



Schalmont Central School District
ANNUAL REORGANIZATION MEETING OF THE BOARD OF EDUCATION
Monday, July 13, 2020, District Office Conference Room;
Reorganization Meeting: 5:15 PM
Regular Meeting: 6:20 PM (Approximate start time)

AGENDA

REVISED 7/13/20

IMPORTANT NOTICE:

Tonight’s meeting of the Board of Education will be held via conference call as directed in the Governor’s Executive Order 202.1.*

Directions for dialing in to join this meeting will be posted on Monday, July 13, 2020. Please note, there will be no questions taken from the public in this forum.

**Executive Order 202.1 – Suspension of law allowing the attendance of meetings telephonically or other similar service: Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.*

Swearing-in of Elected and Re-Elected Board Members

Re-elected board members Patricia Dowse, Michael Pasquarella, Kevin Thompson will be sworn in.

1. CALL TO ORDER & ROLL CALL

Members Present

- Ms. Patricia Dowse
- Mrs. Jean Hanson
- Mr. Kyrish Iyer
- Ms. Kate Kruk
- Mr. Michael Pasquarella
- Mr. Angelo Santabarbara
- Mr. Kevin Thompson

Others Present

- Dr. Thomas Reardon, Superintendent of Schools
- Mr. Joseph Karas, Assistant Superintendent for Business

2. PLEDGE OF ALLEGIANCE

3. ELECTION OF OFFICERS

President

The District Clerk will ask for nominations for the office of President. *Recommended Motion:* “That the Board of Education nominate _____ for the office of President of the Board of Education.”

Moved by: _____

Seconded by: _____

Oath of Office-President: The President will be administered the Oath of Office by the District Clerk.

Vice President

The Board President will ask for nominations for the office of Vice President. *Recommended Motion:* “That the Board of Education nominate _____ for the office of Vice President of the Board of Education.”

Moved by: _____

Seconded by: _____

Oath of Office-Vice President: The Vice President will be administered the Oath of Office by the District Clerk.

4. APPOINTMENT OF OFFICERS, OTHER APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS, BONDING OF PERSONNEL AND OTHER ITEMS

Recommended Motion: “That the Board of Education approve the following appointments, designations, authorizations, bonding of personnel and other items for the 2020-21 fiscal year:”

Moved by: _____

Seconded by: _____

Appointment of Officers

Clerk of the Board

Joseph Karas

Treasurer

Brenda Leitt

Tax Collector

Donna Woods, Tax Collector - \$3,000 Stipend

Internal Claims Auditor

Donna Jurczynski - \$25.00 per hour

Other Appointments

Internal Auditor

TBD

Independent Auditor

TBD

Records Access Officer

Joseph Karas, Assistant Superintendent for Business

Title IX Compliance Officer

Shari Rosato, Director of Pupil Personnel Services

Joseph Karas, Assistant Superintendent for Business

Purchasing Agent:

Joseph Karas, Assistant Superintendent for Business

DASA Coordinators (Dignity for All Students Act)

Joby Gifford, Jefferson

Scott Ziomek, Middle School

Nicole Martyn, High School

Extra Classroom Activity Accounts

Michele Guzek, HS Extra Classroom Account Treasurer, \$4,225

Lorinda Gandrow, MS Extra Classroom Account Treasurer, \$2,838

Natalie Casalnuovo, Auditor/HS Student Accounts, \$844

School Attorneys

Bond, Schoeneck and King, General Counsel; \$210.00 per hour

Honeywell Law Firm, Special Counsel; \$1,666.66 per month

Girvin and Ferlazzo, Special Counsel; \$833.33 per month

School Resource Officer

Continuation of agreement between the school district and the Town of Rotterdam for the Town to provide a school resource officer services in accordance with the agreement signed by both parties.

School Physicians

CapitalCare Medical Group; Dr. Joseph Fusella, Dr. Arthur Lee;

Core Services: \$2,500/month

Designations

Official Newspapers

The Daily Gazette
The Times Union

Official Bank Depository

Bank of America
Key Bank
NBT Bank
JP Morgan Chase
Pioneer Savings Bank
NY Class

Authorizations

Certify Payrolls

Assistant Superintendent for Business

Conference Attendance

Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Petty Cash

Continuation of petty cash accounts for the 2020-21 school year as follows:

Joby Gifford, Jefferson \$50.00
Matt Heckman, High School \$50.00
Scott Ziomek, Middle School \$50.00
Renee Heller, Food Svc \$50.00
Joseph Karas, District Office \$50.00
Joseph Hilts, Transportation \$50.00

Custodian of Sports Entry Fees

Felicia Amoroso

Custodian of Cafeteria Cash Register Start Up (\$180)

Renee Heller

Trustee for Schoharie Area Workers Compensation Plan

School District Treasurer
Alternate-Assistant Superintendent for Business

Trustee for CASHIC

Assistant Superintendent for Business
Alternate-School District Treasurer

Investments

Assistant Superintendent for Business and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel

The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Organizational Chart: Adopt the district's revised Organizational Chart.

Substitute Teacher Pay Rates: \$105/day-certified; \$95/day-uncertified; \$20/hour-nurses

Mileage Reimbursement: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions.

Section II Selection/Classification - Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Partial Tax Exemption - The Board of Education grant maximum partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

BOCES Cooperative Bidding - The Board of Education adopt the following 2019-20 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

Renewal-Transportation to Rotterdam Boys & Girls Club - Whereas the Rotterdam Boys and Girls Club located at 721 Curry Road, Schenectady, New York, has been servicing youth and families in the Town of Rotterdam for 63 years; Whereas the Rotterdam site provides for the needs of families and offers special options for working parents in late day care; Whereas, the Schalmont Central School District has bus routes that pass by the Rotterdam Boys and Girls Club; Therefore, at no extra expense to the school district, Schalmont will drop off students at that facility for after school programs.

NYS Comptroller Regulation - That the Board of Education establishes the appointed Treasurer’s standard work day as 8 hours for the one year term of appointment July 1 to June 30, with an actual daily record of time worked.

5. MISCELLANEOUS ITEMS

Recommended Motion: “That the Board of Education approve the following miscellaneous items for the 2020-21 fiscal year.”

Moved by: _____
Seconded by: _____

Board Meeting Dates

- August 24, 2020
- September 14, 2020
- September 28, 2020
- October 13, 2020 (Tuesday)
- October 26, 2020
- November 9, 2020
- November 23, 2020
- December 14, 2020
- January 11, 2021
- January 25, 2021
- February 8, 2021
- February 22, 2021
- March 8, 2021
- March 22, 2021
- April 12, 2021
- April 21, 2021 (Wednesday)-coordinates with BOCES Vote)
- May 4, 2021 (Tuesday)
- May 19, 2021 (Wednesday - Budget vote is May 18th)
- June 7, 2021
- June 21, 2021

Capital District School Boards Association Representative TBD

Audit Committee TBD

Policy Committee TBD

Facilities Committee TBD

Technology Cabinet TBD

Strategic Planning TBD

6. ADJOURNMENT

Recommended Motion: “That the Annual Reorganization Meeting of the Board of Education adjourn at _____ PM.”

Moved by: _____
 Seconded by: _____

REGULAR MEETING

1. CALL TO ORDER - The President called the meeting to order at _____ PM.

2. EXECUTIVE SESSION

Recommended Motion: “That the Board of Education adjourn to Executive Session at _____ PM, to discuss legal/personnel matters.”
 The Board reconvened to regular session at _____ PM.

Moved by: _____
 Seconded by: _____

3. PUBLIC COMMENT RESOLUTION

Recommended Motion: “Due to the fact that the meeting of the Board of Education is being held remotely, the public comment section will be held in abeyance. Any member of the public that has a question or comment pertaining to the July 13, 2020 agenda is asked to please email the Superintendent of Schools or any Board of Education member.”

Moved by: _____
 Seconded by: _____

4. APPROVAL OF AGENDA

Recommended Motion: “That the agenda for the July 13, 2020 meeting of the Schalmont Board of Education be approved.”

Moved by: _____
 Seconded by: _____

5. SUPERINTENDENT'S REPORT

6. CONSENT AGENDA - *Recommended Motion:* “That the consent agenda consisting of the following be approved:”

Moved by: _____
 Seconded by: _____

- ▶ Board of Education Meeting Minutes – June 17, 2020
- ▶ Financial Reports dated June 2020 (Treasurer, HS Extracurricular, MS Extracurricular)
- ▶ Personnel Matters

7. NEW BUSINESS

Reduction in Force/Instructional: *Recommended Motion:* “That the Board of Education approve the reduction of the following positions effective June 30, 2020. These individuals shall be placed on the preferred eligible list in the respective tenure area for seven (7) years, through June 30, 2027, for recall into any vacant position that arises during such period which is similar to the one filled by such employee.”

Moved by: _____
 Seconded by: _____

<u>Employee</u>	<u>Position</u>	<u>Amount of Reduction (FTE)</u>
Kerry Mendez	Special Education Teacher	from 1.0 to 0
Tierney Crone	Special Education Teacher	from 1.0 to 0.5
Sara Cipperly	Music Teacher	from 1.0 to 0.4
Angela Uhl	Teaching Assistant	from 1.0 to 0
Amanda Lawson	Teaching Assistant	from 1.0 to 0

NEW BUSINESS (continued)

Reduction in Force/Noninstructional: *Recommended Motion:* “That the Board of Education approve the reduction of the following positions effective June 30, 2020. These individuals shall be placed on the preferred eligible list in the respective area for seven (7) years, through June 30, 2027, for recall into any vacant position that arises during such period which is similar to the one filled by such employee.”

Moved by: _____
Seconded by: _____

<u>Employee</u>	<u>Position</u>	<u>Amount of Reduction (FTE)</u>
George Beddow	Bus Mechanic	from 1.0 to 0
Shahila Abbasi	Cook	from 1.0 to 0
Shayne Gaffney	Teacher Aide	from 1.0 to 0
Benjamin Marshall	Teacher Aide	from 1.0 to 0

Occupational Therapist Services: *Recommended Motion:* “That the Board of Education approve the agreement between the Schalmont Central School District and Brianna Burke, Occupational Therapist for occupational therapy services at a fee of \$39.00/half hour, not to exceed 5 hours per week, for the period of July 8, 2020 through August 14, 2020.”

Moved by: _____
Seconded by: _____

Sale of Used Equipment: *Recommended Motion:* “That the following surplus items be sold at auction, as they are damaged and no longer being used by the school district’s physical education or athletic departments.”

Moved by: _____
Seconded by: _____

- One (1) Tread Sled
- One (1) Jammer Machine
- One (1) Glute Machine
- Two (2) Glass backboards with Rims

8. DISCUSSION TOPICS

9. BOARD OF EDUCATION COMMENTS

10. ADJOURNMENT

Recommended Motion: “That the regular meeting of the Schalmont Board of Education held July 13, 2020 be adjourned.” Time: _____PM

Moved by: _____
Seconded by: _____

PERSONNEL MATTERS

Administrative Personnel

Salary Increase

Joseph Karas, Assistant Superintendent for Business, 3% salary increase, plus \$2,500 bonus for the 2020-21 school year, in accordance with the agreement between Mr. Karas and the Schalmont School District.

Instructional Personnel Matters

Retirement Resignation

Michele Bailey, Math Teacher, effective no later than October 30, 2020.

Probationary Appointment

Name: Kathleen Sellnow
Position: Physical Therapist – District Wide
FTE: 1.0 FTE
Effective: September 1, 2020
Probation: 4 years – September 1, 2020 through August 31, 2024
Step: 8B

Teachers on Special Assignment (TOSA) –effective July 1, 2020 through June 30, 2021

Debbie Falcone, Instructional Support, Information Tech/Student Management/Data Systems-1.0 FTE
John George, Technology Integration Teacher K-12, 1.0 FTE
Karen Rogotzke, District Literacy Coach K-12, 1.0 FTE

Summer Work Days

John George, 10 days (Technology)

Virtual Summer School Appointments/Jefferson Literacy Program - \$43.76 per hour

Jessica Zupan, Teacher
Dena Iagrossi, Teacher
Courtney LaBarge, Teacher

Summer AIS Program – Middle School \$43.76 per hour

Mary Beth Flatley, Teacher
Margaret Symons, Teacher
Michael Atkinson, Teacher

Coordinators 2020-21- Stipend: \$3,502 – In accordance with STA Agreement

High School

Rebecca Remis, Science
Adam Dolan, Social Studies
Natalie Casalnuovo, Math
Tracy Pontin, English
Anthony Cassale, Technology (shared)
Wendy Stearns, Technology (shared)

Middle School

LuAnn Duxbury, Science
Michael DiCocco, Social Studies
Kirsten VanDyk, Math
Kate Sinnott, ELA
John George, Technology
Krista Bondi, Grade 5 (shared)
Mary Zanta, Grade 5 (shared)
Mary Beth Flatley, AIS

Elementary

Katie LeRoy, Kindergarten
Sarah Scotti, Grade 1
Kim Knapik, Grade 2
Kristen Reilly, Grade 3 (shared)
Susan Schiavo, Grade 3 (shared)
Susan DiCaprio, Grade 4 (shared)
Laurie Hughes, Grade 4 (shared)
Amy Carter, AIS Elementary (shared)
Jessica Zupan, AIS Elementary (shared)
Mary Shands, Jefferson Technology (shared)
Jessica Melchior, Jefferson Technology (shared)

District Wide

Fred Orlando, Foreign Language
Michael Christy, Music

Advisors 2020-21 - Stipends in accordance with STA Agreement

High School

Deb McCloskey, Drama Club Advisor, \$1,094
Deb McCloskey, Drama Director, \$4,929
Heather Cohen, Drama Club Producer (shared), \$547
Wendy Stearns, Drama Club Producer (shared), \$547
Heather Cohen, Drama Lighting Technician (shared), \$493
Wendy Stearns, Drama Lighting Technician (shared), \$493
Dan Hanley, Drama Sound Technician, \$986
Steven Gibbs, Student Council, \$2,027
Shea Carr, International Club, \$937
Wendy Stearns, National Honor Society, \$1,056
Heather Cohen, Newspaper (shared), \$1,205.50
Emer O’Keeffe, Newspaper (shared), \$1,205.50
Michele Guzek, Central Treasurer, \$4,225
Natalie Casalnuovo, Auditor Student Accounts, \$844
Erica Bornhoft, Freshman Class Advisor (shared), \$422
Tierney Crone, Freshmen Class Advisor (shared), \$422
Kylie Kaufman, Sophomore Class Advisor (shared), \$673.50
Michaela Williams, Sophomore Class Advisor (shared), \$673.50
Joelle Litz, Junior Class Advisor (shared), \$1,013.50
Julie Toas, Junior Class Advisor (shared), \$1,013.50
Keri Attanasio, Senior Class Advisor (shared), \$1,290
Alexandra Croft, Senior Class Advisor (shared), \$1,290
Sarah Mattice, Introspection Literary Magazine, \$1,749
Shea Carr, Key Club, \$844
June Krone, SADD/No Place for Hate (shared), \$422
Monica DiCocco, SADD/No Place for Hate (shared), \$422
Erika Minehardt-Quick, Pep Band, \$844
Adam Labuda, Science Club/Riverwatch, \$844
James Sommer, Science Olympiad Coach, \$844
Anthony Cassale, Ski and Snowboard Club (shared), \$282
Adam Labuda, Ski and Snowboard Club (shared), \$282
James Sommer, Ski and Snowboard Club (shared), \$282
Adam Labuda, Environmental Club, \$844
Geraldyn Zink, National Art Honor Society, \$844
Bob Renzi, Tri M Music Honor Society, \$844
Heather Cohen, English Honor Society, \$844

Evan Williamson, Masterminds, \$844
 Rebecca Remis, Fusion G.S.A., \$844
 Kathie McKeon, T.I.G.E.R.S. Christian Club, \$844
 Chase Campbell, Gaming Club, \$844
 Nora Sabatini, Yearbook Production \$2,330
 Felicia Amoroso, HS Yearbook Fundraising (shared), \$1,165
 Courtney Frederick, HS Yearbook Fundraising (shared), \$1,165
 Mike Salamone, Marching Band Director, \$3,521
 Graig Quick, Marching Band Drum Line, \$1,021

Special Education Summer Program Appointments

Teachers/Related Service Providers @ contracted rate of \$43.76 per hour

Colette McKelvey, Speech Therapist 10 hours per week
 Deb McCloskey, Speech Therapist 6 hours per week
 Molly Brown, Speech Therapist 6 hours per week
 Molly Brown, Work Based Learning Specialist, WBL planning, 2 hours total for summer
 Kathleen Sellnow, Physical Therapist, 3 hours per week
 Michaela Williams, Social Worker, 4 hours per week
 Kerry Mendez, Special Education Teacher, 16 hours per week
 Dean Hamilton, Special Education Teacher, 12 hours per week
 Tierney Crone, Special Education Teacher, 26 hours per week
 Karen Passino, Speech Therapist, 6 hours per week
 Karen Passino, Hearing Consultant, 3 hours total for summer

Teacher Assistants/Nurses

Laurie Macken, Teaching Assistant, \$27.13 per hour, 16 hours per week
 Susan Torres, Teaching Assistant, \$27.13 per hour, 16 hours per week
 Brandi Pedinotti, Teaching Assistant, \$27.13 per hour, 16 hours per week
 Bonnie Case, Teaching Assistant \$27.13 per, 16 hours per week
 Cheryl Glindmyer, Nurse, \$31.51 per hour
 Jolene Cordy, Nurse \$31.51 per hour

Psychologists

Rebecca Danforth 8 days @ \$494.04/day
 Carrie Shapiro 8 days @ \$421.89/day
 Carolyn Cassels 8 days @ \$327.27/day

Noninstructional Personnel Matters

Summer 2020 Transportation Appointments

	<u>Position</u>	<u>Total Daily Hours</u>	<u>Routes</u>
David Connell	Bus Driver	6 hours	AM #6 Jefferson 2 hours, 7:45-9:45 AM #10 Jefferson 2 hours, 10:00-12:00 PM #10 Jefferson 2 hours, 12:00-2:00
John D’Amico	Bus Driver	6 hours	AM #1 Oak Hill, 2 hours, 7:15-9:15 PM #1 Oak Hill, 2 hours, 12:45-2:45 PM #5 Jefferson, 2 hours, 10:00-12:00
Anthony Farina	Bus Driver	6 hours	AM #2 Parsons, 2 hours, 7:45-9:45 AM #9 Jefferson, 2 hours, 9:45-11:45 PM #2 Parsons, 2 hours, 1:45-3:45
Mena Griesler	Bus Driver	2 hours	PM #9 Jefferson, 2 hours, 12:00-2:00
Todd Hotaling	Bus Driver	2 hours	PM #8 Jefferson, 2 hours, 2:30-4:30

Ray LaFreniere	Bus Driver	6 hours	AM #7 Jefferson, 2 hours, 7:30-9:30 PM #7 Jefferson, 2 hours, 10:00-12:00 PM #11 Jefferson, 2 hours, 2:30-4:30
Joe Mastrianni	Bus Driver	4 hours	AM #11 Jefferson, 2 hours, 12:00-2:00 PM #6 Jefferson, 2 hours, 10:00-12:00
Luigi Mastroianni	Bus Driver	6.5 hours	AM #4 Vanderheyden, 2.25 hours, 6:45-9:00 AM #8 Jefferson, 2 hours, 9:45-11:45 PM #4 Vanderheyden, 2.25 hours, 1:30-3:45
Theresa Rorick	Bus Driver	2 hours	PM #3 School at Northeast, 2 hours, 1:45-3:45
John SanGiovanni	Bus Driver	2 hours	AM #3 School at Northeast, 2 hours, 8:00-10:00
Thomas Verrigni	Bus Driver	2 hours	AM #5 Jefferson, 2 hours, 8:00-10:00
Terri Bacchi	Bus Attendant	3.25 hours	AM #1 Oak Hill, 1 hour, 7:30-8:30 PM #6 Jefferson, 1.25 hours, 10:15-11:30 PM #1 Oak Hill, 1 hour, 1:00-2:00
Michelle Barrett	Bus Attendant	4.25 hours	AM #6 Jefferson, 1 hour, 8:00-9:00 PM #10 Jefferson, 1 hour, 10:30-11:30 PM #10 Jefferson, 1 hour, 12:15-1:15 PM #2 Parsons, 1.25 hours, 2:00-3:15
Jim Battaglia	Bus Attendant	3 hours	AM #2 Parsons, 1 hour, 8:00-9:00 PM #5 Jefferson, 1 hour, 10:15-11:15 PM #3 Jefferson, 1 hour, 2:00-3:00
Michelle Bernardo	Bus Attendant	4.75 hours	AM #4 Vanderheyden, 1.75 hours, 7:00-8:45 AM #11 Jefferson, 1.25 hours, 12:15-1:30 PM #4 Vanderheyden, 1.75 hours, 1:45-3:30
Jackie Doyle	Bus Attendant	3.5 hours	AM #7 Jefferson, 1.25 hours, 7:45-9:00 AM #9 Jefferson, 1 hour, 10:00-11:00 PM #9 Jefferson, 1.25 hours, 12:15-1:30
Kim Gemme	Bus Attendant	1 hour	AM #5 Jefferson, 1 hour, 8:15-9:15
Cheryl Myers	Bus Attendant	3.75 hours	AM #3 School at Northeast, 1 hour, 8:15-9:15 AM #7 Jefferson, 1.5 hours, 10:15-11:45 PM 311 Jefferson, 1.25 hours, 2:45-4:00
Jennifer Whitney	Transportation Asst.,	4 hours daily, 2 days a week, totaling 64 hours	

<u>Resignation</u>	<u>Position</u>	<u>Effective</u>			
Andrea Commarto	Cleaner	7/3/20 (end of business)			
<u>Appointments</u>	<u>Position</u>	<u>Effective</u>	<u>Hourly Rate</u>	<u>Appointment Type</u>	<u>Hours</u>
Angela Perkins	Bus Attendant	7/14/20	\$14.47	Substitute	na