

Students

SUBJECT: EXCUSED AND UNEXCUSED ABSENCES

Excused ATEDs are defined as absences, tardiness and early departures from class or school due to personal illness, illness or death in the family, impassable roads or weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, approved cooperative work programs, military obligations or such other reasons as may be approved.

All other ATEDs are considered unexcused absences.

All ATEDs must be accounted for. It is the parent's responsibility to notify the school office within at least 24 hours of the ATED and to provide a written excuse upon the student's return to school.

The Board recognizes certain absences, tardiness, and/or early departures may be excused when they are for legitimate educational purposes, necessary and/or unavoidable. The following is a list of absences, tardiness, and/or early departures that the Board considers to be excused and unexcused. This list is illustrative and not exhaustive. It shall be the responsibility of the principal to make the final determination as to whether or not an absence, tardiness and/or early departure be excused or unexcused.

Examples of Excused Absences	Examples of Unexcused Absences
Personal Illness Medical, mental health appointments Court or legal hearings School field trips Career Visits Religious Observance Illness or Death in Family College Visits Military Obligations Student Services Appointments Out of School Suspension In School Suspension Participation in school sponsored events Music Sectionals Impassable roads or weather	Truancy Shopping Vacations Oversleeping Senior Skip Day Drivers Test Hunting/Fishing Birthday Celebrations Personal Babysitting Missing the Bus

Education Law Sections 3205 and 3210

Adopted: 2/13/01

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