( ) Required (X) Local (X) Notice

## **BOARD OFFICERS**

The President and Vice-President of the Board of Education shall be elected by members of the Board at the annual organization meeting in July.

## Duties of the President of the Board

The duties of the President of the Board shall be as follows:

- 1. to preside at all meetings;
- 2. to call special meetings he/she considers necessary or on request of one member of the Board;
- 3. to appoint committees with the advice of fellow Board members;
- 4. to act as an ex-officio member of all committees;
- 5. to execute all documents on behalf of the Board;

## Duties of the Vice-President

The Vice-President shall assume all the duties of the President in their absence.

If the office of Vice-President becomes vacant, the Board shall within thirty (30) days thereafter fill the vacancy.

Ref: New York State Constitution, Article 13 §2

Local Finance Law §2.00(5)(e)

Education Law §§1709; 2105(6); 2502; 2504; 2553; 2563; 2590-b

Adoption date: March 9, 2021