

Personnel

SUBJECT: RECRUITMENT AND SELECTION (NON-INSTRUCTIONAL PERSONNEL)

Non-instructional employees, where applicable, will be selected from a list submitted by the New York State Civil Service Division on the basis of competitive, non-competitive, and exempt examinations. Available and qualified residents of the District may be given preference.

The probationary period for all new civil service employees shall be the maximum period established by the local Civil Service Commission.

The time, place and conditions of employment shall be assigned by the Superintendent of Schools. The duties for each Civil Service employee shall be clearly defined.

Civil Service Law Sections 41-44 and 63