SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Reorganizational Meeting of the Schalmont Board of Education Monday, July 13, 2020; 5:15 PM; District Office

The July 13, 2020 meeting of the Board of Education was held via conference call as directed in the Governor's Executive Order 202.1.

<u>Swearing-in of Elected and Re-Elected Board Members</u> - Re-elected board members Patricia Dowse, Michael Pasquarella, Kevin Thompson were sworn in by District Clerk Joseph Karas.

CALL TO ORDER - The meeting was called to order at 5:25 PM.

ROLL CALL

Members Present
Patricia Dowse
Jean Hanson
Kyrish Iyer
Kate Kruk
Michael Pasquarella
Angelo Santabarbara
Kevin Thompson

<u>Members Excused</u> <u>Others Present</u> None Thomas Reard

Thomas Reardon, Superintendent of Schools Joseph Karas, Asst. Superintendent for Business

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

President: Motion made by Ms. Dowse, seconded by Mr. Iyer that the Board of Education nominate Angelo Santabarbara for the office of President of the Board of Education.

There being no other nominations, motion carried unanimously.

Mr. Santabarbara was declared President of the Board of Education.

Vice President: Motion was made by Mr. Pasquarella, seconded by Ms. Dowse that the Board of Education nominate Kate Kruk for the office of Vice President of the Board of Education.

There being no other nominations, motion carried unanimously.

Ms. Kruk was declared Vice President of the Board of Education.

Oath of Office: At this time, the President and Vice President were administered the Oath of Office by Joseph Karas, District Clerk.

APPOINTMENT OF OFFICERS, OTHER APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS, BONDING OF PERSONNEL AND OTHER ITEMS

Motion made by Mr. Pasquarella, seconded by Mr. Iyer, that the Board of Education approve the following appointments, designations, authorizations, bonding of personnel and other items for the 2020-21 fiscal year:

Appointment of Officers

Clerk of the Board Joseph Karas

Treasurer

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Tax Collector

Donna Woods, Tax Collector - \$3,000 Stipend

Internal Claims Auditor

Donna Jurczynski - \$25.00 per hour

Other Appointments

Internal Auditor

TBD

Independent Auditor

TBD

Records Access Officer

Joseph Karas, Assistant Superintendent for Business

Title IX Compliance Officer

Shari Rosato, Director of Pupil Personnel Services Joseph Karas, Assistant Superintendent for Business

Purchasing Agent:

Joseph Karas, Assistant Superintendent for Business

DASA Coordinators (Dignity for All Students Act)

Joby Gifford, Jefferson

Scott Ziomek, Middle School

Nicole Martyn, High School

Extra Classroom Activity Accounts

Michele Guzek, HS Extra Classroom Account Treasurer, \$4,225 Lorinda Gandrow, MS Extra Classroom Account Treasurer, \$2,838 Natalie Casalinuovo, Auditor/HS Student Accounts, \$844

School Attorneys

Bond, Schoeneck and King, General Counsel; \$210.00 per hour Honeywell Law Firm, Special Counsel; \$1,666.66 per month Girvin and Ferlazzo, Special Counsel; \$833.33 per month

School Resource Officer

Continuation of agreement between the school district and the Town of Rotterdam for the Town to provide a school resource officer services in accordance with the agreement signed by both parties.

School Physicians

CapitalCare Medical Group; Dr. Joseph Fusella, Dr. Arthur Lee;

Core Services: \$2,500/month

Designations

Official Newspapers

The Daily Gazette

The Times Union

Official Bank Depository

Bank of America

Key Bank

NBT Bank

JP Morgan Chase

Pioneer Savings Bank

NY Class

Authorizations

Certify Payrolls

Assistant Superintendent for Business

Conference Attendance

Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Petty Cash

Continuation of petty cash accounts for the 2020-21 school year as follows:

Joby Gifford, Jefferson \$50.00

Matt Heckman, High School \$50.00

Scott Ziomek, Middle School \$50.00

Renee Heller, Food Svc \$50.00

Joseph Karas, District Office \$50.00

Joseph Hilts, Transportation \$50.00

Custodian of Sports Entry Fees

Felicia Amoroso

Custodian of Cafeteria Cash Register Start Up (\$180)

Renee Heller

Trustee for Schoharie Area Workers Compensation Plan

School District Treasurer

Alternate-Assistant Superintendent for Business

Trustee for CASHIC

Assistant Superintendent for Business

Alternate-School District Treasurer

Investments

Assistant Superintendent for Business and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel

The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Organizational Chart: Adopt the district's revised Organizational Chart.

Substitute Teacher Pay Rates: \$105/day-certified; \$95/day-uncertified; \$20/hour-nurses

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<u>Mileage Reimbursement</u>: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions.

Section II Selection/Classification - Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

<u>Partial Tax Exemption</u> - The Board of Education grant maximum partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

<u>BOCES Cooperative Bidding</u> - The Board of Education adopt the following 2019-20 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

Renewal-Transportation to Rotterdam Boys & Girls Club - Whereas the Rotterdam Boys and Girls Club located at 721 Curry Road, Schenectady, New York, has been servicing youth and families in the Town of Rotterdam for 63 years; Whereas the Rotterdam site provides for the needs of families and offers special options for working parents in late day care; Whereas, the Schalmont Central School District has bus routes that pass by the Rotterdam Boys and Girls Club; Therefore, at no extra expense to the school district, Schalmont will drop off students at that facility for after school programs.

<u>NYS Comptroller Regulation</u> - That the Board of Education establishes the appointed Treasurer's standard work day as 8 hours for the one year term of appointment July 1 to June 30, with an actual daily record of time worked.

Motion carried unanimously.

MISCELLANEOUS ITEMS

Motion made by Mr. Pasquarella, seconded by Mr. Iyer that the Board of Education approve the following miscellaneous items for the 2020-21 fiscal year:

Board Meeting Dates

 August 24, 2020
 February 8, 2021

 September 14, 2020
 February 22, 2021

 September 28, 2020
 March 8, 2021

 October 13, 2020 (Tuesday)
 March 22, 2021

 October 26, 2020
 April 12, 2021

November 9, 2020 April 21, 2021 (Wednesday-coordinates with BOCES vote)

November 23, 2020 May 4, 2021 (*Tuesday*)

December 14, 2020 January 11, 2021 January 25, 2021 May 19, 2021 (Wednesday - budget vote is May 18th) June 7, 2021 June 21, 2021

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Capital District School Boards Association Representative

Patricia Dowse

Audit Committee

Angelo Santabarbara

Kevin Thompson

Policy Committee

Kate Kruk Jean Hanson

Safety/Facilities Committee

Mike Pasquarella Kyrish Iyer

Technology Cabinet

Kyrish Iyer

Angelo Santabarbara

POG/Strategic Planning

Patricia Dowse

Kate Kruk

Motion carried unanimously.

ADJOURNMENT

Motion made by Mr. Thompson, seconded by Mr. Iyer, that the Annual Reorganization Meeting of the Board of Education be adjourned at 6:14 PM.

Motion carried unanimously.

REGULAR MEETING

<u>CALL TO ORDER</u> - The President called the meeting to order at 6:15 PM.

EXECUTIVE SESSION

Motion made by Mr. Thompson, seconded by Mr. Iyer that the Board of Education adjourn to Executive Session at 6:15 PM, to discuss legal/personnel matters.

Motion carried unanimously.

The Board reconvened to regular session at 7:34 PM.

PUBLIC COMMENT RESOLUTION

Motion made by Mr. Pasquarella, seconded by Ms. Dowse, that due to the fact that the meeting of the Board of Education is being held remotely, the public comment section will be held in abeyance. Any member of the public that has a question or comment pertaining to the July 13, 2020 agenda is asked to please email the Superintendent of Schools or any Board of Education member.

Motion carried unanimously

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APPROVAL OF AGENDA

Motion made by Ms. Dowse, seconded by Mr. Iyer, that an Executive Session, not to reconvene, be added to the Board of Education meeting agenda.

Motion carried unanimously

Motion made by Ms. Dowse, seconded by Ms. Kruk, that the agenda for the July 13, 2020 meeting of the Board of Education be approved.

Motion carried unanimously

SUPERINTENDENT'S REPORT

<u>CONSENT AGENDA</u> - Motion made by Ms. Kruk, seconded by Mr. Iyer that the consent agenda consisting of the following be approved:

Board of Education Meeting Minutes

June 17, 2020

Financial Reports

Treasurer's Report - June 2020

HS Extracurricular Activity Fund Report - June 2020

MS Extracurricular Activity Fund Report - June 2020

Administrative Personnel Matters

Salary Increase

Joseph Karas, Assistant Superintendent for Business, 3% salary increase, plus \$2,500 bonus for the 2020-21 school year, in accordance with the agreement between Mr. Karas and the Schalmont School District.

Instructional Personnel Matters

Retirement Resignation

Michele Bailey, Math Teacher, effective no later than October 30, 2020.

Probationary Appointment

Name: Kathleen Sellnow

Position: Physical Therapist – District Wide

FTE: 1.0 FTE

Effective: September 1, 2020

Probation: 4 years – September 1, 2020 through August 31, 2024

Step: 8B

Teachers on Special Assignment (TOSA) –effective July 1, 2020 through June 30, 2021

Debbie Falcone, Instructional Support, Information Tech/Student Management/Data Systems-1.0 FTE

John George, Technology Integration Teacher K-12, 1.0 FTE

Karen Rogotzke, District Literacy Coach K-12, 1.0 FTE

Summer Work Days

John George, 10 days (Technology)

Virtual Summer School Appointments/Jefferson Literacy Program - \$43.76 per hour

Jessica Zupan, Teacher Dena Iagrossi, Teacher Courtney LaBarge, Teacher

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<u>Summer AIS Program – Middle School \$43.76 per hour</u>

Mary Beth Flatley, Teacher Margaret Symons, Teacher Michael Atkinson, Teacher

Coordinators 2020-21- Stipend: \$3,502 – In accordance with STA Agreement

High School

Rebecca Remis, Science Adam Dolan, Social Studies

Natalie Casalinuovo, Math

Tracy Pontin, English

Anthony Cassale, Technology (shared)

Wendy Stearns, Technology (shared)

Middle School

LuAnn Duxbury, Science

Michael DiCocco, Social Studies

Kirsten VanDyk, Math

Kate Sinnott, ELA

John George, Technology

Krista Bondi, Grade 5 (shared)

Mary Zanta, Grade 5 (shared)

Mary Beth Flatley, AIS

Elementary

Katie LeRoy, Kindergarten

Sarah Scotti, Grade 1

Kim Knapik, Grade 2

Kristen Reilly, Grade 3 (shared)

Susan Schiavo, Grade 3 (shared)

Susan DiCaprio, Grade 4 (shared)

Laurie Hughes, Grade 4 (shared)

Amy Carter, AIS Elementary (shared)
Jessica Zupan, AIS Elementary (shared)
Mary Shands, Jefferson Technology (shared)
Jessica Melchior, Jefferson Technology (shared)

District Wide

Fred Orlando, Foreign Language Michael Christy, Music

Teacher Assistants/Nurses

Laurie Macken, Teaching Assistant, \$27.13 per hour, 16 hours per week Susan Torres, Teaching Assistant, \$27.13 per hour, 16 hours per week Brandi Pedinotti, Teaching Assistant, \$27.13 per hour, 16 hours per week Bonnie Case, Teaching Assistant \$27.13 per, 16 hours per week Cheryl Glindmyer, Nurse, \$31.51 per hour Jolene Cordy, Nurse \$31.51 per hour

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Advisors 2020-21 - Stipends in accordance with STA Agreement

High School

Deb McCloskey, Drama Club Advisor, \$1,094

Deb McCloskey, Drama Director, \$4,929

Heather Cohen, Drama Club Producer (shared), \$547

Wendy Stearns, Drama Club Producer (shared), \$547

Heather Cohen, Drama Lighting Technician (shared), \$493

Wendy Stearns, Drama Lighting Technician (shared), \$493

Dan Hanley, Drama Sound Technician, \$986

Steven Gibbs, Student Council, \$2,027

Shea Carr, International Club, \$937

Wendy Stearns, National Honor Society, \$1,056

Heather Cohen, Newspaper (shared), \$1,205.50

Emer O'Keeffe, Newspaper (shared), \$1,205.50

Michele Guzek, Central Treasurer, \$4,225

Natalie Casalinuovo, Auditor Student Accounts, \$844

Erica Bornhoft, Freshman Class Advisor (shared), \$422

Tierney Crone, Freshman Class Advisor (shared), \$422

Kylie Kaufman, Sophomore Class Advisor (shared), \$673.50

Michaela Williams, Sophomore Class Advisor (shared), \$673.50

Joelle Litz, Junior Class Advisor (shared), \$1,013.50

Julie Toas, Junior Class Advisor (shared), \$1,013.50

Keri Attanasio, Senior Class Advisor (shared), \$1,290

Alexandra Croft, Senior Class Advisor (shared), \$1,290

Sarah Mattice, Introspection Literary Magazine, \$1,749

Shea Carr, Key Club, \$844

June Krone, SADD/No Place for Hate (shared), \$422

Monica DiCocco, SADD/No Place for Hate (shared), \$422

Erika Minehardt-Quick, Pep Band, \$844

Adam Labuda, Science Club/Riverwatch, \$844

James Sommer, Science Olympiad Coach, \$844

Anthony Cassale, Ski and Snowboard Club (shared), \$282

Adam Labuda, Ski and Snowboard Club (shared), \$282

James Sommer, Ski and Snowboard Club (shared), \$282

Adam Labuda, Environmental Club, \$844

Geralyn Zink, National Art Honor Society, \$844

Bob Renzi, Tri M Music Honor Society, \$844

Heather Cohen, English Honor Society, \$844

Evan Williamson, Masterminds, \$844

Rebecca Remis, Fusion G.S.A., \$844

Kathie McKeon, T.I.G.E.R.S. Christian Club, \$844

Chase Campbell, Gaming Club, \$844

Nora Sabatini, Yearbook Production \$2,330

Felicia Amoroso, HS Yearbook Fundraising (shared), \$1,165

Courtney Frederick, HS Yearbook Fundraising (shared), \$1,165

Mike Salamone, Marching Band Director, \$3,521

Graig Quick, Marching Band Drum Line, \$1,021

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Special Education Summer Program Appointments

Teachers/Related Service Providers @ contracted rate of \$43.76 per hour

Colette McKelvey, Speech Therapist 10 hours per week

Deb McCloskey, Speech Therapist 6 hours per week

Molly Brown, Speech Therapist 6 hours per week

Molly Brown, Work Based Learning Specialist, WBL planning, 2 hours total for summer

Kathleen Sellnow, Physical Therapist, 3 hours per week

Michaela Williams, Social Worker, 4 hours per week

Kerry Mendez, Special Education Teacher, 16 hours per week

Dean Hamilton, Special Education Teacher, 12 hours per week

Tierney Crone, Special Education Teacher, 26 hours per week

Karen Passino, Speech Therapist, 6 hours per week

Karen Passino, Hearing Consultant, 3 hours total for summer

Teacher Assistants/Nurses

Laurie Macken, Teaching Assistant, \$27.13 per hour, 16 hours per week

Susan Torres, Teaching Assistant, \$27.13 per hour, 16 hours per week

Brandi Pedinotti, Teaching Assistant, \$27.13 per hour, 16 hours per week

Bonnie Case, Teaching Assistant \$27.13 per, 16 hours per week

Cheryl Glindmyer, Nurse, \$31.51 per hour

Jolene Cordy, Nurse \$31.51 per hour

Psychologists

Rebecca Danforth 8 days @ \$494.04/day

Noninstructional Personnel Matters Summer 2020 Transportation Appoint

Summer 2020 Transportation Appointments						
David Connell	Position Bus Driver	Total Daily Hours 6 hours	Routes AM #6 Jefferson 2 hours, 7:45-9:45 AM #10 Jefferson 2 hours, 10:00-12:00 PM #10 Jefferson 2 hours, 12:00-2:00			
John D'Amico	Bus Driver	6 hours	AM #1 Oak Hill, 2 hours, 7:15-9:15 PM #1 Oak Hill, 2 hours, 12:45-2:45 PM #5 Jefferson, 2 hours, 10:00-12:00			
Anthony Farina	Bus Driver	6 hours	AM #2 Parsons, 2 hours, 7:45-9:45 AM #9 Jefferson, 2 hours, 9:45-11:45 PM #2 Parsons, 2 hours, 1:45-3:45			
Mena Griesler	Bus Driver	2 hours	PM #9 Jefferson, 2 hours, 12:00-2:00			
Todd Hotaling	Bus Driver	2 hours	PM #8 Jefferson, 2 hours, 2:30-4:30			
Ray LaFreniere	Bus Driver	6 hours	AM #7 Jefferson, 2 hours, 7:30-9:30 PM #7 Jefferson, 2 hours, 10:00-12:00 PM #11 Jefferson, 2 hours, 2:30-4:30			
Joe Mastrianni	Bus Driver	4 hours	AM #11 Jefferson, 2 hours, 12:00-2:00 PM #6 Jefferson, 2 hours, 10:00-12:00			

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Luigi Mastroianni	Bus Driver	6.5 hours	AM #4 Vanderheyden, 2.25 hours, 6:45-9:00 AM #8 Jefferson, 2 hours, 9:45-11:45 PM #4 Vanderheyden, 2.25 hours, 1:30-3:45		
Theresa Rorick	Bus Driver	2 hours	PM #3 School at Northeast, 2 hours, 1:45-3:45		
John SanGiovanni	Bus Driver	2 hours	AM #3 School at Northeast, 2 hours, 8:00-10:00)	
Thomas Verrigni	Bus Driver	2 hours	AM #5 Jefferson, 2 hours, 8:00-10:00		
Terri Bacchi	Bus Attendant	3.25 hours	AM #1 Oak Hill, 1 hour, 7:30-8:30 PM #6 Jefferson, 1.25 hours, 10:15-11:30 PM #1 Oak Hill, 1 hour, 1:00-2:00		
Michelle Barrett	Bus Attendant	4.25 hours	AM #6 Jefferson, 1 hour, 8:00-9:00 PM #10 Jefferson, 1 hour, 10:30-11:30 PM #10 Jefferson, 1 hour, 12:15-1:15 PM #2 Parsons, 1.25 hours, 2:00-3:15		
Jim Battaglia	Bus Attendant	3 hours	AM #2 Parsons, 1 hour, 8:00-9:00 PM #5 Jefferson, 1 hour, 10:15-11:15 PM #3 Jefferson, 1 hour, 2:00-3:00		
Michelle Bernardo	Bus Attendant	4.75 hours	AM #4 Vanderheyden, 1.75 hours, 7:00-8:45		

AM #11 Jefferson, 1.25 hours, 12:15-1:30

PM #4 Vanderheyden, 1.75 hours, 1:45-3:30

Jackie Doyle Bus Attendant 3.5 hours AM #7 Jefferson, 1.25 hours, 7:45-9:00

AM #9 Jefferson, 1 hour, 10:00-11:00 PM #9 Jefferson, 1 .25 hours, 12:15-1:30

Kim Gemme Bus Attendant 1 hour AM #5 Jefferson, 1 hour, 8:15-9:15

Cheryl Myers Bus Attendant 3.75 hours AM #3 School at Northeast, 1 hour, 8:15-9:15

AM #7 Jefferson, 1.5 hours, 10:15-11:45 PM 311 Jefferson, 1.25 hours, 2:45-4:00

Jennifer Whitney Transportation Asst., 4 hours daily, 2 days a week, totaling 64 hours

Resignation Position Effective

Andrea Commarto Cleaner 7/3/20 (end of business)

AppointmentsPositionEffectiveHourly RateAppointment TypeHoursAngela PerkinsBus Attendant7/14/20\$14.47Substitutena

Motion carried unanimously.

NEW BUSINESS

Reduction in Force/Instructional: Motion made by Mr. Thompson, seconded by Mr. Pasquarella, that the Board of Education approve the reduction of the following positions effective June 30, 2020. These individuals shall be placed on the preferred eligible list in the respective tenure area for seven (7) years, through June 30, 2027, for recall into any vacant position that arises during such period which is similar to the one filled by such employee.

Employee _	Po <u>sition</u>	Amount of Reduction (FTE)
Kerry Mendez	Special Education Teacher	from 1.0 to 0
Tierney Crone	Special Education Teacher	from 1.0 to 0.5
Sara Cipperly	Music Teacher	from 1.0 to 0.6
Angela Uhl	Teaching Assistant	from 1.0 to 0
Amanda Lawson	Teaching Assistant	from 1.0 to 0

Motion carried unanimously.

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NEW BUSINESS (continued)

Summer Hiring: Motion made by Mrs. Hanson, seconded by Mr. Pasquarella, that the Board of Education of the Schalmont Central School District authorize the Superintendent of Schools to employ necessary personnel during the months of July, August and September 2020, subject to subsequent confirmation by the Board of Education at their first available meeting.

Motion carried unanimously.

Reduction in Force/Noninstructional: Motion made by Mr. Pasquarella, seconded by Ms. Dowse that Board of Education approve the reduction of the following positions effective June 30, 2020. These individuals shall be placed on the preferred eligible list in the respective area for seven (7) years, through June 30, 2027, for recall into any vacant position that arises during such period which is similar to the one filled by such employee.

<u>Employee</u>	<u>Position</u>	Amount of Reduction (FTE
George Beddow	Bus Mechanic	from 1.0 to 0
Shahila Abbasi	Cook	from 1.0 to 0
Shayne Gaffney	Teacher Aide	from 1.0 to 0
Benjamin Marshall	Teacher Aide	from 1.0 to 0

Motion carried unanimously.

Occupational Therapist Services: Motion made by Ms. Dowse, seconded by Mr. Thompson that the Board of Education approve the agreement between the Schalmont Central School District and Brianna Burke, Occupational Therapist for occupational therapy services at a fee of \$39.00/half hour, not to exceed 5 hours per week, for the period of July 8, 2020 through August 14, 2020.

Motion carried unanimously.

Sale of Used Equipment: Motion made by Ms. Dowse, seconded by Mr. Iyer that the following surplus items be sold at auction, as they are damaged and no longer being used by the school district's physical education or athletic departments.

One (1) Tread Sled

One (1) Jammer Machine

One (1) Glute Machine

Two (2) Glass backboards with Rims

Motion carried unanimously.

DISCUSSION TOPICS

BOARD OF EDUCATION COMMENTS

Mr. Pasquarella – Welcome Tom. Hopefully school will start in the fall safely. Hope everyone enjoys summer.

Mr. Iyer – I'm glad Tom is here. Communication is key.

Mrs. Hanson – Welcome Tom.

Mr. Thompson – Thank you Mike. Thank you Angelo and Kate. Welcome Tom.

Ms. Kruk – Welcome Tom. How to navigate safety for students and staff.

Mr. Santabarbara – Mike...thank you. I will lean on you. Welcome Tom. How to navigate safety for students and staff.

ADJOURNMENT

Motion made by Mrs. Hanson, seconded by Mr. Thompson, that the regular meeting of the Schalmont Board of Education held July 13, 2020 be adjourned at 8:07 PM.

Joseph Karas
Clerk, Board of Education