

Schalmont Central School District ANNUAL REORGANIZATION MEETING OF THE BOARD OF EDUCATION Monday, July 13, 2020, District Office Conference Room; Reorganization Meeting: 5:15 PM

Regular Meeting: 6:20 PM (Approximate start time)

AGENDA

REVISED 7/13/20

IMPORTANT NOTICE:

Tonight's meeting of the Board of Education will be held via conference call as directed in the Governor's Executive Order 202.1.*

Directions for dialing in to join this meeting will be posted on Monday, July 13, 2020. Please note, there will be no questions taken from the public in this forum.

*Executive Order 202.1 – Suspension of law allowing the attendance of meetings telephonically or other similar service: Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.

Swearing-in of Elected and Re-Elected Board Members

Re-elected board members Patricia Dowse, Michael Pasquarella, Kevin Thompson will be sworn in.

1.	CALL TO ORDER & ROLL CALL Members Present _Ms. Patricia Dowse _Mrs. Jean Hanson _Mr. Kyrish Iyer _Ms. Kate Kruk _Mr. Michael Pasquarella _Mr. Angelo Santabarbara _Mr. Kevin Thompson	Others PresentDr. Thomas Reardon, SuperMr. Joseph Karas, Assistant	rintendent of Schools Superintendent for Business			
2.	PLEDGE OF ALLEGIANCE					
3.	ELECTION OF OFFICERS					
	President The District Clerk will ask for nominations for President. <i>Recommended Motion:</i> "That the Enominate for the office of President of the company of the comp	Moved by:				
	Oath of Office-President: The President will be administered the Oath of Office by the District Clerk.					
	Vice President The Board President will ask for nominations to Vice President. Recommended Motion: "That nominate for the office of Vice President."	the Board of Education	Moved by:			
	Oath of Office-Vice President: The Vice President will be administered the Oath of Office by the District Clerk.					
4.	APPOINTMENT OF OFFICERS, OTHER APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS BONDING OF PERSONNEL AND OTHER ITEMS					
	Recommended Motion: "That the Board of Ed following appointments, designations, authorize personnel and other items for the 2020-21 fiscal	zations, bonding of	Moved by:			

Appointment of Officers

Clerk of the Board

Joseph Karas Treasurer

Brenda Leitt

Tax Collector

Donna Woods, Tax Collector - \$3,000 Stipend

Internal Claims Auditor

Donna Jurczynski - \$25.00 per hour

Other Appointments

Internal Auditor

TBD

Independent Auditor

TBD

Records Access Officer

Joseph Karas, Assistant Superintendent for Business

<u>Title IX Compliance Officer</u>

Shari Rosato, Director of Pupil Personnel Services Joseph Karas, Assistant Superintendent for Business

Purchasing Agent:

Joseph Karas, Assistant Superintendent for Business

DASA Coordinators (Dignity for All Students Act)

Joby Gifford, Jefferson

Scott Ziomek, Middle School

Nicole Martyn, High School

Extra Classroom Activity Accounts

Michele Guzek, HS Extra Classroom Account Treasurer, \$4,225 Lorinda Gandrow, MS Extra Classroom Account Treasurer, \$2,838 Natalie Casalinuovo, Auditor/HS Student Accounts, \$844

School Attorneys

Bond, Schoeneck and King, General Counsel; \$210.00 per hour Honeywell Law Firm, Special Counsel; \$1,666.66 per month Girvin and Ferlazzo, Special Counsel; \$833.33 per month

School Resource Officer

Continuation of agreement between the school district and the Town of Rotterdam for the Town to provide a school resource officer services in accordance with the agreement signed by both parties.

School Physicians

CapitalCare Medical Group; Dr. Joseph Fusella, Dr. Arthur Lee;

Core Services: \$2,500/month

Designations

Official Newspapers

The Daily Gazette

The Times Union

Official Bank Depository

Bank of America

Key Bank

NBT Bank

JP Morgan Chase

Pioneer Savings Bank

NY Class

Authorizations

Certify Payrolls

Assistant Superintendent for Business

Conference Attendance

Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Petty Cash

Continuation of petty cash accounts for the 2020-21 school year as follows:

Joby Gifford, Jefferson \$50.00

Matt Heckman, High School \$50.00

Scott Ziomek, Middle School \$50.00

Renee Heller, Food Svc \$50.00

Joseph Karas, District Office \$50.00

Joseph Hilts, Transportation \$50.00

Custodian of Sports Entry Fees

Felicia Amoroso

Custodian of Cafeteria Cash Register Start Up (\$180)

Renee Heller

Trustee for Schoharie Area Workers Compensation Plan

School District Treasurer

Alternate-Assistant Superintendent for Business

Trustee for CASHIC

Assistant Superintendent for Business

Alternate-School District Treasurer

Investments

Assistant Superintendent for Business and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel

The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Organizational Chart: Adopt the district's revised Organizational Chart.

Substitute Teacher Pay Rates: \$105/day-certified; \$95/day-uncertified; \$20/hour-nurses

<u>Mileage Reimbursement</u>: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions.

<u>Section II Selection/Classification</u> - Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

<u>Partial Tax Exemption</u> - The Board of Education grant maximum partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

<u>BOCES Cooperative Bidding</u> - The Board of Education adopt the following 2019-20 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

Renewal-Transportation to Rotterdam Boys & Girls Club - Whereas the Rotterdam Boys and Girls Club located at 721 Curry Road, Schenectady, New York, has been servicing youth and families in the Town of Rotterdam for 63 years; Whereas the Rotterdam site provides for the needs of families and offers special options for working parents in late day care; Whereas, the Schalmont Central School District has bus routes that pass by the Rotterdam Boys and Girls Club; Therefore, at no extra expense to the school district, Schalmont will drop off students at that facility for after school programs.

NYS Comptroller Regulation - That the Board of Education establishes the appointed Treasurer's standard work day as 8 hours for the one year term of appointment July 1 to June 30, with an actual daily record of time worked.

5. MISCELLANEOUS ITEMS

MISCEEDIN LEGES TIEMS	
Recommended Motion: "That the Board of Education approve the	Moved by:
following miscellaneous items for the 2020-21 fiscal year."	Seconded by:

Board Meeting Dates

August 24, 2020

September 14, 2020

September 28, 2020

October 13, 2020 (Tuesday)

October 26, 2020

November 9, 2020

November 23, 2020

December 14, 2020

January 11, 2021

January 25, 2021

February 8, 2021

February 22, 2021

March 8, 2021

March 22, 2021

April 12, 2021

April 21, 2021 (Wednesday)-coordinates with BOCES Vote)

May 4, 2021 (Tuesday)

May 19, 2021 (Wednesday - Budget vote is May 18th)

June 7, 2021

June 21, 2021

	Comital District Sala	aal Daawda Aggaaiatian Dammaganta	otivo TDD				
Capital District School Boards Association Representative TBD Audit Committee TBD							
							Policy Committee TBD
Facilities Committee TBD							
Technology Cabinet TBD							
	Strategic Planning	ГВD					
6.		ion: "That the Annual Reorganizate adjourn at PM."	tion Meeting of the	Moved by:			
		<u>REGULAR I</u>	MEETING				
1.	CALL TO ORDE	R - The President called the meetin	g to order at	PM.			
2.	EXECUTIVE SES	SION					
		Recommended Motion: "That the Board of Education adjourn to Executive					
	Session at	PM, to discuss legal/personn	nel matters."	Seconded by:			
	The Board reconver	ned to regular session at	PM.				
3.	PUBLIC COMME	ENT RESOLUTION					
		Recommended Motion: "Due to the fact that the meeting of the Board					
		of Education is being held remotely, the public comment section will					
		be held in abeyance. Any member of the public that has a question or comment pertaining to the July 13, 2020 agenda is asked to please					
		ndent of Schools or any Board of F					
4	ADDDOVAL OF A	CENDA					
4		APPROVAL OF AGENDA Recommended Motion: "That the agenda for the July 13, 2020					
	meeting of the Scha	Moved by: Seconded by:					
5.	SUPERINTENDE	NT'S REPORT					
6	CONSENT ACEN	DA Pasammandad Mation: "The	at the consent	Moved by:			
6.		<u>CONSENT AGENDA</u> - Recommended Motion: "That the consent agenda consisting of the following be approved:"					
		ation Meeting Minutes – June 17, 2	2020	Seconded by:			
		orts dated June 2020 (Treasurer, HS	S Extracurricular, MS E	xtracurricular)			
	Personnel Mat	ters					
7.	NEW BUSINESS						
		e/Instructional: Recommended M	Totion: "That the	Moved by:			
	Board of Education	Seconded by:					
	effective June 30, 2020. These individuals shall be placed on the preferred eligible list in the respective tenure area for seven (7) years, through June 30,						
		2027, for recall into any vacant position that arises during such period which					
	is similar to the one filled by such employee."						
	<u>Employee</u>	Po <u>sition</u>	Amount of Reductio	n (FTE)			
	Kerry Mendez	Special Education Teacher	from 1.0 to 0	/			
	Tierney Crone	Special Education Teacher	from 1.0 to 0.5				
	Sara Cipperly	Music Teacher Teaching Assistant	from 1.0 to 0.4 from 1.0 to 0				
	Angela Uhl Amanda Lawson						
		Teaching Assistant	from 1.0 to 0				

8.

9.

10.

NEW BUSINESS (con		Motion: "That the	Mayad by:				
Reduction in Force/Noninstructional: Recommended Motion: "That the Board of Education approve the reduction of the following positions Seconded by:							
	These individuals shall be placed by a great for seven (7) years, the						
	eligible list in the respective area for seven (7) years, through June 30, 2027, for recall into any vacant position that arises during such period which						
is similar to the one fill	is similar to the one filled by such employee."						
Employee 11	<u>Position</u>	Amount of Reduction ((FTE)				
George Beddow Shahila Abbasi	Bus Mechanic Cook	from 1.0 to 0 from 1.0 to 0					
Shayne Gaffney	Teacher Aide	from 1.0 to 0					
Benjamin Marshall	Teacher Aide	from 1.0 to 0					
•	ist Services: <i>Recommended Mo</i> prove the agreement between the		Moved by: Seconded by:				
	ianna Burke, Occupational Thera		Seconded by.				
therapy services at a fe	e of \$39.00/half hour, not to exce	eed 5 hours per week,					
for the period of July 8	, 2020 through August 14, 2020.	"					
Sale of Used Equipme	ent: Recommended Motion: "Th	nat the following	Moved by:				
surplus items be sold at	Seconded by:						
used by the school district's physical education or athletic departments."							
One (1) Tread Sled One (1) Jammer Machine							
One (1) Glute Machine							
Two (2) Glass backboards with Rims							
<u>DISCUSSION TOPICS</u>							
BOARD OF EDUCATION COMMENTS							
<u>ADJOURNMENT</u>							
Recommended Motion: "That the regular meeting of the Schalmont Board Moved by: of Education hold July 13, 2020 be adjourned." Time: PM Seconded by:							
of Education held July 13, 2020 be adjourned." Time:PM Seconded by:							

PERSONNEL MATTERS

Administrative Personnel

Salary Increase

Joseph Karas, Assistant Superintendent for Business, 3% salary increase, plus \$2,500 bonus for the 2020-21 school year, in accordance with the agreement between Mr. Karas and the Schalmont School District.

Instructional Personnel Matters

Retirement Resignation

Michele Bailey, Math Teacher, effective no later than October 30, 2020.

Probationary Appointment

Name: Kathleen Sellnow

Position: Physical Therapist – District Wide

FTE: 1.0 FTE

Effective: September 1, 2020

Probation: 4 years – September 1, 2020 through August 31, 2024

Step: 8B

Teachers on Special Assignment (TOSA) -effective July 1, 2020 through June 30, 2021

Debbie Falcone, Instructional Support, Information Tech/Student Management/Data Systems-1.0 FTE

John George, Technology Integration Teacher K-12, 1.0 FTE

Karen Rogotzke, District Literacy Coach K-12, 1.0 FTE

Summer Work Days

John George, 10 days (Technology)

<u>Virtual Summer School Appointments/Jefferson Literacy Program - \$43.76 per hour</u>

Jessica Zupan, Teacher

Dena Iagrossi, Teacher

Courtney LaBarge, Teacher

Summer AIS Program – Middle School \$43.76 per hour

Mary Beth Flatley, Teacher

Margaret Symons, Teacher

Michael Atkinson, Teacher

Coordinators 2020-21- Stipend: \$3,502 – In accordance with STA Agreement

High School

Rebecca Remis, Science

Adam Dolan, Social Studies

Natalie Casalinuovo, Math

Tracy Pontin, English

Anthony Cassale, Technology (shared)

Wendy Stearns, Technology (shared)

Middle School

LuAnn Duxbury, Science

Michael DiCocco, Social Studies

Kirsten VanDyk, Math

Kate Sinnott, ELA

John George, Technology

Krista Bondi, Grade 5 (shared)

Mary Zanta, Grade 5 (shared)

Mary Beth Flatley, AIS

Elementary

Katie LeRoy, Kindergarten

Sarah Scotti, Grade 1

Kim Knapik, Grade 2

Kristen Reilly, Grade 3 (shared)

Susan Schiavo, Grade 3 (shared)

Susan DiCaprio, Grade 4 (shared)

Laurie Hughes, Grade 4 (shared)

Amy Carter, AIS Elementary (shared)

Jessica Zupan, AIS Elementary (shared)

Mary Shands, Jefferson Technology (shared)

Jessica Melchior, Jefferson Technology (shared)

District Wide

Fred Orlando, Foreign Language

Michael Christy, Music

Advisors 2020-21 - Stipends in accordance with STA Agreement

High School

Deb McCloskey, Drama Club Advisor, \$1,094

Deb McCloskey, Drama Director, \$4,929

Heather Cohen, Drama Club Producer (shared), \$547

Wendy Stearns, Drama Club Producer (shared), \$547

Heather Cohen, Drama Lighting Technician (shared), \$493

Wendy Stearns, Drama Lighting Technician (shared), \$493

Dan Hanley, Drama Sound Technician, \$986

Steven Gibbs, Student Council, \$2,027

Shea Carr, International Club, \$937

Wendy Stearns, National Honor Society, \$1,056

Heather Cohen, Newspaper (shared), \$1,205.50

Emer O'Keeffe, Newspaper (shared), \$1,205.50

Michele Guzek, Central Treasurer, \$4,225

Natalie Casalinuovo, Auditor Student Accounts, \$844

Erica Bornhoft, Freshman Class Advisor (shared), \$422

Tierney Crone, Freshmen Class Advisor (shared), \$422

Kylie Kaufman, Sophomore Class Advisor (shared), \$673.50

Michaela Williams, Sophomore Class Advisor (shared), \$673.50

Joelle Litz, Junior Class Advisor (shared), \$1,013.50

Julie Toas, Junior Class Advisor (shared), \$1,013.50

Keri Attanasio, Senior Class Advisor (shared), \$1,290

Alexandra Croft, Senior Class Advisor (shared), \$1,290

Sarah Mattice, Introspection Literary Magazine, \$1,749

Shea Carr, Key Club, \$844

June Krone, SADD/No Place for Hate (shared), \$422

Monica DiCocco, SADD/No Place for Hate (shared), \$422

Erika Minehardt-Quick, Pep Band, \$844

Adam Labuda, Science Club/Riverwatch, \$844

James Sommer, Science Olympiad Coach, \$844

Anthony Cassale, Ski and Snowboard Club (shared), \$282

Adam Labuda, Ski and Snowboard Club (shared), \$282

James Sommer, Ski and Snowboard Club (shared), \$282

Adam Labuda, Environmental Club, \$844

Geralyn Zink, National Art Honor Society, \$844

Bob Renzi, Tri M Music Honor Society, \$844

Heather Cohen, English Honor Society, \$844

Evan Williamson, Masterminds, \$844 Rebecca Remis, Fusion G.S.A., \$844 Kathie McKeon, T.I.G.E.R.S. Christian Club, \$844 Chase Campbell, Gaming Club, \$844 Nora Sabatini, Yearbook Production \$2,330 Felicia Amoroso, HS Yearbook Fundraising (shared), \$1,165 Courtney Frederick, HS Yearbook Fundraising (shared), \$1,165 Mike Salamone, Marching Band Director, \$3,521 Graig Quick, Marching Band Drum Line, \$1,021

Special Education Summer Program Appointments

Teachers/Related Service Providers @ contracted rate of \$43.76 per hour

Colette McKelvey, Speech Therapist 10 hours per week Deb McCloskey, Speech Therapist 6 hours per week Molly Brown, Speech Therapist 6 hours per week Molly Brown, Work Based Learning Specialist, WBL pl

Molly Brown, Work Based Learning Specialist, WBL planning, 2 hours total for summer

Kathleen Sellnow, Physical Therapist, 3 hours per week Michaela Williams, Social Worker, 4 hours per week

Kerry Mendez, Special Education Teacher, 16 hours per week Dean Hamilton, Special Education Teacher, 12 hours per week Tierney Crone, Special Education Teacher, 26 hours per week

Karen Passino, Speech Therapist, 6 hours per week

Karen Passino, Hearing Consultant, 3 hours total for summer

Teacher Assistants/Nurses

Laurie Macken, Teaching Assistant, \$27.13 per hour, 16 hours per week Susan Torres, Teaching Assistant, \$27.13 per hour, 16 hours per week Brandi Pedinotti, Teaching Assistant, \$27.13 per hour, 16 hours per week Bonnie Case, Teaching Assistant \$27.13 per, 16 hours per week Cheryl Glindmyer, Nurse, \$31.51 per hour Jolene Cordy, Nurse \$31.51 per hour

Psychologists

Rebecca Danforth 8 days @ \$494.04/day Carrie Shapiro 8 days @ \$421.89day Carolyn Cassels 8 days @ \$327.27/day

Noninstructional Personnel Matters

Summer 2020 Transportation Appointments					
	<u>Position</u>	Total Daily Hours	Routes		
David Connell	Bus Driver	6 hours	AM #6 Jefferson 2 hours, 7:45-9:45 AM #10 Jefferson 2 hours, 10:00-12:00 PM #10 Jefferson 2 hours, 12:00-2:00		
John D'Amico	Bus Driver	6 hours	AM #1 Oak Hill, 2 hours, 7:15-9:15 PM #1 Oak Hill, 2 hours, 12:45-2:45 PM #5 Jefferson, 2 hours, 10:00-12:00		
Anthony Farina	Bus Driver	6 hours	AM #2 Parsons, 2 hours, 7:45-9:45 AM #9 Jefferson, 2 hours, 9:45-11:45 PM #2 Parsons, 2 hours, 1:45-3:45		
Mena Griesler	Bus Driver	2 hours	PM #9 Jefferson, 2 hours, 12:00-2:00		
Todd Hotaling	Bus Driver	2 hours	PM #8 Jefferson, 2 hours, 2:30-4:30		

Ray LaFreniere	Bus Driver	6 hours		AM #7 Jefferson, 2 hours, 7:30-9:30 PM #7 Jefferson, 2 hours, 10:00-12:00 PM #11 Jefferson, 2 hours, 2:30-4:30		
Joe Mastrianni	Bus Driver			AM #11 Jefferson, 2 hours, 12:00-2:00 PM #6 Jefferson, 2 hours, 10:00-12:00		
Luigi Mastroianni	Bus Driver	6.5 hou	urs	AM #8 Jefferso	heyden, 2.25 hours, 6:45 on, 2 hours, 9:45-11:45 heyden, 2.25 hours, 1:30	
Theresa Rorick	Bus Driver	2 hours	S	PM #3 School	at Northeast, 2 hours, 1:	45-3:45
John SanGiovanni	Bus Driver	2 hours	S	AM #3 School at Northeast, 2 hours, 8:00-10:00		
Thomas Verrigni	Bus Driver	2 hours	S	AM #5 Jefferson, 2 hours, 8:00-10:00		
Terri Bacchi	Bus Attendant	3.25 hc	ours	PM #6 Jefferso	ll, 1 hour, 7:30-8:30 on, 1.25 hours, 10:15-11: ll, 1 hour, 1:00-2:00	30
Michelle Barrett	Bus Attendant			AM #6 Jefferson, 1 hour, 8:00-9:00 PM #10 Jefferson, 1 hour, 10:30-11:30 PM #10 Jefferson, 1 hour, 12:15-1:15 PM #2 Parsons, 1.25 hours, 2:00-3:15		
Jim Battaglia	Bus Attendant	3 hours	S	PM #5 Jefferso	s, 1 hour, 8:00-9:00 on, 1 hour, 10:15-11:15 on, 1 hour, 2:00-3:00	
Michelle Bernardo	Bus Attendant	4.75 ho	ours	AM #11 Jeffer	heyden, 1.75 hours, 7:00 son, 1.25 hours, 12:15-1 heyden, 1.75 hours, 1:45	:30
Jackie Doyle	Bus Attendant	3.5 hou	urs	AM #9 Jeffers	on, 1.25 hours, 7:45-9:00 on, 1 hour, 10:00-11:00 on, 1 .25 hours, 12:15-1:3	
Kim Gemme	Bus Attendant	1 hour		AM #5 Jefferso	on, 1 hour, 8:15-9:15	
Cheryl Myers	Bus Attendant	3.75 hours		AM #3 School at Northeast, 1 hour, 8:15-9:15 AM #7 Jefferson, 1.5 hours, 10:15-11:45 PM 311 Jeferson, 1.25 hours, 2:45-4:00		
Jennifer Whitney	Transportation Asst., 4 hours daily, 2 days a week, totaling 64 hours					
<u>Resignation</u> Andrea Commarto	Position Cleaner		Effective 7/3/20 (end of	business)		
Appointments Angela Perkins	Position Bus Attendant		Effective 7/14/20	Hourly Rate \$14.47	Appointment Type Substitute	<u>Hours</u> na