

Non-Instructional/Business
Operations

SUBJECT: RELATIONS WITH VENDORS

All purchases will be standardized as much as possible in an effort to simplify purchasing, promote efficiency, develop a reliable source of supply without sacrificing quality, and buy at a price most advantageous to the District.

It is to be recognized by all school personnel that District responsibility for purchases and expenditures rests with the Business Administrator. In keeping with this responsibility, all relations with vendors are to be conducted in such manner as to avoid commitment for expenditures prior to approval of the Business Administrator.

Adopted: 2/13/01
Reviewed: 10/23/06-no changes