



**Schalmont Central School District**  
**MEETING OF THE BOARD OF EDUCATION**  
**Monday, December 12, 2022; Middle School LGI**  
**Regular Session: 7:00 PM**

**AGENDA**

*Directions for dialing in to join this meeting will be posted on Monday, December 12, 2022*

Please note that this is a meeting of the Board of Education held in public; not a public Board of Education meeting. For further clarification, please do not hesitate to contact Mrs. Brenda Leitt, Interim Board of Education Clerk and Interim School Business Official.

**1. CALL TO ORDER & ROLL CALL** - The meeting was called to order at \_\_\_\_\_ PM

- |   |  |
|---|--|
| <u>Members Present</u>                                      | <u>Others Present</u>  |
| <input type="checkbox"/> Mr. Angelo Santabarbara, President | <input type="checkbox"/> Dr. Thomas Reardon, Superintendent of Schools       |
| <input type="checkbox"/> Ms. Kate Kruk, Vice President      | <input type="checkbox"/> Mrs. Brenda Leitt, Interim School Business Official |
| <input type="checkbox"/> Ms. Patricia Dowse                 | <input type="checkbox"/> Mr. Merrick Rash, Student Representative            |
| <input type="checkbox"/> Ms. Miranda Eldridge               | <input type="checkbox"/> Mr. Nicholas Castiglione, Student Representative    |
| <input type="checkbox"/> Mrs. Jean Hanson                   |  |
| <input type="checkbox"/> Mr. David Lawrence                 |  |
| <input type="checkbox"/> Mr. Kevin Thompson                 |  |

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

*Recommended Motion:* "That the agenda for the December 12, 2022 meeting of the Schalmont Board of Education be approved." Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**4. PRIVILEGE OF THE FLOOR**

**For the sake of continuing to conduct Board business in a timely fashion, total public comment will be limited to 30 minutes.** Welcome to this meeting of the Schalmont Board of Education. If you would like to speak during this portion of the meeting, please complete the blue form and give it to the Interim Clerk of the Board, Mrs. Brenda Leitt, prior to the start of the meeting. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings; as general procedure, three minutes are allocated per speaker.

**5. STUDENT REPRESENTATIVE REPORT**

**6. SUPERINTENDENT’S REPORT and PRESENTATIONS**

Physical Education, Health, and Athletic Program Update: Mrs. Kathleen Russell

**7. CONSENT AGENDA** – *Recommended Motion:* "That the consent agenda consisting of the following items be approved:"

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

- Board of Education Meeting Minutes: November 21, 2022
- Financial Reports November 2022: Treasurer’s Report; HS/MS Extracurricular
- CSE/CPSE Recommendations
- Personnel Matters

**8. NEW BUSINESS**

**School Business Administrator:** *“Recommended Motion”* “IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, Brenda Leitt is appointed as School Business Administrator effective December 13, 2022. Her Terms and Conditions Agreement dated December 12, 2022 is hereby approved and the President of the Board is authorized to execute the Agreement on behalf of the School District.”

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

9. **BOARD OF EDUCATION COMMENTS**

10. **ADJOURNMENT**

*Recommended Motion:* “That the December 12, 2022 meeting of the Board of Education be adjourned at \_\_\_\_\_ PM.”

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Personnel Matters**

• **Administrative Personnel Matters**

Appointment

Brenda Leitt, Certification of Payroll, effective December 13, 2022 *(no stipend)*

• **Non-Aligned Personnel Matters**

Appointment (as per Management Confidential Agreement)

Laurie Kapfer, Treasurer, District Office, effective December 13, 2022

• **Instructional Personnel Matters**

Civil Service Permanent Appointment

Hannah Wilcox, Occupational Therapist, effective November 30, 2022

BOCES Substitute Teacher Appointments

Packet #6 – Richard Jobin, Lauren Millens, Vail Perry, Ashley Samborin, Heidi Schilling

• **Noninstructional Personnel Matters** *(All hourly pay rates as per SSRPA Agreement)*

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Work Day</u>	<u>Step</u>
Gracie Stelling	Monitor	Jefferson	12/08/22	11:15am-2:15pm	1

Retirement Resignation

<u>Position</u>	<u>Location</u>	<u>Effective</u>
James Wood	Security Monitor	District Wide

Substitute Appointment

<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Work Day</u>
Skylar Wood	Cleaner	District Wide	12/05/22 as needed

Substitute Resignation

<u>Position</u>	<u>Location</u>	<u>Effective</u>
Vallee Votaw	Teacher Aide	Jefferson

Change of Hours

<u>Employee</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Old Daily Total</u>	<u>New Daily Total</u>
Kristen Fratus	Bus Attendant	Transportation	11/30/22	0.00	1.50
Gary Olsen	Bus Driver	Transportation	11/21/22	5.25	5.75
Pamela Tetlek	Bus Driver	Transportation	11/17/22	7.50	7.75
Lou-Ann Tubb	Bus Attendant	Transportation	11/30/22	2.00	1.50