



Schalmon Central School District  
 MEETING OF THE BOARD OF EDUCATION  
 Monday, April 4, 2022; Middle School LGI  
 Regular Session: 7:00 PM

AGENDA

*Directions for dialing in to join this meeting will be posted on Monday, April 4, 2022.* Please note that this is a meeting of the Board of Education held in public; not a public Board of Education meeting. For further clarification, please contact Mr. Joe Karas, Board of Education Clerk and Assistant Superintendent for Business.

1. **CALL TO ORDER & ROLL CALL** - The meeting was called to order at \_\_\_\_\_ PM

Members Present

- \_ Mr. Angelo Santabarbara, President
- \_ Ms. Kate Kruk, Vice President
- \_ Ms. Patricia Dowse
- \_ Mrs. Jean Hanson
- \_ Mr. Kyrish Iyer
- \_ Mr. David Lawrence
- \_ Mr. Kevin Thompson

Others Present

- \_ Dr. Thomas Reardon, Superintendent of Schools
- \_ Mr. Joseph Karas, Assistant Superintendent for Business
- \_ Miss Adriana DiCocco, Student Representative
- \_ Mr. Merrick Rash, Student Representative

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

*Recommended Motion:* "That the agenda for the April 4, 2022 meeting of the Schalmon Board of Education be approved."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

4. **PRIVILEGE OF THE FLOOR** - For the sake of continuing to conduct Board business in a timely fashion, total public comment will be limited to 30 minutes. Welcome to this meeting of the Schalmon Board of Education. If you would like to speak during this portion of the meeting, please complete the blue form and give it to the Clerk of the Board, Joe Karas. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings; as general procedure, three minutes are allocated per speaker.

5. **STUDENT REPRESENTATIVE REPORT**

6. **SUPERINTENDENT'S REPORT and PRESENTATIONS**

Budget Update - Joe Karas  
 Capital Project Overview- Mr. Ed Anker and Associates

7. **CONSENT AGENDA** - *Recommended Motion:* "That the consent agenda consisting of the following items be approved:"

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

- Board of Education Meeting Minutes: March 21, 2022
- Personnel Matters

8. **NEW BUSINESS**

**Summer Transportation Agreement** - *Recommended Motion:* "That Board of Education approve the summer transportation agreement between the Rotterdam Boys and Girls Club and the Schalmon Central School District."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Budget Proposition:** *Recommended Motion:* "That the 2022-23 budget proposition and property tax report card be adopted; that the Board of Education of the Schalmon Central School District at Rotterdam be authorized to expend sums set forth in the total amount of \$53,497,990."

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Voter Propositions and Budget Notice:** *Recommended Motion:* NOTICE OF THE BUDGET HEARING AND ANNUAL DISTRICT MEETING/ELECTION TO THE QUALIFIED VOTERS OF THE Schalmont Central School District at Rotterdam, Schenectady County, New York. NOTICE IS HEREBY GIVEN, that a public hearing of the qualified voters of the Schalmont Central School District at Rotterdam, will be held in the Middle School Building in said District on Monday, April 27, 2022 at 7:00 PM prevailing time, for the presentation of the budget. The budget will be available for review starting April 28, 2022 at each school. NOTICE IS HEREBY FURTHER GIVEN, that the annual school election of the qualified voters of the Schalmont Central School district of Rotterdam, will be held at the High School in said District on May 17, 2022 between the hours of 6:00 AM and 9:00 PM prevailing time to vote by machine upon the following items. 1. To adopt the annual budget of the School District for the fiscal year 2022-2023 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District; 2. To elect three members of the Board for three-year terms commencing July 1, 2022 and expiring on June 30, 2025. NOTICE IS HEREBY FURTHER GIVEN that at said Annual School District Meeting to be held on Tuesday, May 17, 2022, the following proposition will be submitted.

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

#### PROPOSITION I

"Shall the Board of Education of the Schalmont Central School District be authorized to (A) improve, reconstruct and renovate various School District buildings, facilities and sites, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings, facilities and sites are to be used and pay costs incidental thereto, at a maximum aggregate cost of not to exceed \$6,100,000; (B) expend such sum for such purposes, including the expenditure of \$5,000,000 from the Capital Reserve Fund; (C) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education, taking into account state aid, the amount expended from the Capital Reserve Fund and any grant money received; and (D) in anticipation of the collection of such tax, issue bonds and notes of the School District at one time or from time to time in the principal amount not to exceed \$1,100,000 and levy a tax to pay the interest on said obligations when due?"

#### PROPOSITION II

"Shall the proposition set forth in the notice of this meeting authorizing the purchase of six (6) school buses at a maximum estimated cost not to exceed \$540,000 and providing that such sum shall be funded by prior year fund balance, be approved. Section 3. The School District Clerk is hereby authorized to amend the notice of the Annual School District Meeting from time to time, as in his or her discretion, such amendment may be required. Section 4. The resolution shall take effect immediately."

#### PROPOSITION III

"Shall the Board of Education of the Schalmont Central School District is hereby authorized to (1) create a Capital Reserve Fund pursuant to Education Law § 3651(1) for the purpose of financing construction projects for the general improvement, reconstruction, renovations or additions to the District's buildings, including the acquisition of sites (land and/or buildings), site work, and the acquisition of original furnishings, equipment, machinery, acquisition and installation of technology equipment, or other apparatus required for the purpose for which such buildings are to be used, and for purchases subject to voter approval; (2) the maximum amount for such fund shall be capped at \$5,000,000; (3) deposit into the Capital Reserve Fund such unallocated fund balance of the General Fund as determined by the Board of Education; State Aid related to expenditures from the capital reserve fund; and

interest income related to investment monies in the fund. The probable duration of the Capital Reserve Fund is ten (10) years."

NOTICE IS HEREBY FURTHER GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2022-2023 may be obtained by any residents of the District during business hours beginning Tuesday, April 26, 2022. NOTICE IS HEREBY FURTHER GIVEN that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at his office in the District Office not later than Tuesday, April 19, 2022 between the hours of 7:00 AM and 4:00 PM. Each petition shall be directed to the Clerk of the District and shall be signed by at least 25 voters of the District, and must state the name and residence of the candidate. NOTICE IS HEREBY FURTHER GIVEN that the applications for absentee ballots will be obtainable by calling the District Clerk at (518) 355-9200 x4002 or by email at [jkaras@schalmont.net](mailto:jkaras@schalmont.net). Completed applications must be received by the District Clerk at least 7 days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk no later than 5:00 PM, prevailing time, on Tuesday, May 17, 2022.

9. **BOARD OF EDUCATION COMMENTS**

10. **ADJOURNMENT**

*Recommended Motion:* "That the April 4, 2022 meeting of the Board of Education be adjourned at \_\_\_\_\_ PM."

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Personnel Matters**

• **Instructional Personnel Matters**

Resignations

Mike Salamone, Music Teacher, effective April 14, 2022

Joleen Cordy, School Nurse, effective April 22, 2022

Long Term Substitute

Mary Alice Newell, Music Teacher, effective April 4, 2022 through June 24, 2022, Step 10M

• **Noninstructional Personnel Matters** (All hourly pay rates as per SSRPA Agreement)

Retirement

Donna Duffy, Bus Attendant and Monitor, effective June 30, 2022

Resignations

| <u>Name</u>     | <u>Position</u>    | <u>Location</u> | <u>Effective</u> |
|-----------------|--------------------|-----------------|------------------|
| John Noppa      | Bus Driver         | Transportation  | 4/14/22          |
| Nadia Takechand | Substitute Monitor | Jefferson       | 3/25/22          |

Substitute Appointment

| <u>Name</u>       | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Hours</u> |
|-------------------|-----------------|-----------------|------------------|--------------|
| LeeAnn McTighe    | Monitor         | District Wide   | 3/22/22          | as needed    |
|                   | Food Service    | District Wide   | 3/22/22          | as needed    |
| Rebecca Naumowicz | Monitor         | District Wide   | 3/23/22          | as needed    |
|                   | Food Service    | District Wide   | 3/23/22          | as needed    |

Regular Appointment

|                       |         |           |         |                  |
|-----------------------|---------|-----------|---------|------------------|
| Lisa Higgins          | Monitor | Jefferson | 3/21/22 | 8:30am - 9:30am  |
| Ashley Bailey-Gentile | Monitor | Jefferson | 3/21/22 | 8:30am - 9:30am  |
| Nadia Takechand       | Monitor | Jefferson | 3/28/22 | 11:15am - 2:15pm |

Change in Hours

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>New Daily Total</u> |
|-------------|-----------------|-----------------|------------------|------------------------|
| Gary Olsen  | Bus Driver      | Transportation  | 3/28/22          | 2.75                   |

|                  |               |                |         |      |
|------------------|---------------|----------------|---------|------|
| Francis Severino | Bus Driver    | Transportation | 3/28/22 | 2.75 |
| Theresa Bacchi   | Bus Attendant | Transportation | 3/28/22 | 5.0  |
| Susan Schultz    | Bus Attendant | Transportation | 3/28/22 | 1.25 |

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education  
Monday, March 21, 2022; 7:00 PM; High School Auditorium

The March 21, 2022 meeting of the Board of Education was held via conference call as directed in the Governor's Executive Order 202.1.

CALL TO ORDER - The meeting was called to order at 7:02 PM.

ROLL CALL

Members Present

Mr. Angelo Santabarbara, President  
Ms. Kate Kruk, Vice President  
Ms. Patricia Dowse  
Mr. Kyrish Iyer  
Mrs. Jean Hanson  
Mr. David Lawrence  
Mr. Kevin Thompson

Members Excused

None

Others Present

Dr. Thomas Reardon, Superintendent of Schools  
Mr. Joseph Karas, Asst. Superintendent for Business  
Mr. Merrick Rash, Student Representative  
Miss Adriana DiCocco, Student Representative

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Mrs. Hanson seconded by Ms. Kruk that the agenda for the March 21, 2022 meeting of the Schalmont Board of Education be approved.

*Motion carried unanimously.*

PRIVILEGE OF THE FLOOR

STUDENT REPRESENTATIVE REPORT

Mr. Rash and Miss DiCocco reported on student events - congratulations to girls basketball team and first State win; prom planning is moving right along; pep rally for celebrating winter sports wins.

SUPERINTENDENT'S REPORT & PRESENTATIONS

- 2022-23 Budget Update – Mr. Karas
- Musical Presentation/Concert Choir – Ms. Tetlak

CONSENT AGENDA

Motion made by Mr. Thompson, seconded by Mr. Lawrence that the consent agenda consisting of the following items be approved:

- Board of Education Meeting Minutes  
March 7, 2022
- CSE/CPSE Recommendations  
Recommendations made at meetings held January 14, 27, 2022; February 7, 14, 17, 18, 2022 and March 1, 3, 4, 7, 8, 10, 14, 16, 17, 18, 2022
- Financial Reports 2022  
Treasurer's Report; MS Extracurricular; HS Extracurricular
- Instructional Personnel Matters  
Substitute Teacher Appointments  
BOCES Packet #8: Tiffany Harris; William Lynd  
Long Term Appointments  
Kathryn Rossi, Mathematics Teacher, High School, effective 3/11/22 through 6/24/22, Step 7M

• Noninstructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

Unpaid Leave of Absence

Brian Lehr, Bus Driver (PM Route #42), effective April 16, 2022 through the end of the school year.

| <u>Resignations</u> | <u>Position</u>              | <u>Location</u> | <u>Effective</u> |
|---------------------|------------------------------|-----------------|------------------|
| Barbara Bora        | Bus Attendant                | Transportation  | 4/1/22           |
| Barbara Bora        | Monitor                      | Jefferson       | 4/1/22           |
| Joanne Vinciguerra  | Bus Attendant                | Transportation  | 3/10/22          |
| Thomas Culbert      | Bus Driver                   | Transportation  | 3/1/22           |
| Brian Lehr          | Bus Driver<br>(AM Route #12) | Transportation  | 4/16/22          |

| <u>Substitute Appointment</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Hours</u> |
|-------------------------------|-----------------|-----------------|------------------|--------------|
| Holly Boice                   | Bus Driver      | Transportation  | 2/2/22           | as needed    |
| Gary Olsen                    | Bus Driver      | Transportation  | 1/21/22          | as needed    |

| <u>Temporary Appointment</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Hours</u>   |
|------------------------------|-----------------|-----------------|------------------|----------------|
| Laurie Russell               | Monitor         | Jefferson       | 3/21/22          | 10:30am-1:30pm |

| <u>Regular Appointment</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Hours</u>     |
|----------------------------|-----------------|-----------------|------------------|------------------|
| Sarah Schultz              | Monitor         | Jefferson       | 3/28/22          | 11:15am – 2:15pm |

*Motion carried unanimously.*

**NEW BUSINESS**

**Board Policies–Second Read/Adopt:** Motion made by Mrs. Hanson, seconded by Ms. Dowse, that the Board of Education approve the second read and adoption of the following School Board Policies:

|                                      |   |
|--------------------------------------|---|
| 6000 Fiscal Management               | 6240 Investments                          |
| 6600 Fiscal Accounting and Reporting | 6240R Investments-Regulations             |
| 6650 Claims Auditor                  | 6685 Medicaid Compliance                  |
| 6700 Purchasing                      | 6741 Contracting for Professional Service |

*Motion carried unanimously.*

**BOARD OF EDUCATION COMMENTS**

Mr. Santabarbara – Great treat to have in-person concert. Schalmont is great-what else can I say? Thank you Dr. Reardon.  
 Mr. Thompson – Happy to hear about pep rally to celebrate winter sports teams. Solid run for girls' basketball. Music in our schools - What can we do to expand our students experiences. Must have students engaged – every minute counts.  
 Ms. Dowse – Had the opportunity to go to basketball send off and game-thank you families. Reminder to create an environment for the 21<sup>st</sup> century - students need to be engaged.  
 Mr. Iyer – Thank you-good job with basketball game–it was wonderful. Trust we will see an explosion of talent.  
 Ms. Kruk – Thank you to music students. I like to hear from students and their experiences. I heard everything the students are saying with the music program, music and arts have an impact on their life. Congratulations ladies basketball.  
 Ms. Hanson – Congratulations to girls' basketball. Great to hear concert choir.  
 Mr. Lawrence – Echo what Kate said. Sports with girls is incredible and the value we put on them is great. Music in school is incredible. Excited about Thursday's music concert. Thank you to music teachers. Congratulations Mrs. Bora!

**ADJOURNMENT**

Motion made by Ms. Kruk, seconded by Mrs. Hanson that the March 21, 2022 meeting of the Board of Education be adjourned at 7:58 PM, not to reconvene.

*Motion carried unanimously.*

Respectfully submitted,

\_\_\_\_\_  
 Joseph Karas  
 Clerk, Board of Education

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 18, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Retirement*:

NAME: Donna Duffy  
POSITION: Bus Attendant  
Monitor  
LOCATION: Transportation  
Jefferson Elem.

EFFECTIVE DATE: June 30, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 14, 2022  
SUBJECT: Recommendation to be made at the March 21, 2022  
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: John Noppa

POSITION: Bus Driver

LOCATION: Transportation

EFFECTIVE DATE: April 14, 2022



**MEMORANDUM**

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 25, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: Nadia Takechand

POSITION: Substitute Monitor

LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 25, 2022 (end of business day)

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 22, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Board of Education Meeting

I recommend that the Board of Education approve the following *Substitute Appointment*:

NAME: LeeAn McTighe  
POSTING #: N/A  
POSITION: Substitute Monitor  
Substitute Food Service Worker  
LOCATION: District Wide  
EFFECTIVE DATE: March 22, 2022  
RATE: As per SSRPA Contract  
HOURS: As Needed

Is this person currently employed by the District:  YES  NO

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 22, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Board of Education Meeting

I recommend that the Board of Education approve the following *Substitute Appointment*:

NAME: Rebecca Nanmowicz  
POSTING #: N/A  
POSITION: Substitute Monitor  
Substitute Food Service Worker  
LOCATION: District Wide  
EFFECTIVE DATE: March 23, 2022  
RATE: As per SSRPA Contract  
HOURS: As Needed

Is this person currently employed by the District:  YES  NO

**MEMORANDUM**

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 23, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

NAME: Lisa Higgins  
POSTING #: 2021/22-49  
POSITION: Monitor  
LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 21, 2022

RATE: As per SSRPA Contract

HOURS: 8:30am – 9:30am (1 hr)

Is this person currently employed by the District:  X  YES   NO

Monitor - Jefferson

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 23, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

NAME: Ashley Bailey-Gentile

POSTING #: 2021/22-48

POSITION: Monitor

LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 21, 2022

RATE: As per SSRPA Contract

HOURS: 8:30am – 9:30am (1 hr)

Is this person currently employed by the District:  YES  NO

Monitor - Jefferson

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent  
FROM: Joseph Karas, Assistant Superintendent for Business  
DATE: March 24, 2022  
SUBJECT: Recommendation to be made at the April 4, 2022  
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

NAME: Nadia Takechand

POSTING #: 2021/22-50

POSITION: Monitor

LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 28, 2022

RATE: As per SSRPA Contract

HOURS: 11:15am – 2:15pm

Is this person currently employed by the District:  X  YES   NO

Substitute Monitor