

## Students

**SUBJECT: PLACEMENT OF STUDENTS WITHIN DISTRICT SCHOOLS**

- a) Students residing in the geographical area designated as the attendance area for a specific school shall have the first option for all student space available in the school serving their specific attendance area.
- b) When class size reaches thirty (30), an administrator will request the transfer of additional registrants of that class to District schools outside of the normal attendance area. This pertains to all additional new registrants in the normal attendance area.
- c) When an administrative request is made to transfer students to a District school outside his/her attendance area efforts will be made for parental approval on all changes and transportation will be provided by the School District.
- d) When students must be selected for a change of school attendance area, first consideration before relocation will be given to those students who already have siblings registered in that school.
- e) In the event that space allows, requests for transfers not required due to over crowding will be given consideration as follows:
  - 1. Parents who wish to send their children to a District school external to the school designated to accommodate the attendance areas in which they reside will be given consideration on a first come, first served basis with the restrictions of enrollment.
  - 2. A parent requesting student attendance at a District school outside his/her residential area will write a request to the Superintendent of Schools. The request will be granted or denied at the discretion of the Superintendent.
  - 3. The parents requesting student attendance at a school external to their attendance area will provide transportation at no cost to the School District. An exception may be made if a Schalmont bus travels the route of such student and space is available.