,274,183.81	0.00	5,274,183.81
A 203F	NBT MMA	36,946,302.21	6,000,000.00	30,946,302.21
A 203I	NBT - ICS Promontory	379.55	0.00	379.55
A 210	PETTY CASH	115.24	0.00	115.24
A 211	EXTRA CLASSROOM CASH	87,524.62	0.00	87,524.62
A 380-AR	ACCOUNTS RECEIVABLE-BILLING	3,882,268.73	3,876,331.95	5,936.78
A 391	DUE FROM OTHER FUNDS	6,594,562.45	2,302,568.32	4,291,994.13
A 410	STATE & FEDERAL AID RECEIVABLE	1,078,998.43	553,165.60	525,832.83
A 440	DUE FROM OTHER GOVERNMENTS	639,141.92	639,141.65	0.27
A 510	ESTIMATED REVENUE	53,531,466.00	0.00	53,531,466.00
A 521	ENCUMBRANCES	62,754,167.45	34,400,209.95	28,353,957.50
A 522	EXPENDITURES	16,437,965.31	424,109.36	16,013,855.95
A 599	APPROPRIATED FUND BALANCE	484,324.54	0.00	484,324.54
A 600	ACCOUNTS PAYABLE	422,988.81	428,070.81	5,082.00 CR
A 601	ACCRUED LIABILITIES	130,773.01	256,061.01	125,288.00 CR
A 630	DUE TO OTHER FUNDS	500,199.54	1,096,193.66	595,994.12 CR
A 631	DUE TO OTHER GOVERNMENTS	0.00	11,183.00	11,183.00 CR
A 632	DUE TO TEACHERS RET. SYSTEM	1,704,592.12	3,436,415.40	1,731,823.28 CR
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	179,912.09	179,912.09 CR
A 691	DEFERRED REVENUE	0.00	29,960.26	29,960.26 CR
A 718ERS	ERS RETIREMENT	26,758.76	24,549.06	2,209.70
A 719	DISABILITY INSURANCE	0.00	91.10	91.10 CR
A 720D	DENTAL INSURANCE	17,929.07	17,923.07	6.00
A 720FLEX	FLEXIBLE SPENDING	0.00	65.40	65.40 CR
A 720H	HEALTH INSURANCE	225,334.83	223,271.64	2,063.19
A 723	INCOME EXECUTIONS	1,798.25	1,687.93	110.32
A 726FICA	FICA TAX	814,190.41	814,695.58	505.17 CR
A 726MED	MEDICARE TAX	190,800.78	190,918.92	118.14 CR
A 727E	ERS LOAN	5,241.63	4,344.63	897.00
A 727T	TRS LOAN	19,375.00	18,975.00	400.00
A 738	STUDENT DEPOSITS	0.00	87,524.62	87,524.62 CR
A 815	RESERVE FOR UNEMPLOYMENT INSURANCE	0.00	300,000.00	300,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	34,400,209.95	62,754,217.18	28,354,007.23 CR
A 827	RESERVE FOR RETIREMENT CONTRIBUTIONS	840,000.00	3,752,058.32	2,912,058.32 CR
A 828	RESERVE FOR TEACHERS RETIREMENT	0.00	340,000.00	340,000.00 CR
A 864	RESERVE FOR TAX CERTIORARI	1,000,000.00	2,000,000.00	1,000,000.00 CR
A 867	RESERVE FOR EE BENEFITS & ACCRUED LIAB	322,906.00	1,789,852.18	1,466,946.18 CR
A 878	RESERVE FOR CAPITAL	3,450,000.00	10,000,000.00	6,550,000.00 CR
A 909	FUND BALANCE, UNRESERVED	0.00	12,530,493.52	12,530,493.52 CR
A 914	ASSIGNED APPROPRIATED FUND BALANCE	0.00	1,918,356.00	1,918,356.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BALANCE	0.00	486,660.43	486,660.43 CR
A 917	UNASSIGNED FUND BALANCE	1,579,292.34	0.00	1,579,292.34
A 960	APPROPRIATIONS	0.00	54,015,789.87	54,015,789.87 CR

SCHALMONT CSD



Trial Balance Report From 7/1/2022 - 11/30/2022

Account	Description	Debits	Credits	Balance
A 980	REVENUES	106,923.25	34,535,124.74	34,428,201.49 CR
A Fund Totals:		281,166,207.26	281,166,207.26	0.00
Grand Totals:		281,166,207.26	281,166,207.26	0.00

SCHALMONT CSD

Trial Balance Report From 7/1/2022 - 11/30/2022



Account	Description	Debits	Credits	Balance
HSEC 200	CASH IN CHECKING	80,421.54	21,111.94	59,309.60
HSEC 630	DUE TO OTHER FUNDS	0.00	600.00	600.00 CR
HSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	190.45	190.45 CR
HSEC 700	Interest Earned	0.00	501.61	501.61 CR
HSEC 830	BAND FUND	1,410.38	1,293.04	117.34
HSEC 831	STUDENT SPECIAL ACCOOUNT	11,535.72	13,793.73	2,258.01 CR
HSEC 832	YEARBOOK	0.00	11,720.94	11,720.94 CR
HSEC 833	CHOIR	0.00	1,659.22	1,659.22 CR
HSEC 834	INTERNATIONAL CLUB	200.00	469.57	269.57 CR
HSEC 835	KEY CLUB	456.82	2,843.16	2,386.34 CR
HSEC 836	NATIONAL HONOR SOCIETY	665.00	2,503.88	1,838.88 CR
HSEC 837	SADD	0.00	391.33	391.33 CR
HSEC 838	SKI CLUB	0.00	551.59	551.59 CR
HSEC 839	STUDENT COUNCIL	245.61	4,322.78	4,077.17 CR
HSEC 840	STUDENT LOCKER FUND	0.00	4,536.65	4,536.65 CR
HSEC 841	NSHS	0.00	765.82	765.82 CR
HSEC 842	NAHS	160.00	17.95	142.05
HSEC 843	ECC	0.00	362.24	362.24 CR
HSEC 844	DRAMA	927.00	7,191.15	6,264.15 CR
HSEC 845	ENGLISH HONOR SOCIETY	0.00	2,251.97	2,251.97 CR
HSEC 848	GSA/FUSION	0.00	508.67	508.67 CR
HSEC 872	MASTERMINDS	0.00	379.03	379.03 CR
HSEC 876	Class of 2023	4,744.45	13,590.05	8,845.60 CR
HSEC 877	Class of 2024	648.00	6,847.50	6,199.50 CR
HSEC 878	CLASS OF 2025	0.00	2,672.13	2,672.13 CR
HSEC 883	BMX CLUB	0.00	338.12	338.12 CR
HSEC Fund Totals:		101,414.52	101,414.52	0.00
MSEC 200	CASH IN CHECKING	34,253.26	4,760.68	29,492.58
MSEC 631	DUE TO OTHER GOV'T-SALES TAX	0.00	96.22	96.22 CR
MSEC 700	Interest Earned	0.00	268.57	268.57 CR
MSEC 830	SCHOOL STORE	230.15	3,262.50	3,032.35 CR
MSEC 831	YEARBOOK	0.00	4,704.15	4,704.15 CR
MSEC 833	SABRE SERVICE CLUB	0.00	64.18	64.18 CR
MSEC 834	STUDENT COUNCIL	799.95	7,770.22	6,970.27 CR
MSEC 835	GRADE 6	0.00	56.19	56.19 CR
MSEC 836	GRADE 7	0.00	44.00	44.00 CR
MSEC 838	GRADE 8	0.00	779.01	779.01 CR
MSEC 839	LIFETOUCH	613.70	3,641.96	3,028.26 CR
MSEC 841	LIBRARY	3,116.88	8,026.46	4,909.58 CR
MSEC 842	ENVIRONMENTAL CLUB	0.00	2,051.16	2,051.16 CR
MSEC 843	SABRE NATION - STUDY CIRCLE	0.00	1,056.41	1,056.41 CR
MSEC 844	ENGINEERING CLUB	0.00	871.27	871.27 CR
MSEC 845	SABRE CAFE	0.00	1,560.96	1,560.96 CR
MSEC Fund Totals:		39,013.94	39,013.94	0.00
Grand Totals:		140,428.46	140,428.46	0.00



Schalmont
CENTRAL SCHOOL DISTRICT

District Office
4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, Superintendent of Schools, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Program Assistant- Academic and Instructional Support Services
DATE: December 9, 2022
RE: Agenda Items for December 12, 2022 Board of Education Meeting
CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting	Number of Students
September 21, 2022 (JES)	1
September 23, 2022 (SHS)	1
November 18, 2022 (JES)	1
November 29, 2022 (SHS)	1
November 30, 2022 (SHS)	4
December 5, 2022 (SMS)	1
December 8, 2022 (JES)	1

SCHALMONT CENTRAL SCHOOL DISTRICT

5 SABRE DRIVE
SCHENECTADY, NEW YORK 12306

Schalmont CSD
Superintendent's Office
NOV 30 2022
Received by: *[Signature]*
[Signature]

TO: Melissa Gemmett
FROM: Steven Connell
DATE: 11/29/2022

Please note the following change in hours for the Driver / Bus
Attendant listed below:

NAME: Fratus, Kristen

EFFECTIVE DATE: 11/30/2022

Old Route # X	New Route #: X	Old Time:	New Time:	Old Total: X	Adj: X	NEW TOTAL: X
Old Route # X	New Route #: X	Old Time:	New Time:	Old Total: X	Adj: X	NEW TOTAL: X
Old Route # X	New Route # PM 17	Old Time X	New Time 2:45-4:15	Old Total: X	Adj: +1.5	NEW TOTAL: 1.5
				Old Daily Total: X	Adj: +1.5	New Daily Total: 1.5

SCHALMONT CENTRAL SCHOOL DISTRICT

5 SABRE DRIVE
SCHENECTADY, NEW YORK 12306

Schalmont CSD
Superintendent's Office
NOV 22 2022
Received by: R. P. P. P.
BoE

TO: Melissa Gemmett
FROM: Steven Connell SC
DATE: 11/22/22

Please note the following change in hours for the Driver / Bus
Attendant listed below:

NAME: Olsen, Gary

EFFECTIVE DATE: 11/21/22

Old Route # AM FL 3	New Route #: AM 4	Old Time: 6:15-9:00	New Time: 6:00-9:15	Old Total: 2.75	Adj: +.5	NEW TOTAL: 3.25
Old Route # X	New Route #: X	Old Time: X	New Time: X	Old Total: X	Adj: X	NEW TOTAL: X
Old Route # PM FL 3	New Route # PM 4	Old Time 1:45-4:15	New Time 1:45-4:15	Old Total: 2.5	Adj: X	NEW TOTAL: 2.5
				Old Daily Total: 5.25	Adj: +.5	New Daily Total: 5.75

SCHALMONT CENTRAL SCHOOL DISTRICT

5 SABRE DRIVE

SCHENECTADY, NEW YORK 12306

TO: Melissa Gemmett

FROM: Steven Connell (56)

DATE: 11/22/22

Schalmont CSD
Superintendent's Office
NOV 22 2022
Received by: [Signature] / Bosc

Please note the following change in hours for the Driver / Bus
Attendant listed below:

NAME: Tetlak, Pamela

EFFECTIVE DATE: 11/17/22

Old Route # AM 4	New Route #: AM 29	Old Time: 6:00-9:15	New Time: 6:30-10:15	Old Total: 3.25	Adj: +.5	NEW TOTAL: 3.75
Old Route # Mid 91	New Route #: X	Old Time: 10:15-12:00	New Time: X	Old Total: 1.75	Adj: X	NEW TOTAL: 1.75
Old Route # PM 4	New Route # PM 29	Old Time 1:45-4:15	New Time 1:45-4:00	Old Total: 2.5	Adj: -.25	NEW TOTAL: 2.25
				Old Daily Total: 7.5	Adj: +.25	New Daily Total: 7.75

SCHALMONT CENTRAL SCHOOL DISTRICT

5 SABRE DRIVE
SCHENECTADY, NEW YORK 12306

Schalmont CSD
Superintendent's Office
NOV 30 2022
Received by: 12/2/22
BoC

TO: Melissa Gemmett
FROM: Steven Connell
DATE: 11/30/2022

Please note the following change in hours for the Driver / Bus
Attendant listed below:

NAME: Tubb, Lou-Ann

EFFECTIVE DATE: 11/30/2022

Old Route # AM 43	New Route #: AM 42	Old Time: 7:00-9:00	New Time: 7:30-9:00	Old Total: 2	Adj: -.5	NEW TOTAL: 1.5
Old Route # X	New Route #: X	Old Time:	New Time:	Old Total: X	Adj: X	NEW TOTAL: X
Old Route # X	New Route # X	Old Time	New Time	Old Total: X	Adj: X	NEW TOTAL: X
				Old Daily Total: 2	Adj: -.5	New Daily Total: 1.5