

Administration

SUBJECT: ADMINISTRATIVE STAFF**Business Administrator**

The Business Administrator shall be responsible for all phases of the District's business activity, as set forth in Section 5000 of the Policy Manual, and shall report directly to the Superintendent of Schools.

Directors

Directors shall supervise and/or coordinate various programs as indicated by their respective titles and job descriptions. They are responsible to the Superintendent of Schools but often work through and with building principals.

Building Principals

The building principals are the educational executives of the school centers. They have the responsibility for executing Board of Education policies in the schools. They are directly responsible to the Superintendent of Schools.

Assistant Principals

Assistant principals may be employed in the middle schools and high schools. The assistant principal is responsible for all duties assigned to him/her by the building principal and shall report directly to the principal.

House Principals

The house principal oversees the daily activities of a section of a school building, including but not limited to discipline, scheduling and evaluation of staff.

Athletic Director

The athletic director shall be responsible for the interscholastic program, including but not limited to assuring that qualified individuals are recommended to the Board of Education for appointment as coaches, the scheduling of all interscholastic events and the evaluation of coaches.

8 New York Code of Rules and Regulations
(NYCRR) Section 80.4

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