

- Required
- Local**
- Notice

**STAFF REQUESTS FOR ACCOMMODATIONS
UNDER THE AMERICAN WITH DISABILITIES ACT AS AMENDED (ADAAA)**

The Superintendent or their designee is authorized to provide reasonable accommodations for qualified employees who require such in order to perform the essential functions of their job under the provisions of federal and state law.

Under the law, employees are responsible for notifying the district that an accommodation is needed.

In order to execute the process, requests for such accommodations should be made in writing to the Superintendent and include a statement of the accommodation the employee is seeking and explanation of how the accommodation will impact or benefit work performance.

It should be noted that while efforts will be made to comply with specific accommodation requests, some requests may impose an undue hardship on the district. The district will collaborate with the employee to attempt to find a suitable accommodation. The district will respond to requests for accommodation in a timely manner.

Adoption date: 06/21/2022