



Schalmont Central School District
 MEETING OF THE BOARD OF EDUCATION
 Monday, March 21, 2022; High School Auditorium
 Regular Session: 7:00 PM

AGENDA

Directions for dialing in to join this meeting will be posted on Monday, March 21, 2022. Please note that this is a meeting of the Board of Education held in public; not a public Board of Education meeting. For further clarification, please contact Mr. Joe Karas, Board of Education Clerk and Assistant Superintendent for Business.

1. **CALL TO ORDER & ROLL CALL** - The meeting was called to order at _____ PM

Members Present

Others Present

- __Mr. Angelo Santabarbara, President
- __Ms. Kate Kruk, Vice President
- __Ms. Patricia Dowse
- __Mrs. Jean Hanson
- __Mr. Kyrish Iyer
- __Mr. David Lawrence
- __Mr. Kevin Thompson

- __Dr. Thomas Reardon, Superintendent of Schools
- __Mr. Joseph Karas, Assistant Superintendent for Business
- __Miss Adriana DiCocco, Student Representative
- __Mr. Merrick Rash, Student Representative

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA**

Recommended Motion: "That the agenda for the March 21, 2022 meeting of the Schalmont Board of Education be approved."

Moved by: _____

Seconded by: _____

4. **PRIVILEGE OF THE FLOOR** - For the sake of continuing to conduct Board business in a timely fashion, total public comment will be limited to 30 minutes. Welcome to this meeting of the Schalmont Board of Education. If you would like to speak during this portion of the meeting, please complete the blue form and give it to the Clerk of the Board, Joe Karas. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings; as general procedure, three minutes are allocated per speaker.

5. **STUDENT REPRESENTATIVE REPORT**

6. **SUPERINTENDENT'S REPORT and PRESENTATIONS**

Budget Update – Joe Karas
 Musical Presentation/Concert Choir – Ms. Tetlak

7. **CONSENT AGENDA** – *Recommended Motion:* "That the consent agenda consisting of the following items be approved:"

Moved by: _____

Seconded by: _____

- Board of Education Meeting Minutes:
 March 7, 2022
- CSE/CPSE Recommendations:
 Meetings held January 14, 27, February 7, 14, 17, 18, March 1, 3, 4, 7, 8, 10, 14, 16, 17, 18, 2022
- Financial Reports February 2022:
 Treasurer's Report; MS Extracurricular; HS Extracurricular
- Personnel Matters

8. **NEW BUSINESS**

Board Policies–Second Read/Adopt: *Recommended Motion:* "That the Board of Education approve the second read and adoption of the following School Board Policies:"

Moved by: _____

Seconded by: _____

- 6000 Fiscal Management
- 6240 Investments
- 6240R Investments-Regulations
- 6600 Fiscal Accounting and Reporting
- 6650 Claims Auditor
- 6685 Medicaid Compliance
- 6700 Purchasing
- 6741 Contracting for Professional Services

9. **BOARD OF EDUCATION COMMENTS**

10. **ADJOURNMENT**

Recommended Motion: "That the March 21, 2022 meeting of the Board of Education be adjourned at _____ PM."

Moved by: _____
 Seconded by: _____

Personnel Matters

• **Instructional Personnel Matters**

Substitute Teacher Appointments

BOCES Packet #8: Tiffany Harris; William Lynd

Long Term Appointments

Kathryn Rossi, Mathematics Teacher, High School, effective 3/11/22 through 6/24/22, Step 7M

• **Noninstructional Personnel Matters** *(All hourly pay rates as per SSRPA Agreement)*

Unpaid Leave of Absence

Brian Lehr, Bus Driver (PM Route #42), effective April 16, 2022 through the end of the school year.

Resignations

<u>Resignations</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Barbara Bora	Bus Attendant	Transportation	4/1/22
Barbara Bora	Monitor	Jefferson	4/1/22
Joanne Vinciguerra	Bus Attendant	Transportation	3/10/22
Thomas Culbert	Bus Driver	Transportation	3/1/22
Brian Lehr	Bus Driver (AM Route #12)	Transportation	4/16/22

Substitute Appointment

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Holly Boice	Bus Driver	Transportation	2/2/22	as needed
Gary Olsen	Bus Driver	Transportation	1/21/22	as needed

Temporary Appointment

<u>Temporary Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Laurie Russell	Monitor	Jefferson	3/21/22	10:30am-1:30pm

Regular Appointment

<u>Regular Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Sarah Schultz	Monitor	Jefferson	3/28/22	11:15am – 2:15pm

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

Meeting of the Schalmont Board of Education
Monday, March 7, 2022; 7:00 PM; Middle School LGI

The March 7, 2022 meeting of the Board of Education was held via conference call as directed in the Governor's Executive Order 202.1.

CALL TO ORDER - The meeting was called to order at 6:35 PM.

ROLL CALL

Members Present

Mr. Angelo Santabarbara, President
Ms. Kate Kruk, Vice President
Ms. Patricia Dowse (*arrived at 6:45 PM*)
Mr. Kyrish Iyer
Mr. David Lawrence
Mr. Kevin Thompson

Members Excused

Mrs. Jean Hanson

Others Present

Dr. Thomas Reardon, Superintendent of Schools
Mr. Joseph Karas, Asst. Superintendent for Business
Mr. Merrick Rash, Student Representative
Miss Adriana DiCocco, Student Representative

EXECUTIVE SESSION

Motion made by Ms. Kruk, seconded by Mr. Iyer that the Board of Education adjourn to Executive Session, to reconvene.

Motion carried unanimously. Mrs. Hanson excused. The Board of Education reconvened at 7:08 PM.

PLEDGE OF ALLEGIANCE

Mrs. Larabee, kindergarten teacher, led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion made by Mr. Thompson, seconded by Ms. Kruk that the agenda for the March 7, 2022 meeting of the Schalmont Board of Education be approved.

Motion carried unanimously. Mrs. Hanson excused.

PRIVILEGE OF THE FLOOR

STUDENT REPRESENTATIVE REPORT

Mr. Rash and Miss DiCocco reported on student events including an upcoming blood drive; the dodgeball game is coming up soon; congratulations to girls' basketball team -Class B Sectionals.

SUPERINTENDENT'S REPORT & PRESENTATIONS

- Jefferson Kindness Pledge Presentation - Mrs. Larabee
- 2022-23 Budget Update - Dr. Reardon and Mr. Karas

CONSENT AGENDA

Motion made by Mr. Lawrence, seconded by Mr. Thompson that the consent agenda consisting of the following items be approved:

- Board of Education Meeting Minutes
January 10, 2022; January 24, 2022
- CSE/CPSE Recommendations
Recommendations made at meetings held January 19, 26, 27, February 1, 3, 7, 8, 2022
- Financial Reports
January 2022: Treasurers Report; HS Extracurricular Activities, MS Extracurricular Activities

- Instructional Personnel Matters

<u>Retirement Resignations</u>	<u>Position</u>	<u>Effective</u>	<u>Year of Service</u>
Debra Ackermann	School Counselor	06/30/22	31 years
Mark Buddle	Physical Education Teacher	03/04/22	28 years
Anthony Cassale	Math Teacher	04/01/22	33 years
John Condemi	School Social Worker	06/30/22	24 years
Kevin Curtin	English Teacher	08/08/22	20 years
Mary Shands	Librarian	06/30/22	31 years
Laura McGuirk	Special Education Teacher	06/30/22	25 years

Resignation

Fatima Hussain, 0.4 Earth Science Teacher, effective February 10, 2022

Unpaid Leave of Absence

Meghan Davis, Jefferson Teacher, effective March 16 through April 5, 2022

Jahmel Samuels, Teaching Assistant, effective March 4 through June 30, 2022

Substitute Teacher Appointments

BOCES Packet #7: Ava Fasolino; Johnathon Hart; Alexis Holmes; Mitchel Stern; Samantha Stern; Michael Zitolo

Long Term Appointments

Courtney Conover, Physical Education Teacher, effective 2/21/22 through 6/24/22, Step 1B

Michael Gosh, Teaching Assistant, effective 3/7/22 through 6/24/22, Step 1

Courtney Deming, Science Teacher, increase from 0.8 to 1.0 FTE, effective 2/25/22 through 6/24/22

Spring Coaching Appointments

Christopher Teta, Varsity Baseball, Step 8

Jason Beck, Varsity Tennis, Step 8

Anthony Silvestri, JV Baseball, Step 1

Brian Croote, Varsity Boys Track, Step 8

Michael DiCocco, Modified Baseball, Step 8

Erica Bornhoft, JV Boys Track, Step 2

Steven Kowalczyk, Varsity Softball, Step 1

James Sommer, Modified Track, Step 1

Jeremiah Stelling, JV Softball, Step 4

Richard Kranick, Varsity Girls Track, Step 8

Kylie Kaufman, Modified Softball, Step 2

John George, JV Girls Track, Step 8

Coordinator Appointment

Wendy Stearns, High School Tech Coordinator, full-time, effective 2/15/2022

Substitute Teacher Appointments

BOCES Packet #5: Peter Bellino; Monica Hills; Andrew Kimmins; Artemin Mantekas; Andrew Marro; Maria Mawson; Amminadab Munyaneza; Michelle Schutten; Jessica Welge; BOCES Packet #6: Jordan Friello; Bryan Grimes; Kyle Wright

- Noninstructional Personnel Matters (All hourly pay rates as per SSRPA Agreement)

<u>Change of Hours</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Daily Total</u>	
				<u>Old</u>	<u>New</u>
Kayla Bush	Food Service Worker	Jefferson	1/31/22-6/23/22	3.0	3.25
Tammy Waring	Food Service Worker	Jefferson	1/31/22-6/23/22	5.25	5.50
Josephine Eats	Food Service Worker	MS	1/31/22-6/21/22	4.75	5.00
Lisa Croce	Food Service Worker	MS	1/31/22-6/21/22	3.25	3.50
Deborah Mastroianni	Food Service Worker	HS	1/31/22-6/16/22	6.25	6.50
Tina Decker	Food Service Worker	HS	1/31/22-6/16/22	3.25	3.50
<u>Adding a Run</u>					
Robert Burgess	Bus Driver	Transportation	12/15/21	Late Run -3 days/week 2.25 hours	
<u>Regular Appointment</u>					
Nicholas Castiglia	Custodian	District Wide	2/14/22	Work Day 3:00 PM-11:30 PM; 8 hrs/day	

• Noninstructional Personnel Matters (continued)

<u>Substitute Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hours</u>
Brielle Bouffier	Teacher Aide	District Wide	2/14/22	as needed
Shane McBride	Cleaner	District Wide	2/14/22	as needed
Ryan Williams	Cleaner	District Wide	2/14/22	as needed
Grenda Donis	Cleaner	District Wide	2/14/22	as needed
Nadia Takechand	Teacher Aide	District Wide	3/7/22	as needed
	Monitor	District Wide	3/7/22	as needed
Vincent Martell III	Monitor	District Wide	3/7/22	as needed
	Food Service Worker	District Wide	3/7/22	as needed
Patricia Mahar	Security Monitor	District Wide	2/14/22	as needed

Motion carried unanimously. Mrs. Hanson excused.

NEW BUSINESS

School Calendar 2022-23: Motion made by Ms. Kruk, seconded by Mr. Iyer that the Board of Education approve the school calendar for the 2022-23 school year.

Motion carried unanimously. Mrs. Hanson excused.

Board Policies-First Read: Motion made by Ms. Kruk, seconded by Ms. Dowse that the Board of Education approve the first read of the following School Board Policies:

6000 Fiscal Management	6240 Investments
6240R Investments-Regulations	6600 Fiscal Accounting and Reporting
6650 Claims Auditor	6685 Medicaid Compliance
6700 Purchasing	6741 Contracting for Professional Services

Motion carried unanimously. Mrs. Hanson excused.

BOARD OF EDUCATION COMMENTS

Ms. Dowse - Congratulations girls' basketball team; storm \$1500 scholarship; Adrianna in Top 10.

Mr. Lawrence - We are a community where we can brag; great season with sports, concerts, youth program; we never slow down; continue to be careful but keep moving forward.

Mr. Iyer - Great job to pivot on masks; as rooms translate nicely; Mrs. Larabee thank you for leading Pledge; thank you to retiring teachers; congratulations to girls basketball team and to the top 10.

Mr. Thompson - Students are why we are here; congratulations to retirees.

Ms. Kruk - Echo all; thank you for the cupcakes; swim team to sectionals; we have learned for the last two years and we step up and pivot and move forward; happy about top 10.

Mr. Santabarbara - You guys have said it all; good luck to girls basketball; congratulations to retirees and top 10; congratulations to administrators and teachers for getting through and having our students learn; thank you to Joe and Tom for budget update.

ADJOURNMENT

Motion made by Ms. Kruk, seconded by Mr. Lawrence that the March 7, 2022 meeting of the Board of Education be adjourned at 8:15 PM, not to reconvene.

Motion carried unanimously. Mrs. Hanson excused.

Respectfully submitted,

Joseph Karas
Clerk, Board of Education



District Office
4 Sabre Drive, Schenectady, NY 12306
Phone: 518-355-9200 | Fax: 518-355-9203

Dr. Thomas B. Reardon, *Superintendent of Schools*, Ext. 4001

TO: Board of Education
FROM: Genienne Bakuzonis, Special Education Program Assistant
DATE: March 18, 2022
RE: Agenda Items for March 21, 2022 Board Meeting
CSE/CPSE Meetings for BOE Approval

Date of CSE/CPSE Meeting	Number of Students
January 14, 2022 (SHS)	1
January 27, 2022 (JES)	1
February 7, 2022 (OOD*)	1
February 14, 2022 (OOD)	1
February 17, 2022 (SMS)	1
February 18, 2022 (JES, SMS)	3
March 1, 2022 (SHS, JES)	7
March 3, 2022 (SHS, SMS)	10
March 4, 2022 (OOD)	2
March 7, 2022 (SHS, SMS)	3
March 8, 2022 (JES, SHS)	9
March 10, 2022 (OOD, SHS)	4
March 14, 2022 (SHS)	2
March 16, 2022 (CPSE)	3
March 17, 2022 (SMS)	5
March 18, 2022 (SMS)	1

*Out of District

TREASURER
REPORT
February
2022

Submitted by:
Brenda Leitt

TREASURER'S MONTHLY REPORT
February 28, 2022

	Capital Fund Checking 4085	Federal Checking 4093	General Checking 4099	General Tax Account 6884	School Lunch Checking 4077	Payroll Account 4107
Available Cash Balance as Reported at the End of Preceding Month	H200	F200	A200	A200TAX	C200	A209
Add:						
Receipts By Source:						
Real Property Taxes/PILOTS	8,562,297.32	1,143.89	532,848.74	5.00	229,492.52	18,130.43
Cafeteria Sales					7,936.24	
State & Federal Aid			338,509.96		163,316.00	
Transfers In			2,163,989.21		28.98	1,243,624.08
Interest Earnings	821.01		104.82			
Non Resident Tuition			23,434.00			
Miscellaneous			2,635.07		1,225.34	0.03
Continuing Education :			28,006.84			
Insurance (Cobra, Amsure)			2,556,679.90		172,506.56	1,243,624.11
Total Receipts	821.01	-	2,556,679.90			
Less:						
Disbursements:						
Check	5,066.45	25.85	430,847.01		38,115.08	1,243,624.08
Wire transfers - Payroll/Other			1,885,064.78		33,989.21	18,180.25
Wire transfer - Empire/BS/Sales Tx			36,236.86			
Total Disbursements	5,066.45	25.85	2,332,148.65		67,104.29	1,261,804.33
Available Cash Balance At EoM	8,558,051.88	1,118.04	757,379.99	5.00	334,894.79	(49.79)
Bank Reconciliation						
Bank Balance	8,558,051.88	1,118.04	864,537.26	5.00	332,951.88	20,538.44
Deposits in Transit					1,402.02	
Outstanding Checks			(114,804.00)			(20,588.23)
Adjustments			7,646.73		540.89	
Book Balance	8,558,051.88	1,118.04	757,379.99	5.00	334,894.79	(49.79)
Other Investment Accounts:						
General Fund						
Savings Accounts						
Opening balance		28,604,069.11	379.45	5,215,273.99		
Add:						
Transfers In						
Interest Earnings		2,607.33	0.01	154.63		
Total Receipts		2,607.33	0.01	154.63		
Less:						
Transfers Out		2,130,000.00				
Available Cash Balance At End of Month		26,476,676.44	379.46	5,215,428.62		
Account Code:		ASBPE	A209	(NY CLASS) A209		
I certify that the above balances are in agreement with the bank statements, as reconciled.						
				<i>Burdick</i>	District Treasurer	3/17/2022

SCHALMONT CSD

Revenue Status Report From 7/1/2021 To 2/28/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A Totals:						
		52,397,377.00	0.00	52,397,377.00	38,164,421.23	14,232,955.77
C.1440	SALES OF STUDENT MEALS	400,000.00	0.00	400,000.00	49,190.61	350,809.39
C.1445	OTHER SALES	15,000.00	0.00	15,000.00	3,098.05	11,901.95
C.1445.A	SCHOOL LUNCH REBATES	500.00	0.00	500.00	155.42	344.58
C.1445.B	SCHOOL LUNCH COMMISSIONS	1,500.00	0.00	1,500.00	0.00	1,500.00
C.1445.C	CAFE CATERING	1,000.00	0.00	1,000.00	4,184.75	-3,184.75
C.1445.V	CAFE VENDING	2,500.00	0.00	2,500.00	3,469.15	-969.15
C.2401	INTEREST	100.00	0.00	100.00	141.02	-41.02
C.2770	MISC. REVENUE	200.00	0.00	200.00	95.21	104.79
C.3190	STATE AID-SCHOOL FOOD SERVICE PROGRAM	21,200.00	0.00	21,200.00	19,731.00	1,469.00
C.4190	FEDERAL REIMBURSEMENT	280,000.00	0.00	280,000.00	462,781.00	-182,781.00
C.4191	SURPLUS FOOD	30,000.00	0.00	30,000.00	0.00	30,000.00
C.5031	INTERFUND TRANSFER FROM GENERAL FUND	20,000.00	0.00	20,000.00	0.00	20,000.00
C Totals:						
		772,000.00	0.00	772,000.00	542,846.21	229,153.79
F.3289	STATE AID	27,917.00	0.00	27,917.00	6,979.00	20,938.00
F.4126	TITLE I - BASIC GRANT	228,588.00	0.00	228,588.00	45,717.00	182,871.00
F.4128	ESEA TITLE IV SAFE & DRUG FREE SCHOOLS	15,187.00	0.00	15,187.00	3,037.00	12,150.00
F.4256	INDIVIDUALS WITH DISABILITIES-IDEA	499,633.00	0.00	499,633.00	99,926.00	399,707.00
F.4289	FEDERAL AID	45,724.00	0.00	45,724.00	41,793.00	3,931.00
F Totals:						
		817,049.00	0.00	817,049.00	197,452.00	619,597.00
H.5731	BANS REDEEMED FROM APPROP	502,231.04	0.00	502,231.04	347,918.00	154,313.04
H Totals:						
		502,231.04	0.00	502,231.04	347,918.00	154,313.04
HA.2770	OTHER REVENUE	0.00	0.00	0.00	192,292.60	-192,292.60
HA.5031	INTERFUND TRANSFER FROM GENERAL FUND	21,764,359.00	0.00	21,764,359.00	0.00	21,764,359.00
HA Totals:						
		21,764,359.00	0.00	21,764,359.00	192,292.60	21,572,066.40
TE.2401	INTEREST	0.00	0.00	0.00	2.50	-2.50
TE Totals:						
		0.00	0.00	0.00	2.50	-2.50

SCHALMONT CSD

Revenue Status Report From 7/1/2021 To 2/28/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
	Grand Totals:	76,253,016.04	0.00	76,253,016.04	39,444,932.54	36,808,083.50

SCHALMONT CSD

Trial Balance Report From 7/1/2021 - 2/28/2022



Account	Description	Debits	Credits	Balance
MSEC 200	CASH IN CHECKING	37,932.77	10,564.41	27,368.36
MSEC 631	DUE TO OTHER GOVT-SALES TAX	0.00	151.03	151.03 CR
MSEC 700	Interest Earned	0.00	52.16	52.16 CR
MSEC 830	SCHOOL STORE	922.27	3,382.13	2,459.86 CR
MSEC 831	YEARBOOK	1,097.30	4,442.68	3,345.38 CR
MSEC 833	SABRE SERVICE CLUB	546.00	603.53	57.53 CR
MSEC 834	STUDENT COUNCIL	3,206.80	8,610.36	5,403.56 CR
MSEC 835	GRADE 6	0.00	49.54	49.54 CR
MSEC 836	GRADE 7	0.00	37.35	37.35 CR
MSEC 838	GRADE 8	0.00	772.36	772.36 CR
MSEC 839	LIFETOUCH	1,241.43	6,481.36	5,239.93 CR
MSEC 841	LIBRARY	3,550.61	8,034.67	4,484.06 CR
MSEC 842	ENVIRONMENTAL CLUB	0.00	1,921.31	1,921.31 CR
MSEC 843	SABRE NATION - STUDY CIRCLE	0.00	1,129.76	1,129.76 CR
MSEC 844	ENGINEERING CLUB	0.00	710.21	710.21 CR
MSEC 845	SABRE CAFE	0.00	1,554.32	1,554.32 CR
MSEC Fund Totals:		48,497.18	48,497.18	0.00
Grand Totals:		48,497.18	48,497.18	0.00

SCHALMONT CSD

Cash Receipt Schedule Report For MSEC - 7: LG- February Deposits



Receipt	Date	Receipt Description	Customer ID	Customer Name	Amount
3959	02/08/2022	PA Trip Deposit			600.00
3960	02/08/2022	School Store Deposit			52.00
2/8/2022 Deposit Total:					652.00

Number of Cash Receipts: 2
Number of Voided Cash Receipts: 0

Schedule Total: 652.00

SCHALMONT CSD



Cash Disbursement Schedule Report For MSEC - 7: LG- February Checks

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
<u>1439</u>	<input type="checkbox"/>	02/08/2022	6797	LAURIE MACKEN		MSEC 830	School Store Supplies Reimbursement	111.59	0.00
Check Totals:									
								111.59	0.00
<u>1440</u>	<input type="checkbox"/>	02/18/2022	13379	Cornelius Bradt		MSEC 841	Makerspace supply reimbursement	37.79	0.00
Check Totals:									
								37.79	0.00
<u>1441</u>	<input type="checkbox"/>	02/18/2022	6797	LAURIE MACKEN		MSEC 834	Red Noses for RMH Kickoff	73.40	0.00
Check Totals:									
								73.40	0.00
<u>1442</u>	<input type="checkbox"/>	02/18/2022	9469	SCOTT ZIOMEK		MSEC 839	Quarterly Awards Reimbursement and Teacher Appreciation	295.69	0.00
Check Totals:									
								295.69	0.00
Grand Totals:									
								518.47	0.00

Number of Cash Disbursements: 4

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
MSEC 830	SCHOOL STORE	111.59	0.00
MSEC 834	STUDENT COUNCIL	73.40	0.00
MSEC 839	LIFETOUCH	295.69	0.00
MSEC 841	LIBRARY	37.79	0.00
Fund MSEC Totals:		518.47	0.00
Grand Totals:		518.47	0.00

General Ledger Summary Postings

Account	Description	Debits	Credits
MSEC 200	CASH IN CHECKING	0.00	518.47

SCHALMONT CSD

Trial Balance Report From 7/1/2021 - 2/28/2022



Account	Description	Debits	Credits	Balance
HSEC 200	CASH IN CHECKING	151,361.53	62,256.08	89,105.45
HSEC 831	DUE TO OTHER GOV'T-SALES TAX	10.00	239.61	229.61 CR
HSEC 700	Interest Earned	0.00	222.90	222.90 CR
HSEC 830	BAND FUND	22.00	7,659.64	7,637.64 CR
HSEC 831	STUDENT SPECIAL ACCOOUNT	5,313.08	14,262.41	8,949.33 CR
HSEC 832	YEARBOOK	0.00	15,880.36	15,880.36 CR
HSEC 833	CHOIR	84.97	4,555.79	4,470.82 CR
HSEC 834	INTERNATIONAL CLUB	2,580.00	3,840.17	1,260.17 CR
HSEC 835	KEY CLUB	2,253.00	4,702.94	2,449.94 CR
HSEC 836	NATIONAL HONOR SOCIETY	717.49	3,206.97	2,489.48 CR
HSEC 837	SADD	40.89	298.82	257.93 CR
HSEC 838	SKI CLUB	11,388.00	12,503.19	1,115.19 CR
HSEC 839	STUDENT COUNCIL	509.99	4,911.63	4,401.64 CR
HSEC 840	STUDENT LOCKER FUND	0.00	4,536.65	4,536.65 CR
HSEC 841	NSHS	0.00	355.42	355.42 CR
HSEC 843	ECC	24.82	372.66	347.84 CR
HSEC 844	DRAMA	400.00	7,825.39	7,425.39 CR
HSEC 845	ENGLISH HONOR SOCIETY	388.26	2,625.83	2,237.57 CR
HSEC 848	GSA/FUSION	0.00	217.77	217.77 CR
HSEC 851	FOOTBALL	0.00	0.00	0.00
HSEC 872	MASTERMINDS	316.41	744.22	427.81 CR
HSEC 874	Class of 2021	0.00	268.45	268.45 CR
HSEC 875	Class of 2022	4,604.00	16,204.70	11,600.70 CR
HSEC 876	Class of 2023	2,283.30	9,119.26	6,835.96 CR
HSEC 877	Class of 2024	520.00	4,008.51	3,488.51 CR
HSEC 878	CLASS OF 2025	0.00	1,674.52	1,674.52 CR
HSEC 883	BMX CLUB	365.00	688.85	323.85 CR
HSEC Fund Totals:		183,182.74	183,182.74	0.00
Grand Totals:		183,182.74	183,182.74	0.00

SCHALMONT CSD

Cash Receipt Schedule Report For HSEC - 7: MG FEB DEPOSITS



Receipt	Date	Receipt Description	Customer ID	Customer Name	Amount
<u>3994</u>	02/03/2022	class pictures	134	Miscellaneous	1,092.27
<u>3995</u>	02/03/2022	yb photos	134	Miscellaneous	1,999.64
<u>3996</u>	02/03/2022	nyssma	132	Fundraisers	212.00
<u>3997</u>	02/03/2022	baskets	134	Miscellaneous	1,001.50
<u>3998</u>	02/03/2022	trips	134	Miscellaneous	455.00
<u>3999</u>	02/03/2022	BSN Sports donation	134	Miscellaneous	325.00
<u>4000</u>	02/03/2022	hoffmans	134	Miscellaneous	255.00
2/3/2022 Deposit Total:					5,340.41
<u>4001</u>	02/11/2022	VB game	134	Miscellaneous	115.00
<u>4002</u>	02/11/2022	Bracelets	134	Miscellaneous	120.00
<u>4003</u>	02/11/2022	volleyball	134	Miscellaneous	457.00
<u>4004</u>	02/11/2022	bracelets	134	Miscellaneous	230.00
<u>4005</u>	02/11/2022	ski club	134	Miscellaneous	60.00
<u>4006</u>	02/11/2022	nyssma	134	Miscellaneous	450.00
<u>4007</u>	02/11/2022	nyssma music in park	134	Miscellaneous	554.00
<u>4008</u>	02/11/2022	nyssma	134	Miscellaneous	186.00
<u>4009</u>	02/11/2022	blaze	134	Miscellaneous	190.00
<u>4010</u>	02/11/2022	blaze	134	Miscellaneous	70.00
<u>4011</u>	02/11/2022	BMX tshirts	134	Miscellaneous	24.00
2/11/2022 Deposit Total:					2,456.00
<u>4012</u>	02/24/2022	hoffmans and donation	134	Miscellaneous	285.50
<u>4013</u>	02/24/2022	coffee	134	Miscellaneous	1,984.00
<u>4014</u>	02/24/2022	six flags	134	Miscellaneous	1,000.00
<u>4015</u>	02/24/2022	six flags	134	Miscellaneous	1,700.00
<u>4016</u>	02/24/2022	nyssma	134	Miscellaneous	377.00
<u>4017</u>	02/24/2022	nyssma	134	Miscellaneous	256.00
<u>4018</u>	02/24/2022	apparel	134	Miscellaneous	259.00
<u>4019</u>	02/24/2022	flowers	134	Miscellaneous	1,006.00
<u>4020</u>	02/24/2022	flowers	134	Miscellaneous	245.00
<u>4021</u>	02/24/2022	jimmy refund	134	Miscellaneous	646.00
<u>4022</u>	02/24/2022	Field trip	134	Miscellaneous	1,690.00

SCHALMONT CSD

Cash Receipt Schedule Report For HSEC - 7: MG FEB DEPOSITS



Receipt	Date	Receipt Description	Customer ID	Customer Name	Amount
4023	02/24/2022	nyssma	134	Miscellaneous	329.00
2/24/2022 Deposit Total:					9,777.50

Number of Cash Receipts: 30

Number of Voided Cash Receipts: 0

Schedule Total: 17,573.91

SCHALMONT CSD



Cash Disbursement Schedule Report For HSEC - 7: MG FEB Checks

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	PO Number	Account	Explanation	Paid	Liquidated
3546	<input type="checkbox"/>	02/02/2022	9301	Jimmy Peak		HSEC-838	final ski trip	1,530.00	0.00
Check Totals:								1,530.00	0.00
3547	<input type="checkbox"/>	02/02/2022	13632	Simone Cassano		HSEC-839	gift cards	60.00	0.00
Check Totals:								60.00	0.00
3548	<input type="checkbox"/>	02/02/2022	5843	WADE TOURS, INC.		HSEC-838	final trip	1,300.00	0.00
Check Totals:								1,300.00	0.00
3549	<input type="checkbox"/>	02/11/2022	9517	Nora Sabatini		HSEC-831	student bulletin board	40.46	0.00
Check Totals:								40.46	0.00
3550	<input type="checkbox"/>	02/11/2022	13432	Village Floral and Gifts		HSEC-876	flowers	661.30	0.00
Check Totals:								661.30	0.00
3551	<input type="checkbox"/>	02/11/2022	1646	MUSIC THEATRE INTERNATIONAL		HSEC-844	royalties	400.00	0.00
Check Totals:								400.00	0.00
3552	<input type="checkbox"/>	02/14/2022	3583	FRIENDS OF MUSIC		HSEC-875	Kathleen Bragle donation	100.00	0.00
Check Totals:								100.00	0.00
3553	<input type="checkbox"/>	02/14/2022	6675	NYSSMA		HSEC-830	piano	22.00	0.00
Check Totals:								22.00	0.00
3554	<input type="checkbox"/>	02/28/2022	13643	Williamson, Evan					

SCHALMONT CSD



Cash Disbursement Schedule Report For HSEC - 7: MG FEB Checks

Check / Ref #	Manual Check	Date	Vendor ID	Vendor Name	Account	Explanation	Paid	Liquidated
					HSEC 872		253.91	0.00
Check Totals:							253.91	0.00
Grand Totals:							4,367.67	0.00

Number of Cash Disbursements: 9

Account Distribution Totals

Account	Description	Total Expensed	Total Liquidated
HSEC 830	BAND FUND	22.00	0.00
HSEC 831	STUDENT SPECIAL ACCOUNT	40.46	0.00
HSEC 838	SKI CLUB	2,830.00	0.00
HSEC 839	STUDENT COUNCIL	60.00	0.00
HSEC 844	DRAMA	400.00	0.00
HSEC 872	MASTERMINDS	253.91	0.00
HSEC 875	Class of 2022	100.00	0.00
HSEC 876	Class of 2023	661.30	0.00
Fund HSEC Totals:		4,367.67	0.00
Grand Totals:		4,367.67	0.00

General Ledger Summary Postings

Account	Description	Debits	Credits
HSEC 200	CASH IN CHECKING	0.00	4,367.67

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 14, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Unpaid Leave of Absence*:

NAME: Brian Lehr

POSITION: Bus Driver (PM Route #42)

LOCATION: Transportation

EFFECTIVE DATE: April 16, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 7, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: Barbara Bora

POSITION: Bus Attendant
Monitor

LOCATION: Transportation
Jefferson Elem.

EFFECTIVE DATE: April 1, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 11, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: Joanne Vinciguerra

POSITION: Bus Attendant

LOCATION: Transportation

EFFECTIVE DATE: March 10, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 7, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: Thomas Culbert

POSITION: Bus Driver

LOCATION: Transportation

EFFECTIVE DATE: March 1, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 11, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Monthly Board of Education Meeting

I recommend that the Board of Education approve the following *Resignation*:

NAME: Brian Lehr

POSITION: Bus Driver (AM Route #12)

LOCATION: Transportation

EFFECTIVE DATE: April 16, 2022

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 7, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

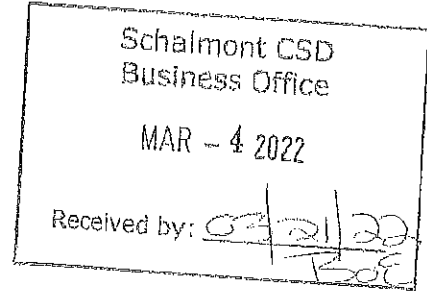
NAME: Holly Boice
POSTING #: N/A
POSITION: Bus Driver
LOCATION: Transportation
EFFECTIVE DATE: Feb. 2, 2022
RATE: \$19.57/hr.
HOURS: As Needed

Is this person currently employed by the District: YES NO

Bus Driver Trainee - Transportation

JOSEPH HILTS
SCHALMONT TRANSPORTATION DEPARTMENT

5 SABRE DRIVE
SCHENECTADY, NY 12306
(518)356-1889
(518) 355-9200 Ext 4201



TO: Joseph Karas, Assistant Superintendent for Business
Donna Woods, Business Office
Melissa Gemmett, Payroll

FROM: Joe Hilts *[Signature]*

DATE: March 3, 2022

I am recommending the following appointment:

NAME: Holly M. Boice

POSITION: School Bus Driver (Substitute)

EFFECTIVE DATE: February 2, 2022

POSTING #: N/A

Is this person currently employed by the district yes no

If so, in what capacity? Bus Driver Trainee

recommend

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 7, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

NAME: Gary Olsen

POSTING #: N/A

POSITION: Bus Driver

LOCATION: Transportation

EFFECTIVE DATE: Jan. 21, 2022

RATE: \$19.57/hr.

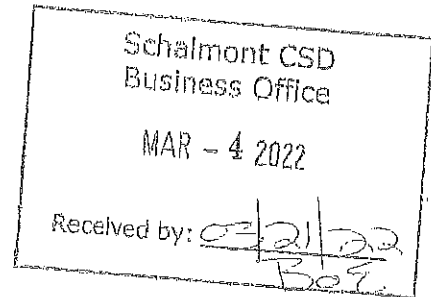
HOURS: As Needed

Is this person currently employed by the District: YES NO

Bus Driver Trainee - Transportation

JOSEPH HILTS
SCHALMONT TRANSPORTATION DEPARTMENT

5 SABRE DRIVE
SCHENECTADY, NY 12306
(518)356-1889
(518) 355-9200 Ext 4201



TO: Joseph Karas, Assistant Superintendent for Business
Donna Woods, Business Office
Melissa Gemmett, Payroll

FROM: Joe Hilts *[Signature]*

DATE: March 3, 2022

I am recommending the following appointment:

NAME: Gary Olsen

POSITION: School Bus Driver (Substitute)

EFFECTIVE DATE: January 21, 2022

POSTING #: n/a

Is this person currently employed by the district yes no

If so, in what capacity? Bus Driver Trainee

recommend

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 17, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Board of Education Meeting

I recommend that the Board of Education approve the following *Temporary Appointment*:

NAME: Laurie Russell

POSTING #: 2021/22-47

POSITION: Monitor

LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 21, 2022

RATE: As per SSRPA Contract

HOURS: 10:30am – 1:30pm (3 hrs)

Is this person currently employed by the District: YES NO

Substitute Teacher Aide

MEMORANDUM

TO: Dr. Thomas Reardon, Superintendent
FROM: Joseph Karas, Assistant Superintendent for Business
DATE: March 16, 2022
SUBJECT: Recommendation to be made at the March 21, 2022
Board of Education Meeting

I recommend that the Board of Education approve the following *Appointment*:

NAME: Sarah Schultz

POSTING #: 2021/22-46

POSITION: Monitor

LOCATION: Jefferson Elem.

EFFECTIVE DATE: March 28, 2022

RATE: As per SSRPA Contract.

HOURS: 11:15am – 2:15pm (3 hrs)

Is this person currently employed by the District: YES NO

Substitute Bus Attendant - Transportation

SCHALMONT CENTRAL SCHOOL DISTRICT

6000

- Required
- Local
- Notice

FISCAL MANAGEMENT

The Board of Education recognizes excellent fiscal planning as a key factor in attaining the district's educational goals and priorities. The Board seeks to engage in thorough advance planning of budgets and to devise expenditures which achieve the greatest educational returns given the district's available resources.

The Board will support sound fiscal management policies.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6240

- Required
- Local
- Notice

INVESTMENTS

Whenever the district has funds (including operating funds, reserve funds and proceeds of obligations) that exceed those necessary to meet current expenses, the Board of Education shall authorize the Assistant Superintendent for Business and Finance to invest such funds in accordance with all applicable laws and regulations and in conformity with the guidelines established by this policy.

The objectives of the district's investment policy are to safeguard district funds and to minimize risk, to ensure that investments mature when cash is required to finance operations and to ensure a competitive rate of return. In accordance with this policy, the Assistant Superintendent for Business and Finance or their designee is authorized to invest and/or deposit all funds, including proceeds of obligations and reserve funds, in time-deposit accounts, certificates of deposit, short-term government securities, repurchase agreements or other investment instruments permitted by law, subject to the investment regulations approved by the Board of Education.

To the extent feasible, investments and deposits shall be made in and through local or regional financial institutions. Concentration of investments in a single financial institution should be avoided. Diversification of investments and deposits is encouraged. Investments may be made either directly from an authorized trading partner, or by participation in a cooperative investment agreement with other authorized municipal corporations pursuant to General Municipal Law Article 5-G and in accordance with General Municipal Law Article 3-A.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6240-R
Page 1 of 2

INVESTMENTS REGULATION

Authorized Investments

- A. The Treasurer can be authorized to invest all available district funds, including proceeds of obligations and Reserve Funds, in the following types of investment instruments:

Savings Accounts or Money Market Accounts of designated banks;

Certificates of Deposit issued by a bank or trust company located in and authorized to do business in New York State;

Demand Deposit Accounts in a bank or trust company located in and authorized to do business in New York State; Obligations of New York State; Obligations of the United States Government (U.S. Treasury Bills and Notes);

Repurchase Agreements involving the purchase and sale of direct obligations of the United States;

- B. All funds may be invested in Revenue Anticipation Notes or Tax Anticipation Notes of other school districts and municipalities, with the approval of the State Comptroller.
- C. Only Reserve Funds established by section 6-d, 6-j, 6-l, 6-m and 6-n of the General Municipal Law may be invested in obligations of the school district.

Direct or Cooperative Investments

Investments may be made either directly from an authorized trading partner, or by participation in a cooperative investment agreement.

- A. Cooperative investment agreements may be made with certain municipal corporations: any New York State county (outside New York City), city, town, village, BOCES, fire district, or school district, pursuant to General Municipal Law Article 5-G.
- B. Cooperative investment agreements, pursuant to General Municipal Law Article 3-A, must address: the governing board of the cooperative, lead participant, proportional interest, the cooperative's investment policy, contributions and distributions, apportionment of administrative expenses and costs, methodology to determine participants' interest, determination of market value at least monthly, portfolio interest rate testing at least monthly, irrevocable letter of credit, professional services, contribution confirmations, monthly statements, notification of distribution deferrals or unanticipated losses or material adverse events, annual independent audit, annual information statements, annual investment reports, and governing board rating disclosure.

Conditions

All direct investments made pursuant to this investment policy will comply with the following conditions:

- A. Collateral

1. Savings accounts, money market accounts, time deposit accounts and certificates of deposit will be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State, the United States, New York State school districts and federal agencies whose principal and interest are guaranteed by the United States. The market value of collateral will at all times exceed the principal amount of the certificate of deposit. Collateral will be monitored no less frequently than on a weekly basis.
2. Collateral will not be required with respect to the direct purchase of obligations of New York State, the United States and federal agencies, the principal and interest of which are guaranteed by the United States Government.

B. Delivery of Securities

1. Payment of funds may only be made upon receipt of collateral or other acceptable form of security, or upon the delivery of government obligations whether such obligations are purchased outright, or pursuant to a repurchase agreement. Written confirmation of delivery will be obtained from the custodial bank.
2. Every Repurchase Agreement will make payment to the seller contingent upon the seller's delivery of obligations of the United States to the Custodial Bank designated by the school district, which will not be the repurchase, or in the case of a book-entry transaction, when the obligations of the United States are credited to the Custodian's Federal Reserve account. The seller will not be entitled to substitute securities. Repurchase agreements will be for periods of 30 days or less. The Custodial Bank will confirm all transactions in writing to insure that the school district's ownership of the securities is properly reflected in the records of the Custodial Bank.

C. Written Contracts

1. Written contracts are required for certificates of deposit and custodial undertakings and Repurchase Agreements. With respect to the purchase of direct obligations of U.S., New York State, or other governmental entities in which monies may be invested, the interests of the school district will be adequately protected by conditioning payment on the physical delivery of purchased securities to the school district or custodian, or in the case of book-entry transactions, on the crediting of purchased securities to the Custodian's Federal Reserve System account. All purchases will be confirmed promptly in writing to the school district.
2. The following written contracts are required:
 - a. Written agreements will be required for the purchase of all certificates of deposit.
 - b. A written contract will be required with the Custodial Bank(s).
 - c. Written contracts will be required for all Repurchase Agreements. Only credit-worthy banks and primary reporting dealers will be qualified to enter into a Repurchase Agreement with the school district.

The written contract will stipulate that only obligations of the United States may be purchased and that the school district will make payment upon delivery of the securities or the appropriate book-entry of the purchased securities. No specific repurchase agreement will be entered into unless a master repurchase agreement has been executed between the school district and the trading partners. While the term of the master repurchase agreement may be for a reasonable length of time, a specific repurchase agreement will not exceed thirty (30) days.

D. Designation of Custodial Bank

1. The Board will designate a commercial bank or trust company authorized to do business in the State of New York to act as Custodial Bank of the school district's investments. However, securities may not be purchased through a Repurchase Agreement with the Custodial Bank.
2. When purchasing eligible securities, the seller will be required to transfer the securities to the district's Custodial Bank.

E. Selection of Financial Institutions

1. The Treasurer will periodically monitor, to the extent practical but not less than annually, the financial strength, credit-worthiness, experience, size and any other criteria of importance to the district, of all institutions and trading partners through which the district's investments are made.
2. Investments in time deposits and certificates of deposit are to be made only with commercial banks or trust companies, as permitted by law.

F. Operations, Audit, and Reporting

1. The Treasurer or designee will authorize the purchase and sale of all securities and execute contracts for investments and deposits on behalf of the school district. Oral directions concerning the purchase or sale of securities will be confirmed in writing. The school district will pay for purchased securities upon the simultaneous delivery or book-entry thereof.
2. The school district will encourage the purchase and sale of securities through a competitive process involving telephone solicitation for at least three quotations.
3. The independent auditors will audit the investment proceeds of the school district for compliance with the provisions of this Investment Regulation.
4. Monthly investment reports will be furnished to the Board of Education.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6600

- Required
- Local
- Notice

FISCAL ACCOUNTING AND REPORTING

The Superintendent is hereby directed to respond to all audit findings and recommendations. Such response is to include a statement of the corrective actions taken or proposed to be taken, or if actions not taken or proposed, an explanation of reasons, as well as a statement on the status of corrective actions taken on findings or recommendations contained in any previous report of examination or external audit, or any management letter for which a response was required. The Superintendent shall also ensure that the provisions contained in the general Municipal Law in regard to audit reports are following.

The Board of Education will expect a clear, complete, and detailed accounting of all financial transactions for the school district.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6650

- Required
- Local
- Notice

CLAIMS AUDITOR

The Board of Education will designate and appoint a claims auditor for the district.

The claims auditor may not be:

- a member of the Board of Education;
- the clerk or treasurer of the Board;
- the Superintendent of Schools or other official of the district responsible for business management;
- the person designated as purchasing agent;
- clerical or professional personnel directly involved in accounting and purchasing functions of the district;
- the individual or entity responsible for the internal audit function;
- the independent auditor responsible for the annual external audit;
- Audit Committee members who are not members of the Board of Education;
- a close or immediate family member of an employee, officer or contractor providing services to the district. For purposes of this policy, a close family member shall be defined as a parent, sibling or nondependent child, and an immediate family member shall be defined as a spouse, spouse equivalent, or dependent (whether or not related but residing in the same household).

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6685

- Required
- Local
- Notice

MEDICAID COMPLIANCE

The Board of Education recognizes its obligation to put a plan and program in place to prevent or otherwise detect fraud, waste and abuse in the Medicaid program. In general, the Board expects that its officers and employees will operate with integrity and in conformance with its adopted code of ethics (policy 2160). The Board directs the Superintendent and the Director of Pupil Personnel Services to ensure that the following program elements are in place and are implemented effectively:

1. Compile written procedures;
2. Keep informed regarding Medicaid coverage and any policy changes;
3. Prohibit use of "excluded" providers;
4. Appoint a Compliance Officer for the day-to-day operation of the program;
5. Provide training and education of officers and employees;
6. Provide open lines of communication regarding the Medicaid compliance program;
7. Create a system to routinely identify compliance risk areas;
8. Create a system for responding to compliance issues.

The Superintendent is responsible for developing regulations which will further detail the procedures associated with this policy. The Board will periodically review and update this policy and the associated plan.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6700

- Required
- Local
- Notice

PURCHASING

The Board of Education views purchasing as serving the educational program by providing necessary supplies, equipment and related services. Purchasing will be centralized in the business office under the general supervision of the Purchasing Agent designated by the Board. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

Adoption date:

SCHALMONT CENTRAL SCHOOL DISTRICT

6741

- Required
- Local
- Notice

CONTRACTING FOR PROFESSIONAL SERVICES

The Board of Education will make certain that professional services are secured in a manner that protects the integrity of the process, ensures the prudent use of taxpayer dollars and provides a high quality standard of service, in accordance with law and regulation. Professional services are defined as services requiring special skill and/or training, such as legal services, medical services, auditing services, property appraisals or insurance.

Purchasing professional services does not require competitive bidding. The Board directs the Assistant Superintendent for Finance and Operations to take measures to ensure that a highly qualified professional is secured through the prudent and economical use of public money.

Adoption date: