Note: The Schalmont Central School District welcomes the community to our campuses. However, the district reserves the right to limit access to the buildings based on need to manage the health and well-being of our students, teachers, staff and community members.

1500-E.1

## PUBLIC USE OF SCHOOL FACILITIES EXHIBIT

## SCHALMONT CENTRAL SCHOOL DISTRICT

4 Sabre Drive, Schenectady, New York 12306

I.	Facility Use Request													
	The				(organization) requests the use of the school									
	(roon	(room/rooms) at (day)			(school) for the purpose of(date), fromto(time).						_ on			
	Will	Will activity be open to public?				ves no								
		ission	will/will	not	be	charged:	Proceeds	to	be	used	for:			
	for ac	Name, address, home and business telephone number of person responsible for activity												
II.	Insurance Information													
	and p at leas	ersonal i st three d TRAL S	of Insurance wit njury and \$100, ays in advance of CHOOL DIST The absence of	000 for pof the ever RICT A'	roperty nt and i	y damage shall must designate <b>FTERDAM</b> as	be submitted a both the using insured. <b>This</b>	is eviden organiza <b>docume</b>	ice of in tion and	surance co	verage 10NT			
III.	Rules Governing Use Of Facilities By community Groups													
	<ul> <li>a. No smoking is allowed.</li> <li>b. No drinking of alcoholic beverages or use of drugs is permitted.</li> <li>c. Activity shall be restricted to that area for which permission is granted.</li> <li>d. The activity shall not extend beyond the hours approved in the request.</li> <li>e. All programs shall be planned so they do not interfere with the regular day school schedule.</li> <li>f. The organization using the facilities shall be responsible for moving its own equipment.</li> <li>g. The supervisor in charge of the activity shall be present before the activity is due to start and r with the group until all have left.</li> <li>h. In the absence of the building principal or administrative personnel, the custodian is charged responsibility of the facilities.</li> <li>i. School authorities must have free access to all rooms at all times.</li> <li>j. Where custodial assistance must be hired, a charge will be made and must be paid within 30 dk.</li> <li>k. Room(s) or facility used by applicant will be carefully examined after use. The applicant will good promptly, any loss of damage occurring as a result of the use of school property.</li> <li>l. No school property or equipment is to be altered or removed from the premises.</li> <li>m. Motorized vehicles shall not be located beyond parking lots or on lawn area. Unauthorized vehicles such as snowmobiles, go-carts, trail bikes, all-terrain vehicles, shall not be permit school property.</li> </ul>								d with days. I make motor					
and the to Schorgan any ke	nat we, in halmont ization ind, whi	ndividual Central will at al ich said s	e above indicated, and as an orgated School District I times hereafted school may sustand said school h.	nization, property indemn ain or inc	will asy during the cur bec	ssume full final ag the above in above-named ause of use of	ncial responsible ndicated period school agains the above desc	ility for a d of use t any los ribed fac	any and . We als ss, dama	all damage so agree th ge or expe	s done at our ense of			
Signe Appro	d: oved:			(Requ (Scho	esting ool Off	Officer) icial)	Date: Date:							

Date: \_\_\_\_\_

## PUBLIC USE OF SCHOOL FACILITIES EXHIBIT Facility Use Fee Schedule

	Group I	Group II	Group III							
	Groups affiliated directly	Groups sponsoring	Non-resident status,							
	with the Schalmont	activities with at least	groups sponsoring							
	Central School District	75% Schalmont Central	activities with less than							
	(e.g. PTO, Friends of	School District	75% Schalmont Central							
	Music, Athletic	community participation.	School District							
	Association, Board of		community participation.							
	Education									
CLASSROOM										
No Fee	Custodial Fee	\$50 per	hour							
ATHLETIC FACILITIES										
Elementary School Main (										
Special Use (per day)	No Fee	Custodial Fee	\$50/hr. min. 3 hrs.							
Seasonal Athletic	No Fee	\$300 per season	\$400 per season							
Activity										
Middle School Gym/High School Gym #2										
Athletic Contest Single	No Fee	Custodial Fee	\$75.00/hr.							
Event										
Seasonal Athletic	No Fee	\$300 per season	\$450 per season							
Activity		•								
Non-athletic Activity (per	Custodial Fee	Custodial Fee	Custodial Fee							
day)										
High School Gym #1			1							
Athletic Contest (single	No Fee	Custodial Fee for \$50 per	\$100 per hour min. 3 hrs.							
event)		hour								
Seasonal Athletic	No Fee	\$750 per season	\$1,500 per season							
Activity			1							
Non-athletic Activity (per	Custodial Fee	Custodial Fee	Custodial Fee							
day)										
HIGH SCHOOL CAFET	ERIA									
Single Event	No Fee	Custodial Fee	\$115 per hour							
MIDDLE SCHOOL CAF	I .									
Single Event	No Fee	Custodial Fee	\$115 per hour							
ATHLETIC FIELDS		=								
Elementary School	No Fee	No Fee	No Fee							
MS/HS	N/A	N/A	N/A							
HS Track & Field	No Fee	No Fee	No Fee							
FACILITIES	110100	1.0100	110100							
	le their own equinment when	using the track and field fac	ilities or make							
		se school equipment for an a								
SPECIAL USE AREAS	initial Birector B office to u	22 2211001 equipment for the ti								
MS LGI	No Fee	Custodial Fee	\$100 per hour							
HS Library	No Fee	Custodial Fee	\$50 per hour							
HS Auditorium	No Fee	Custodial Fee	\$50 per hour							
General Mtg. w/o Stage	110166	Custoutat 1700	φου per nour							
Event with Stage	Special Rate Per Event	Special Rate Per Event	Special Rate Per Event							
Lyent with stage	Special Kate Fel Evelit	Special Kate Fel Evellt	Special Rate Fel Evellt							