

3. <u>PLEDGE OF ALLEGIANCE</u>

Schalmont Central School District

4. <u>ELECTION OF OFFICERS</u>

President

The District Clerk will ask for nominations for the office of President. *Recommended Motion:* "That the Board of Education nominate ______ for the office of President of the Board of Education."

Oath of Office-President: The President will be administered the Oath of Office by the District Clerk.

Vice President

 The Board President will ask for nominations for the office of
 Moved by:

 Vice President. Recommended Motion: "That the Board of Education
 Seconded by:

 nominate ______ for the office of Vice President of the Board of Education."
 Seconded by:

Moved by:

Moved by:

Seconded by: _

Seconded by:

Oath of Office-Vice President: The Vice President will be administered the Oath of Office by the District Clerk.

5. <u>APPOINTMENT OF OFFICERS, OTHER APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS,</u> <u>BONDING OF PERSONNEL AND OTHER ITEMS</u>

Recommended Motion: "That the Board of Education approve the following appointments, designations, authorizations, bonding of personnel and other items for the 2021-22 fiscal year:"

Appointment of Officers

Clerk of the Board: Joseph Karas

Treasurer: Brenda Leitt

Tax Collector: Donna Woods, Tax Collector - \$3,000 Stipend

Internal Claims Auditor: Debbie Falcone - \$25.75 per hour

Other Appointments Internal Auditor – TBD

Independent Auditor - Marvin and Company

<u>Records Access Officer</u> Joseph Karas, Assistant Superintendent for Business

<u>Title IX Compliance Officer</u> Shari Rosato, Director of Pupil Personnel Services Joseph Karas, Assistant Superintendent for Business

<u>Purchasing Agent:</u> Joseph Karas, Assistant Superintendent for Business

DASA Coordinators (Dignity for All Students Act) Rebecca Grabicki, Jefferson Melissa Judge, Middle School Nicole Martyn, High School

Extra Classroom Activity Accounts Michele Guzek, HS Extra Classroom Account Treasurer, \$4,280 Lorinda Gandrow, MS Extra Classroom Account Treasurer, \$2,875 Natalie Casalinuovo, Auditor/HS Student Accounts, \$855

<u>School Attorneys</u> Honeywell Law Firm: Special Counsel; \$30,000 annual retainer (\$2,500/month) Non-Retainer Fee: \$180/hour general matters; \$200/capital/construction/litigation/hearings Girvin and Ferlazzo; Special Counsel; \$180.00 per hour

School Resource Officer

Continuation of agreement between the school district and the Town of Rotterdam for the Town to provide a school resource officer services in accordance with the agreement signed by both parties.

<u>School Physicians</u> CapitalCare Medical Group; Dr. Joseph Fusella, Dr. Arthur Lee; Core Services: \$2,500/month

Designations

Official Newspapers The Daily Gazette The Times Union

Official Bank Depository Bank of America Key Bank NBT Bank JP Morgan Chase Pioneer Savings Bank NY Class <u>Authorizations</u> <u>Certify Payrolls</u> Assistant Superintendent for Business

<u>Conference Attendance</u> Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Petty Cash

Continuation of petty cash accounts for the 2021-22 school year as follows:

Joby Gifford, Jefferson \$50.00 Matt Heckman, High School \$50.00 Scott Ziomek, Middle School \$50.00 Renee Heller, Food Svc \$50.00 Joseph Karas, District Office \$50.00 Joseph Hilts, Transportation \$50.00

<u>Custodian of Sports Entry Fees</u> Felicia Amoroso

Custodian of Cafeteria Cash Register Start Up (\$180) Renee Heller

<u>Trustee for Schoharie Area Workers Compensation Plan</u> School District Treasurer Alternate-Assistant Superintendent for Business

<u>Trustee for CASHIC</u> Assistant Superintendent for Business Alternate-School District Treasurer

Investments

Assistant Superintendent for Business and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel

The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Organizational Chart: Adopt the district's revised Organizational Chart.

Substitute Teacher Pay Rates: \$105/day-certified; \$95/day-uncertified; \$20/hour-nurses

<u>Mileage Reimbursement</u>: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions.

<u>Section II Selection/Classification</u> - Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

<u>Partial Tax Exemption</u> - The Board of Education grant maximum partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

<u>BOCES Cooperative Bidding</u> - The Board of Education adopt the following 2021-22 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

<u>Renewal-Transportation to Rotterdam Boys & Girls Club</u> - Whereas the Rotterdam Boys and Girls Club located at 721 Curry Road, Schenectady, New York, has been servicing youth and families in the Town of Rotterdam for 63 years; Whereas the Rotterdam site provides for the needs of families and offers special options for working parents in late day care; Whereas, the Schalmont Central School District has bus routes that pass by the Rotterdam Boys and Girls Club; Therefore, at no extra expense to the school district, Schalmont will drop off students at that facility for after school programs.

<u>NYS Comptroller Regulation</u> - That the Board of Education establishes the appointed Treasurer's standard work day as 8 hours for the one year term of appointment July 1 to June 30, with an actual daily record of time worked.

6. <u>MISCELLANEOUS ITEMS</u>

Recommended Motion: "That the Board of Education approve the following miscellaneous items for the 2021-22 fiscal year."

July 12, 2021 August 23, 2021 September 13, 2021 September 27, 2021 October 12, 2021 (Tuesday) October 25, 2021 November 8, 2021 November 22, 2021 December 13, 2021 January 10, 2022 January 24, 2022 February 14, 2022 March 7, 2022 March 21, 2022 April 4, 2022 April 27, 2022 (Wednesday - coordinates w/ BOCES Vote/Election) May 18, 2022 (Wednesday - budget vote is day before -17^{th}) June 6, 2022 June 21, 2022 (Tuesday)

Capital District School Boards Association Representative TBD

Audit Committee TBD

Policy Committee TBD

Facilities Committee TBD

Technology Cabinet TBD

Strategic Planning TBD

7. <u>ADJOURNMENT</u>

Recommended Motion: "That the Annual Reorganization Meeting of the Board of Education adjourn at ______ PM."

Moved by: ______



Moved by:

Seconded by: _____

REGULAR MEETING

1. <u>CALL TO ORDER</u> - The President called the meeting to order at _____ PM.

2. <u>APPROVAL OF AGENDA</u>

Recommended Motion: "That the agenda for the July 12, 2021 meeting of the Schalmont Board of Education be approved."

Moved by: ______

3. <u>SUPERINTENDENT'S REPORT</u>

4. <u>RESIDENTS COMMENTS</u>

Welcome to this meeting of the Schalmont Board of Education. If you would like to speak during the residents comments portion of the meeting, please complete the blue form and give it to the Clerk of the Board, Joseph Karas, prior to the start of the meeting. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings; answers to all questions will be responded to in writing and will be posted on the Schalmont website. Questions and answers will be kept on file in the District Office as well; as general procedure, three minutes are allocated per speaker.

	NT AGENDA - <i>Recommended Motion</i> : "That the consent onsisting of the following be approved:"	Moved by: Seconded by:	
	rd of Education Meeting Minutes – June 21, 2021 sonnel Matters		
Second I "That the	USINESS Read/Adoption - Board of Education Policy: <i>Recommended Motion:</i> e Board of Education approve the second read and adoption of the g Board policies:"	Moved by: Seconded by:	
4010 4311.1 4321 4321.2 4321.3 4321.5 4321.5 4321.7 4321.8 4321.13 4526 4532 4850 0105	Equivalence in Instructional Staff and Materials Display of the Flag Programs for Students with Disabilities under the IDEA and NYSED L Provision of Special Education Services in the Least Restrictive Environ School-Wide Pre-Referral Approaches and Interventions Allocation of Space for Special Education Programs Confidentiality and Access to Individualized Education Programs, Serv District Wide and State Wide Assessment of Students with Disabilities Impartial Hearing Officer Appointment Preschool Age Education Internet Safety School Volunteers Animals in the Schools Equity Inclusivity and Diversity in Education	onment vices and Plans	
the Scha to emplo 2021, su	• Hiring : <i>Recommended Motion</i> : "That the Board of Education of lmont Central School District authorize the Superintendent of Schools y necessary personnel during the months of July, August and September bject to subsequent confirmation by the Board of Education at their first meeting."		
the Supe	cess Hearing: <i>Recommended Motion:</i> "That the Board authorizes rintendent of Schools to proceed in Due Process negotiations related at #611112714."	Moved by: Seconded by:	

Private Placement Contracts: *Recommended Motion:* "That the Board of Education approve the following private placement contracts for the 2021-22 school year:"

<u>School</u>	# of Students	Total Cost
Vanderheyden Hall	1	\$ 51,708.00
Wildwood School	2	\$128,494.00
Charlton School/Ketchum-Grande School	ol 2	\$120,908.00
School at Northeast	1	\$ 47,101.00
Neil Hellman School at Parsons	2	\$ 97,892.00
Oak Hill School	2	\$ 75,420.00
Center for Discovery-Residential Placen	nent 1	\$111,658.00
Springbrook School-Residential	1	\$178,503.51

7. <u>DISCUSSION TOPICS</u>

8. BOARD OF EDUCATION COMMENTS

9. EXECUTIVE SESSION and ADJOURNMENT

Recommended Motion: "That the Board of Education adjourn to Executive Session at _____PM, to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, not to reconvene." Time: _____PM

Moved by: ______

PERSONNEL MATTERS

Administrative Personnel Matters

Salary Increase

Joseph Karas, Assistant Superintendent for Business, 3% salary increase, plus \$2,500 bonus for the 2021-22 school year, in accordance with the agreement between Mr. Karas and the Schalmont School District.

Instructional Personnel Matters

<u>Resignation</u> Alex Croft, Special Education Teacher, effective August 31, 2021 Keri Attanasio, Teaching Assistant, effective August 31, 2021 Cassandra Jones, Teaching Assistant, effective August 31, 2021

<u>Appointments – Special Education Summer Program</u> Susan Torres, Teaching Assistant, 16 hours per week Natacha Cruz, Teaching Assistant, 8 hours per week

<u>Teachers on Special Assignment (TOSA) –effective July 1, 2021 through June 30, 2022</u> Debbie Falcone, Instructional Support, Information Tech/Student Management/Data Systems-1.0 FTE John George, Technology Integration Teacher K-12, 1.0 FTE

Moved by: Seconded by:

Full-Time Probationary Appointments

Name:	Cassandra Jones
Position:	Elementary Teacher (Grade 3)
Tenure:	Elementary
Effective:	September 1, 2021
Probation:	3 years - September 1, 2021 through August 31, 2024
Step:	4B
Name:	Angela Datri
Position:	Librarian – High School
Tenure:	Library Media Specialist
Effective:	September 1, 2021
Probation:	4 years - September 1, 2021 through August 31, 2025
Step:	6M
Name:	Sarah Appell
Position:	Elementary Teacher (Grade 3)
Tenure:	Elementary
Effective:	September 1, 2021
Probation:	4 years - September 1, 2021 through August 31, 2025
Step:	6M

Appointments: Coaches - Stipends in accordance with STA agreement

Joe Whipple, Football, Step 8 Vito Urbano, Varsity Boys Soccer, Step 8 Ryan Fries, Varsity Girls Soccer, Step 7 Erica Bornhoft, Varsity Girls Volleyball, Step 5 Joelle Litz, Girls Tennis, Step 4 Anthony Cassale, Golf, Step 8 Rich Kranick Cross Country, Step 8 Regina Hanson, Cheerleading, Step 2 Greg Loiacono, Assistant Football, Step 8 Mike Williams, Assistant Football, Step 6 Dan Hansen, Assistant Football, Step 8 Madison DeCerce, Assistant Football, Step 3 Brett Krug, Assistant Football, Step 2 Chris Bates, JV Boys Soccer, Step 5 John George, Cross Country, Step 8 CJ Goodwin, Modified Boys Soccer, Step 3 Evan Williamson, Modified Girls Soccer, Step 7 Kelsey Hart, JV Girls Volleyball, Step 7

Appointments: Coordinators - Stipends in accordance with STA Agreement

Rebecca Remis, Science, High School	Adam Dolan, Social Studies, High School
Natalie Casalinuovo, Math, High School	Tracy Pontin, English, High School
Anthony Cassale, Technology, High School (shared)	Wendy Stearns, Technology High School (shared)
LuAnn Duxbury, Science, Middle School	Michael DiCocco, Social Studies, Middle School
Kirsten VanDyk, Math, Middle School	Kate Sinnott, ELA, Middle School
John George, Technology, Middle School	Krista Bondi, Grade 5, Middle School (shared)
Mary Zanta, Grade 5, Middle School (shared)	Mary Beth Flatley, ELA AIS, Middle School 6-8
Michele Williams, Kindergarten, Jefferson	Alisha Couse, Grade 1, Jefferson
Kim Knapik, Grade 2, Jefferson	Kristen Reilly, Grade 3, Jefferson (shared)
Susan Schiavo, Grade 3, Jefferson (shared)	Susan DiCaprio, Grade 4, Jefferson (shared)
Laurie Hughes, Grade 4, Jefferson (shared)	Amy Carter, AIS Elementary, Jefferson (shared)
Jessica Zupan, AIS Elementary, Jefferson (shared)	Mary Shands, Jefferson Technology (shared)
Jessica Melchior, Jefferson Technology (shared)	Fred Orlando, World Language, District Wide
Michael Christy, Music K-12, District Wide	

Agenda/ Board of Education Reorganizational Meeting & Regular Meeting – 7/12/21

Appointments: High School Advisors 2021-22 - Stipends in accordance with STA Agreement

Heather Cohen, Drama Club Wendy Stearns, Drama Club Producer Debra McCloskey, Drama Director Heather Cohen, Drama Lighting Technician (shared) Wendy Stearns, Drama Lighting Technician (shared) Daniel Hanley, Drama Sound Technician Stephen Gibbs, Student Council Shea Carr. International Club Kathryn Farry, National Honor Society Heather Cohen. Newspaper Sabre's Edge (shared) Emer O'Keeffe, Newspaper Sabre's Edge (shared) Erica Bornhoft, Sophomore Class (shared) Kaley Brindisi, Sophomore Class (shared) Kylie Kaufman, Junior Class (shared) Micaela Williams, Junior Class (shared) Joelle Litz, Senior Class (shared) Julie Toas, Senior Class (shared) Mike Salamone, Marching Band Director Chenya D'Arcangelis, Marching Band Flag Line Mark Riggi, Marching Band Drum Line Instructor Sarah Mattice, Introspection Literary Magazine Jahmel Samuels, BMX Club Shea Carr, Key Club Monica DiCocco. SADD/No Place for Hate Erika Minehardt-Quick, Pep Club Adam Labuda, Science Club/River Watch James Sommer, Science Olympiad Coach Anthony Cassale, Ski and Snowboard Club (shared) Adam Labuda, Ski and Snowboard Club (shared) James Sommer, Ski and Snowboard Club (shared) Adam Labuda, Environmental Club Meghan Mulkerrin, National Art Society Susan Pris, NYS Science Honor Society Heather Cohen, English Honor Society Evan Williamson, Masterminds Rebecca Remis, Fusion G.S.A. Kathie McKeon, T.I.G.E.R.S. Christian Club

Appointments: Middle School Advisors 2021-22 - Stipends in accordance with STA Agreement

Rachel Stockbridge, Art Club Kacie Sandbrook, Coding Club Sara Jane Cipperly, Drama Club (shared) Brandy Pedinotti, Engineering Club Rachel Stockbridge, Environmental Club (shared) Christine Muzio, Golf Intramurals (shared) Christina Romano, Sabre Nation Jean D'Alessandro, Sabre Service (shared) Laurie Macken, Student Council (shared) Christina Muzio, Bowling Intramurals (shared) Jean D'Alessandro, Yearbook (shared) Regina Hanson, Chef's Club Lorinda Gandrow, Craft Club Kacie Sandbrook, Drama Club (shared) Courtney Deming, Environmental Club (shared) Laurie Macken, Golf Intramurals (shared) Kate Sinnott, National Junior Honor Society LuAnn Duxbury, Sabre Service (shared) Laurie Macken, School Store Melissa Pierson, Student Council (shared) Thomas Borkowski, Bowling Intramurals (shared) LuAnn Duxbury, Yearbook (shared)

<u>Other Appointments – Stipends in accordance with STA agreement</u> Stephanie Carter, Licensed Clinical Social Worker Supervisor Carolyn Stagnitti, IDEA Grant Coordinator

Noninstructional Personnel Matters

<u>Rescind Appointment</u> Sandy Schoenacker, Teacher Aide Special Education Summer Program

<u>Special Education Summer Program Appointment</u> Victoria Alteri, Teacher Aide, 20 hours per week

<u>Summer Work Hours</u> Catherine Pray, Jefferson Secretary, 20 days

Intern Appointment (Revised)

Andrew Hewitt, Intern Business Office Tech, \$16.50 per hour, effective June 22, 2021

Agenda/ Board of Education Reorganizational Meeting & Regular Meeting – 7/12/21

<u>Resignations</u> Michael Bonitatibus Joan Downs Pamela Wintergerst John Jensen Denise Koskey Edward Leitt Janice Libertucci	Position Safety Officer Bus Attendant Substitute Monitor Substitute Teacher A Substitute Custodiar Substitute Typist Substitute Custodiar Substitute Custodiar Substitute Cleaner Substitute Nurse	1	Effective 6/30/21 6/24/21 6/30/21 6/30/21 6/30/21 6/30/21 6/30/21 6/30/21		
<u>Terminations</u> Nicole Wallin	<u>Position</u> Substitute Bus Drive	er	Effective 6/30/21		
<u>Regular Appointments</u> Brandy O'Donnell Oswald Martucci Lesvia Donis	<u>Position</u> Typist Bus Driver Trainee Cleaner	<u>Location</u> Jefferson Transportation District Wide	Effective 7/14/21 7/13/21 7/12/21	<u>Hourly Rate</u> \$18.64 \$19.00 \$16.39	<u>Hours</u> 7.5/day as needed 8/day
<u>Substitute Appointments</u> Victoria Alteri Tina Decker Amber Szady Joan Downs Justin Miller Linda Lawson Michele Tierney	Teacher Aide Food Service Food Service Bus Attendant Cleaner Typist Teacher Aide	District Wide District Wide District Wide Transportation District Wide District Wide District Wide	7/6/21 7/1/21 7/1/21 7/1/21 7/1/21 8/17/21 7/1/21	\$14.91 \$12.50 \$12.50 \$14.47 \$16.39 \$17.31 \$15.37	as needed as needed as needed as needed as needed as needed as needed
<u>Substitute Appointments (</u> cont'c Rita Bonitatibus Debra Becker	d) <u>Position</u> Typist Teacher Aide Food Service Bus Attendant	<u>Location</u> District Wide District Wide District Wide Transportation	Effective 7/1/21 7/1/21 7/1/21 7/1/21	Hourly Rate \$17.31 \$15.37 \$12.50 \$14.88	<u>Hours</u> as needrf as needed as needed as needed
<u>Summer Appointments: Bus Dr</u> David Connell	<i>ivers/Bus Attendants</i> Bus Driver	<u>Route</u> AM RTE 12 Charl PM RTE 12 Charl		Total	<u>Daily Hours</u> 4.5
John D'Amico	Bus Driver	AM RTE 5 Jeffers PM RTE 5 Jeffers	on 2 hours		4
Anthony Farina	Bus Driver AM RTE 14 VanDerHeyden 2.25 hours PM RTE 4 Jefferson 2 hours PM RTE 14 VanDerHeyden 3 hours			7.25	
Mena Greisler	Bus Driver	AM RTE 15 Camp PM RTE 15 Camp			4.25
Todd Hotaling	Bus Driver	AM RTE 3 Jeffers PM RTE 11 Oak H			4
Ray LaFreniere	Bus Driver	AM RTE 10 Maywood 2.25 hours PM RTE 2 Jefferson 2 hours PM RTE 10 Maywood 2.50 hours			6.75
Kenneth Lancto	Bus Driver	AM RTE 2 Jeffers			2
Joseph Mastrianni	Bus Driver	AM RTE 1 Jeffers PM RTE 1 Jefferso			4

<u>Summer Appointments: Bus D</u> Theresa Rorick	<i>rivers/Bus Attendants</i> Bus Driver	Route AM RTE 13 Wildwood (Curry Rd) 2 hours PM RTE 13 Wildwood (Curry Rd) 2 hours	Total Daily Hours 4
John Sangiovanni	Bus Driver	AM RTE 4 Jefferson 2 hours	2
Pamela Tetlak	Bus Driver	AM RTE 16 Northeast 2 hours PM RTE 3 Jefferson 2 hours PM RTE 16 Northeast 2 hours	6
Tom Verrigni	Bus Driver	AM RTE 11 Oak Hill 2 hours	2
Terry Bacchi	Bus Attendant	AM RTE 3 Jefferson 1.25 hours PM RTE 1 Jefferson 1.5 hours PM RTE 13 Wildwood 1 hour	3.75
Michelle Barrett	Bus Attendant	AM RTE 11 Oak Hill 1 hour PM RTE 2 Jefferson 1 hour	2
Jim Battaglia	Bus Attendant	AM RTE 2 Jefferson 1 hour PM RTE 11 Oak Hill 1 hour	2
Michelle Bernardo	Bus Attendant	AM RTE 1 Jefferson 1.25 hours PM RTE 12 Charlton 1.75 hours	3
Michele Catino	Bus Attendant	AM RTE 12 Charlton 2 hours	2
Lisa Croce	Bus Attendant	AM RTE 4 Jefferson 1 hour PM RTE 4 Jefferson 1 hour	2
Jackie Doyle	Bus Attendant	AM RTE 5 Jefferson 1 hour PM RTE 5 Jefferson 1 hour	2
Donna Duffy	Bus Attendant	AM RTE 15 Camp Wildwood 1.75 hours	1.75
Dori Kaszubski	Bus Attendant	PM RTE 3 Jefferson 1.5 hours PM RTE 15 Camp Wildwood 1.5 hours	3
Cheryl Myers	Bus Attendant	AM RTE 10 Maywood 2 hours PM RTE 10 Maywood 2 hours	4
Beth Parks	Bus Attendant	AM RTE 13 Wildwood 1 hour	1