

Network and Systems Technician, 12 month position effective immediately. Job duties include management, maintenance and deployment of staff and student devices, servers, and network hardware, as well as end-user support. Successful candidate will have a working knowledge of installation and maintenance procedures relating to personal computers, networks, peripheral equipment and software. Ability to diagnose computer system and network problems and assist in their resolution is required. The position of Network and Systems Technician is a competitive Schenectady County Civil Service position. Must meet Civil Service requirements for appointment and be reachable on the Civil Service list when available. If list is not available, this will be a provisional appointment and candidate must take the SCCSC exam and be reachable. Salary commensurate with education and experience; Unaffiliated Managerial and Supervisory Staff Compensation and Fringe Benefit Plan. Excellent, medical, dental, and vision insurance. NYS Employees Retirement System. Schalmont will only accept completed applications which must also include the following materials which should be uploaded to your OLAS application: a cover letter, resume, and 3 letters of reference. Confidential materials may be sent directly to the Schalmont School District Office of Human Resources. For more information go to: www.schalmont.org

Job Description:

- Administers, operates and monitors computer networks, computers, and peripheral equipment.
- Analyzes and takes correction action of computer and data communications hardware and software network problems.
- Performs complex computer operations.
- Oversees and advises on computer operations for the district.
- Provides training and technical support to new and existing staff.
- Ensures security and efficiency of computer systems.
- Researches and evaluates new products.
- Assists in compiling new information for budgets, special projects, etc.
- Maintains records on computer performance and contacts appropriate outside technical personnel when needed.

Minimum Qualifications:

- Graduation from a regionally accredited or NY State registered college or university with a bachelor's degree in Computer Science, Computer Technology, Data Processing, Information Technology, Management Information Systems, or related field and two years of experience in the configuration, maintenance, or installation of computer hardware and software.