



Schalmont Central School District  
 MEETING OF THE BOARD OF EDUCATION  
 Monday, April 8, 2019; Middle School LGI  
 Executive Session: 5:45 PM; Regular Session: 7:00 PM

AGENDA

1. CALL TO ORDER & ROLL CALL

Members Present

- Mr. John DiCocco, President
- Mr. Michael Pasquarella, Vice President
- Mrs. Jean Hanson
- Mrs. Kate Kruk
- Mr. Angelo Santabarbara
- Mr. Robert Sheehan
- Mr. Kevin Thompson

Others Present

- Dr. Carol Pallas, Superintendent of Schools
- Mrs. Brenda Leitt, Acting Business Administrator
- Mrs. Donna Woods, District Clerk
- Miss Isabella Amoroso, Student Representative
- Mr. Jackson Defayette, Student Representative

2. EXECUTIVE SESSION

*Recommended Motion:* "That the Board adjourn to Executive Session to discuss legal matters."

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

The Board reconvened at \_\_\_\_\_ PM.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

*Recommended Motion:* "That the agenda for the April 8, 2019 meeting of the Schalmont Board of Education be approved."

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

5. SPECIAL PRESENTATIONS

Art Program Presentation – Meghan Mulkerrin

6. STUDENT REPRESENTATIVE REPORT

7. SUPERINTENDENT'S REPORT

Final Budget Recommendations and Budget Update

8. RESIDENTS COMMENTS – PUBLIC FORUM ON 2019-20 BUDGET

Welcome to this meeting of the Schalmont Board of Education. If you would like to speak during one of the residents comments portion of the meeting, please complete the blue form and give it to the Clerk of the Board, Donna Woods, prior to the start of the meeting. There will be two opportunities for public comment. **The first public comment will be restricted to Board agenda items, allowing the Board to continue its business meeting.** The comment section at the end of the meeting is for general, non-agenda items. Please note the following procedures: The Board of Education is obligated to follow the agenda; questions will be taken; individual Board members do not provide individual responses during Board meetings. The Board may not discuss personnel in public session. Answers to all questions will be responded to in writing and will be posted on the Schalmont website. Questions and answers will be kept on file in the District Office as well; as general procedure, three minutes are allocated per speaker.

8. CONSENT AGENDA

*Recommended Motion:* "That the consent agenda consisting of the following be approved:"

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

- Board of Education Meeting Minutes: March 25, 2019
- Personnel Matters

9. **NEW BUSINESS**

**2019-20 Budget Propositions:** *Recommended Motion:* "That BE IT RESOLVED by the Board of Education of the Schalmont Central School District, Schenectady County, New York as follows: Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters of the Annual School District Meeting to be held in said school district on Tuesday, May 21, 2019. Section 2. The School District Clerk is hereby authorized and directed to include as part of the notice of the Annual School District Meeting, the following with reference to the submission of said proposition: NOTICE IS HEREBY FURTHER GIVEN that at said Annual School District Meeting to be held on Tuesday, May 21, 2019, the following propositions will be submitted: Proposition 1: Shall the following resolution be adopted, to wit: RESOLVED that the Board of Education of the Schalmont Central School District Schenectady County, New York, is hereby authorized to purchase four (4) school buses at a maximum estimated cost of \$450,000; and that such sum, or so much thereof as may be necessary shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments provided by Section 15 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued. NOTICE IS HEREBY FURTHER GIVEN that the aforesaid proposition will appear on the ballot labels of the voting machines used at said meeting in the following abbreviated form: Proposition 1: Shall the proposition set forth in the notice of this meeting authorizing the purchase of four (4) school buses at a maximum estimated cost of \$450,000 and providing that such sum shall be raised by a tax levy to be collected in annual installments, with district obligations to be issued in anticipation hereof, be approved? Section 3. The School District Clerk is hereby authorized to amend the notice of the Annual School District Meeting from time to time, as in his or her discretion, such amendment may be required. Section 4. This resolution shall take effect immediately.

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

**Sale of Schonowe:** *Recommended Motion:* WHEREAS, the Schalmont Central School District (hereinafter "District") owns property located at 99 Schermerhorn Road, Town of Rotterdam, County of Schenectady in the state of New York; said property has a tax map number of 38.18-1-14; and consists of a building and approximately 5.73 acres of land (hereinafter "Property"); and WHEREAS, the District's Board of Education ("Board of Education") has previously determined that the Property is not in use and, will not be of further use or value to the District; and WHEREAS, the District has sought purchasers for the Property; and WHEREAS, any purchase offers to date have been cancelled due to the substantial fiscal impacts of any needed repairs to the Property; and WHEREAS, the Board of Education has determined that it is in the best interests of the District to sell the Property rather than maintain it without benefit to the District; and WHEREAS, the Board of Education has received and reviewed an offer to purchase the premises for five-thousand dollars (\$5,000.00); and WHEREAS, the Board of Education previously received, reviewed, and adopted a Short Environmental Assessment Form and, having found through such review that there was no significant adverse environmental impacts, issued a negative declaration at their December 11, 2017 meeting. NOW THEREFORE, BASED UPON THE FOREGOING, IT IS HEREBY RESOLVED, that the Property identified above is declared to be of no further use or value to the District and in fact, continued ownership of Property could be fiscally detrimental to the District; and BE IT FURTHER

Moved by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_

RESOLVED, that the Board of Education hereby authorizes the transfer or sale of said Property for a price of not less than five-thousand dollars (\$5000.00), plus usual and customary closing costs; and, BE IT FURTHER RESOLVED, subject to review and/or preparation of documents by school counsel, the Superintendent of Schools is hereby authorized to execute any and all documents necessary to convey the Property in accordance with the terms of this resolution and applicable provisions of the New York State Education Law; and BE IT FURTHER RESOLVED, that the Board of Education authorizes and directs the officers and employees of the District to take all necessary and appropriate steps to complete the transfer or sale described herein; and BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**School Board Policies-Second Read/Adoption:** *Recommended Motion:* "That the Board of Education approve the second reading and adoption of the following school board policies:"

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

- #5540 Publication of District's Annual Financial Statement
- #6510 Health Insurance
- #6520 Workers' Compensation
- #7120 Age of Entrance

**10. DISCUSSION TOPICS**

**11. RESIDENTS COMMENTS**

**12. BOARD OF EDUCATION COMMENTS**

**13. ADJOURNMENT**

*Recommended Motion:* "That the April 8, 2019 meeting of the Board of Education be adjourned." \_\_\_\_\_PM

Moved by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

**PERSONNEL MATTERS**

**Instructional Personnel Matters**

Resignation

Sbah Sindhu, School Nurse, effective March 22, 2019

Full Time Probationary Appointment

Name: Mary Ann Campagnano  
 Position: Teaching Assistant/Jefferson  
 Tenure Area: Teaching Assistant  
 Effective: April 9, 2019  
 Probation: 4 years-April 9, 2019 through April 8, 2023  
 Step: 2

Substitute Teacher Appointments

BOCES Packet #25: Oyekunbi Adesanya; Hannah Jones; Jake Schmidt

**Noninstructional Personnel Matter**

Resignation

Mary Ann Campagnano, Teacher Aide, Jefferson, effective April 9, 2019

<u>Substitute Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate</u>
Michael Reilly	Safety Officer	District Wide	4/9/19	\$18.30

<u>Seasonal Appointments</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate</u>
George St. Louis	Grounds Worker	District Wide	4/9/19 to 9/13/19	\$16.90
Steven DeCocco	Grounds Worker	District Wide	5/6/19 to 10/4/19	\$16.90

**SCHALMONT CENTRAL SCHOOL DISTRICT**

**MINUTES**

**Meeting of the Schalmont Board of Education  
Monday, March 25, 2019; High School Auditorium**

**CALL TO ORDER** - The meeting was called to order at 6:00 PM.

**ROLL CALL**

**Members Present**

Michael Pasquarella, Vice President  
Jean Hanson  
Kevin Thompson  
Kate Kruk  
Angelo Santabarbara  
Robert Sheehan

**Members Excused**

John DiCocco, President

**Others Present**

Carol Pallas, Superintendent of Schools  
Brenda Leitt, Acting Business Administrator  
Donna Woods, District Clerk  
Isabella Amoroso, Student Representative

**EXECUTIVE SESSION**

Motion made by Mrs. Hanson, seconded by Mr. Sheehan, that the Board adjourn to Executive Session to discuss legal and personnel matters.

*Motion carried. Mr. DiCocco excused.*

The Board reconvened at 7:02 PM.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion made by Mr. Santabarbara, seconded by Mrs. Hanson, that the agenda for the March 25, 2019 meeting of the Schalmont Board of Education be approved.

*Motion carried. Mr. DiCocco excused.*

**SPECIAL PRESENTATIONS**

Music in Our Schools Month Recognition – Michael Christy  
Textbook Presentation – Jason Beck, Bronson Knaggs

**STUDENT REPRESENTATIVE REPORT**

Student representative Isabella Amoroso reported on the following student events: Spring Fling is March 30; April 3 is the nominee breakfast for the YMCA scholarship; April 4 is the Spring caravan for juniors; students Nate Tys, Audra Din and Abby Dowse have pieces selected for the annual high school regional art exhibition; quarter 3 ends April 5; Science Honor Society Induction will be April 11; senior pictures April 15-16; baseball trip to Disney April 17-23; International Club trip to Italy April 19-26; Spring break April 22-26; various sporting activities including varsity boys tennis, boys and girls outdoor track, varsity baseball and varsity softball.

**SUPERINTENDENT'S REPORT**

Budget Presentation – Draft #2

**RESIDENTS' COMMENTS** - None

**CONSENT AGENDA**

Motion made by Mr. Santabarbara, seconded by Mr. Thompson, that the consent agenda consisting of the following be approved:

**Board of Education Meeting Minutes**

March 11, 2019

**Financial Reports**

Treasurer's Report - February 2019

HS Extracurricular Activity Report - February 2019

MS Extracurricular Activity Report - February 2019

**Instructional Personnel Matters****Substitute Teacher Appointments**

BOCES Packet #24 Emma Alteri, Tracy Coulson, Eileen Scheffer

**Coaching Appointment: 2019-20**

Ryan Fries, Varsity Girls Soccer Coach, Step 5, \$3,549

**Noninstructional Personnel Matters****Unpaid Leave of Absence Request**

Ronald Beck, School Bus Driver, effective March 15, 2019 through May 17, 2019

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate</u>	<u>Appointment Type</u>
Dori Kaszubski	Food Service Worker	District Wide	3/26/19	\$11.15	Substitute

**Nonaligned Personnel Matters**

<u>Appointment</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Traci Kelliher	Computer Network Administrator/Technician This is a permanent appointment in accordance with the established eligible list from Schenectady County Civil Service.	District Wide	3/21/2019
Anthony Centi	Computer Network Administrator/Technician This is a permanent appointment in accordance with the established eligible List from Schenectady County Civil Service.	District Wide	3/21/2019

*Motion carried. Mr. DiCocco excused.***NEW BUSINESS**

**Special Education Committees:** Motion made by Mrs. Hanson, seconded by Mr. Santabarbara that the Board of Education approve the following revised list as members of the Committee and Sub Committee on Special Education and Committee on Pre-School Education for the 2018-19 school year:

**Committee on Special Education Chairperson (full committee) K-12**

Shari Rosato; Carolyn Cassels; Rebecca Danforth; Carrie Shapiro; Melissa Dawes

*Motion carried. Mr. DiCocco excused.*

**School Calendar:** Motion made by Mr. Thompson, seconded by Mrs. Hanson that the Board of Education approve the school calendar for the 2019-20 school year.

*Motion carried. Mr. DiCocco excused.*

**Surplus Equipment:** Motion made by Mr. Santabarbara, seconded by Mr. Thompson, that the Board of Education declare the following equipment as surplus for the purpose of disposing of it in a way that is most advantageous to the district:

- 10 each Seon camera systems that were removed from buses and replaced by 247 camera systems to standardize the entire fleet. (Six 4-camera systems; four 3-camera systems totaling 10)
- 4 each 66-passenger buses (#206, #222, #224, #226)
- 2 each Wheelchair buses (#204, #214)

*Motion carried. Mr. DiCocco excused.*

**School Board Policies-First Read:** Motion made by Mrs. Thompson, seconded by Mrs. Hanson that the Board of Education approve the first reading of the following school board policies:

- #5540 Publication of District's Annual Financial Statement
- #6510 Health Insurance
- #6520 Workers' Compensation
- #7120 Age of Entrance

*Motion carried. Mr. DiCocco excused.*

**School Board Policies-Second Read/Adoption:** Motion made by Mr. Santabarbara, seconded by Mr. Sheehan, that the Board of Education approve the second reading and adoption of the following school board policies:

- #6215 Employment of Relatives of Board of Education Members
- #6212 Certification and Qualifications

*Motion carried. Mr. DiCocco excused.*

**DISCUSSION TOPICS**

Vaping – continuing education and awareness

**RESIDENTS COMMENTS** – None

**BOARD OF EDUCATION COMMENTS**

The Board congratulated Mr. Christy, Mr. Salamone and the entire music department.

**ADJOURNMENT**

Motion made by Mr. Santabarbara, seconded by Mrs. Hanson that the March 25, 2019 meeting of the Board of Education be adjourned at 8:32 PM.

*Motion carried. Mr. DiCocco excused.*

Respectfully submitted,

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Donna Woods, Clerk  
Board of Education

2019

5540

Non-Instructional/Business  
Operations

**SUBJECT: PUBLICATION OF THE DISTRICT'S ANNUAL FINANCIAL STATEMENT**

In compliance with Education Law, the Board of Education is required to publish a financial statement, including a full, detailed account of all moneys received and moneys expended, at least once a year, during either July or August. This annual financial report will be in the form prescribed in Commissioner's Regulations.

The law requires that the information be published in one public newspaper which is published in the District. IF no public newspaper is published in the District then the District must use a newspaper having general circulation in the District.

Education Law Sections 1610, 1721 and 2117  
8 New York Code of Rules and Regulations  
(NYCRR) Section 170.2

Reviewed: 3/11/19  
First Reading: 3/25/19  
Second Reading/Adoption: 4/8/19  
Adopted: 3/2022



**SUBJECT: HEALTH INSURANCE**

Health insurance for certified and support staffs shall be in accordance with their respective negotiated agreements and applicable law.

**Continuation of Medical Insurance Coverage at Termination of Employment**

Under the provisions of the federal Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), employees and their dependents are eligible to continue their insurance coverage when termination of their insurance is due to a reduction in their hours worked, or upon termination of their employment.

Under COBRA, employees generally may continue their group health insurance coverage for up to eighteen (18) months. In addition, with the exception of those in self-funded or self-insured plans, employees who have exhausted their federal COBRA coverage may extend their coverage from up to an additional eighteen (18) months, for a total period of thirty-six (36) months, under New York Insurance law.

Dependents of employees are eligible to continue their insurance for up to thirty-six (36) months upon occurrence of one of the following events:

- a) Death of the covered employee; or
- b) Divorce or legal separation from the covered employee; or
- c) An employee becomes eligible for Medicare and ceases to participate in the employer-sponsored plan; or
- d) The dependents of a covered employee reach the maximum age for dependent coverage.

Those who are eligible to continue coverage have up to sixty (60) days to complete the Continuation of Coverage Election Form. Premiums and administrative costs will be paid in accordance with law.

American Recovery and Reinvestment Act of 2009, Public Law 111-5  
Consolidated Omnibus Budget Reconciliation Act of 1985  
Insurance Law Section 3221 (m) (4) (5) and (6)  
Patient Protection and Affordable Care Act (ACA), Public Law 111-148

Reviewed: 3/11/19

First Reading: 3/25/19

Second Reading/Adoption: 4/8/19

Adopted: 3/2022

2019

6520

Personnel

**SUBJECT: WORKERS' COMPENSATION**

Employees injured in the performance of their duties are covered by Workers' Compensation Insurance. Employees shall report work-related injuries immediately to their immediate supervisor. Delay in reporting, if necessary, must be justified to the satisfaction of the Board of Education and/or the insurance agency.

Reimbursement for Workers' Compensation Insurance benefits shall be in accordance with their respective negotiated agreements.

Education Law Sections 1604(31),  
1709(34) and 2503(10)

Reviewed: 3/11/19  
First Reading: 3/25/19  
Second Reading/Adoption: 4/8/19  
Adopted: 3/2022

**SUBJECT: AGE OF ENTRANCE****Kindergarten**

Students who are legal residents of the School District and who reside with parents or guardians within the School District at the time of the opening day of school must be five (5) years of age or more on December 1st in order to register for Kindergarten.

A child who transfers into the School District at any time during the school year may be considered for admission to Kindergarten by the Superintendent provided:

- a) The parents were not legal residents of the School District on the opening day of school, and
- b) The child has been registered and enrolled in kindergarten in the district in which his/her parents were legal residents.

**Other Grades**

Admission of children to other grades shall involve a consideration of both chronological age and the readiness of the children to do the work of those grades.

**Proof of Age**

A student's birth certificate or other satisfactory evidence of age shall be presented at the time of initial registration. The child shall be entered under his/her legal name.

Education Law Sections 1712, 3202 and 3212

Reviewed: 3/11/19

First Reading: 3/25/19

Second Reading/Adoption: 4/8/19

Adopted: 3/2022