

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education
Monday, December 17, 2018; Middle School LGI

CALL TO ORDER - The meeting was called to order at 5:30 PM.

ROLL CALL

Members Present

Michael Pasquarella, Vice President
Jean Hanson
Kate Kruk
Angelo Santabarbara
Kevin Thompson

Members Excused

John DiCocco, President
Robert Sheehan

Others Present

Carol Pallas, Superintendent of Schools
Joseph Lenz, Business Administrator
Isabella Amoroso, Student Representative
Jackson Defayette, Student Representative

EXECUTIVE SESSION

Motion made by Mrs. Hanson, seconded by Mrs. Kruk, that the Board adjourn to Executive Session to discuss personnel/legal matters, STA negotiations and noninstructional staff contracts.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

The Board reconvened at 7:06 PM.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Mr. Sanabarbara, seconded by Mrs. Hanson, that the agenda for the December 17, 2018 meeting of the Schalmont Board of Education be approved.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

SPECIAL PRESENTATIONS - None

STUDENT REPRESENTATIVE REPORT

Student representatives Isabella Amoroso and Jackson Defayette reported on the following student events: December 21st is holiday caroling; December 19 is the holiday concert; Christmas Break is December 22-January 2; Snowball Dance is January 19th; January 22-25 is mid-term week; various sporting events scheduled including boys and girls modified, JV and Varsity basketball; boys and girls bowling; JV and Varsity wrestling.

SUPERINTENDENT'S REPORT

- Prism – Strategic Planning Plan
- Joe Lenz leaving
- Upcoming holiday
- Technology article

RESIDENTS' COMMENTS - None

CONSENT AGENDA

Motion made by Mr. Thompson, seconded by Mrs. Kruk, that the consent agenda consisting of the following be approved:

Board of Education Meeting Minutes

November 5, 2018; November 19, 2018

Financial Reports

- Treasurer’s Report dated November 2018
- HS Extracurricular Activity Report dated November 2018
- MS Extracurricular Activity Report dated November 2018

CSE/CPSE Recommendation

Recommendations made from meetings held on September 18, November 13, 15, 16, 20, 26, 27, 29, 30, December 5, 2018.

Administrative Personnel Matters

Resignation

Joseph Lenz, School Business Administrator, effective January 1, 2019

Instructional Personnel Matters

Resignation

Andrew DeMartino, Teaching Assistant, effective January 9, 2019

Full Time Probationary Appointment

Name: Monica DiCocco
 Position: Spanish Teacher
 Tenure Area: Foreign Language
 Effective: January 21, 2018
 Probation: 4 years-January 21, 2019 through January 20, 2023
 Step: 9M

Appointments

Stephanie Carter/Licensed Clinical Social Worker Supervisor: Appoint Stephanie Carter to the position of Licensed Clinical Social Worker Supervisor, effective for 2018-19 school year, at a stipend of \$3,457, in accordance with the Memorandum of Understanding between the school district and the Schalmont Teachers Association dated November 30, 2018.

Wendy Stearns/Tenure Mathematics Area: Appoint Wendy Stearns to the mathematics tenure area, in accordance with the Memorandum of Understanding between the school district and the Schalmont Teachers Association dated December 6, 2018.

BOCES Substitute Teachers: Packet #13: John Daniels; Rebecca Flis; Ana Hartley; Miriam Vargas; Packet #14: Patrick Biel; Jerry Delorme; Ashley Ferraro; Elise Gabriel; Packet #15: Megan Bender; Margaret Currier; Jessica Dilorenzo; Danielle Hoke; Austin Kadle; Madeleine Lenox; Ryan Little; Olivia Mules; Lucinda Neal; Packet #16: Megan Carhart; Meghan Cullen; Jennifer Finazzo; Alaina Lange; Lisa Rust; Kristen Shoemaker; Matthew Toy

Noninstructional Personnel Matters

<u>Appointments</u>	<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>
Rebecca Reutzel	Substitute Monitor	12/18/18	\$14.47

<u>Change in Hours</u>	<u>Change</u>	<u>Effective</u>	<u>Hourly Rate</u>
Anthony Farina, Bus Driver	+ .5 hour	12/3/18	\$29.73

Other Personnel Matters**Resignations**

Donna Woods, School Tax Collector, effective January 1, 2019.

Appointments

Records Access Officer: Mrs. Brenda Leitt will be taking over the Records Access Officer duties from Joseph Lenz, who will resign from the District on close of business on January 1, 2019. These duties are normally part of the District's Annual Appointments, approved at the yearly Re-Organizational meeting in July of each year.

Purchasing Agent: Mr. Bronson Knaggs will be taking over the Purchasing Agent duties from Joseph Lenz, who will resign from the District on close of business on January 1, 2019. These duties are normally part of the District's Annual Appointments, approved at the yearly Re-Organizational meeting in July of each year.

Certification of Payroll: Dr. Carol Pallas will be taking over the Certification of Payroll duties from Joseph Lenz, who will resign from the District on close of business on January 1, 2019. These duties are normally part of the District's Annual Appointments, approved at the yearly Re-Organizational meeting in July of each year.

School Tax Collector: Wendy Dixon will be taking over the School Tax Collector duties from Donna Woods who will resign from the position on the close of business on effective January 1, 2019. These duties are normally part of the District's Annual Appointments, approved at the yearly Re-Organizational meeting in July of each year.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

NEW BUSINESS

Interim Business Administrator: Motion made by Mr. Santabarbara, second by Mr. Thompson, WHEREAS, Joseph Lenz is resigning as Business Administrator effective January 1, 2019 and the School District will be conducting a search for a new Business Administrator; and, WHEREAS, in the interim there will be certain business office duties that need to be performed and Treasurer Brenda Leitt has agreed to perform those duties in addition to her regular duties as Treasurer until such time as the position is filled or the School District determines otherwise. IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, Brenda Leitt will be paid a stipend of \$1,000 per week for performance of the additional duties during this temporary period in addition to her regular salary. The stipend will commence on January 1, 2019 and last until such time as the temporary assignment of duties is discontinued by the School District by the appointment of a new Business Administrator or otherwise.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Interim District Clerk: Motion made by Mrs. Hanson, seconded by Mr. Santabarbara, WHEREAS, Joseph Lenz is resigning as Business Administrator and District Clerk effective January 1, 2019 and the School District needs a new District Clerk for the remainder of the 2018-2019 school year; and WHEREAS, Donna Woods has agreed to perform the duties of District Clerk in addition to her regular duties until June 30, 2019. IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, Donna Woods is appointed as District Clerk for the period January 1, 2019 to June 30, 2019 and will be paid a total stipend of \$3,000 for this period of time for the performance of District Clerk duties. The stipend will be paid in appropriate portions over the pay periods remaining in the school year and will commence on January 1, 2019 and be paid through June 30, 2019.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Increase 2018-19 General Fund Budget: Motion made by Mr. Thompson, seconded by Mrs. Hanson, that the Board of Education approve an increase to the 2018-19 General Fund for this unanticipated revenue source which will be used for Transportation Equipment \$25,000; Fall Tuition for the College in the High School \$1,392; Music Equipment \$6,450, Elementary School Equipment \$8,579; Middle School Equipment \$8,579.

Increase Estimated Revenues:	A3289 Other State Aid:	\$50,000
Increase Appropriations:	A5510200000000	\$25,000
	A2810449120000	\$ 1,392
	A2110200122500	\$ 1,775
	A2110200052500	\$ 8,579
	A2110200112500	\$ 8,579
	A2110200121900	\$ 4,675

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Increase 2018-19 General Fund Budget: Motion made by Mr. Thompson, seconded by Mrs. Hanson, that the Board of Education approve an increase to the 2018-19 General fund for this unanticipated revenue source which will be used for Technology Equipment:

Increase Estimated Revenues:	A3289 Other State Aid:	\$50,000
Increase Appropriations:	A2630200000000	\$50,000

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Board of Education Meeting Date Change: Motion made by Mrs. Hanson, seconded by Mr. Thompson that the board of Education change the May 6, 2019 Board of Education meeting to Tuesday, May 7, 2019.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Budget Calendar: Motion made by Mrs. Hanson, seconded by Mr. Santabarbara, that the Board of Education approve the 2019-20 Budget Calendar.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

SSRPA Personnel Matter: Motion made by Mr. Thompson, seconded by Mrs. Kruk, that the Board of Education approve the agreement to resolve PERB Case No. A2017-270.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

School Board Policy-First Read: Motion made by Mr. Santabarbara, seconded by Mr. Hanson that the Board of Education approve the first reading of the following School Board policy:

#7450 Fundraising by Students and School-Sanctioned Groups

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

School Board Policy-Second Read/Adoption: Motion made by Mrs. Hanson, seconded by Mr. Thompson that the Board of Education approve the second reading and adoption of the following School Board policy:

#5620 Inventories and Accounting of Fixed Assets.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Fundraiser Requests: Motion made by Mr. Santabarbara, seconded by Mrs. Hanson, that the Board of Education approve the following fundraiser requests:

<u>Submitted by</u>	<u>Fundraiser</u>
Brian Croote, Varsity Track	Sale of Athletic Wear, December 18-January 18, 2019
Courtney Deming, MS Environmental Club	Clynk Bottle Drive, January 14-March 22, 2019
Alexandra Croft, Class of 2021	Easter Candy Sale, April 1-12, 2019
Alexandra Croft, Class of 2021	T-Shirt/Sweatshirt Sale, December 18-21, 2018
Alexandra Croft, Class of 2021/Drama Club	"Dinner and Show" Ticket Sale, March 8, 2019

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

DISCUSSION TOPICS

RESIDENTS COMMENTS

BOARD OF EDUCATION COMMENTS

NERIC Conference
MakerSpace
Thank you to Joe Lenz

EXECUTIVE SESSION AND ADJOURNMENT

Motion made by Mrs. Hanson, seconded by Mrs. Kruk, that the December 17, 2018 meeting of the Board of Education be adjourned to Executive Session at 7:30 PM, not to reconvene.

Motion carried. Mr. DiCocco and Mr. Sheehan excused.

Respectfully submitted,

Joseph Lenz, Clerk
Board of Education