

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

**Reorganizational Meeting of the Schalmont Board of Education
Wednesday, July 6, 2011; 7:00 PM; District Office**

Re-elected school board member Kevin Thompson and newly elected school board member Michael Pasquarella were sworn into office.

CALL TO ORDER - The meeting was called to order at 7:00 PM.

ROLL CALL

Members Present

Sandra Beloncik

Greg Campoli

Albert Falcone

Kevin Thompson

Members Excused

Michael Della Villa

Michael Pasquarella

Robert Sheehan

Others Present

Valerie Kelsey, *Superintendent of Schools*

Mark Kellett, *Business Administrator*

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

President: Motion made by Mr. Falcone, seconded by Mr. Campoli, that the Board of Education nominate Sandra Beloncik for the office of President of the Board of Education.

There being no other nominations, motion carried. 4 voting yes. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused. Mrs. Beloncik was declared President of the Board of Education.

Vice President: Motion made by Mr. Thompson, seconded by Mr. Falcone, that the Board of Education nominate Greg Campoli for the office of Vice President of the Board of Education.

There being no other nominations, motion carried. 4 voting yes. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused. Mr. Campoli was declared Vice President of the Board of Education.

Oath of Office: At this time, the President and Vice President were administered the Oath of Office by the District Clerk.

APPOINTMENTS, DESIGNATIONS, AUTHORIZATIONS, BONDING OF PERSONNEL and OTHER ITEMS

Motion made by Mr. Falcone, seconded by Mr. Thompson, that the Board of Education approve the following Appointments, Designations, Authorizations, Bonding of Personnel and Other Items for the 2011-12 fiscal year:

Appointment of Officers

Clerk of the Board: School Business Administrator

Treasurer: Susan Hsu

Tax Collector: Donna Siska, \$2,500 stipend

Internal Claims Auditor: Natasha Weiss, \$13.85 per hour

Independent Auditor: Marvin and Company

Records Access Officer: School Business Administrator

Title IX Compliance Officer: Shari Lontrato, Director of Pupil Personnel Services

Purchasing Agent: School Business Administrator

Extra Classroom Activity Accounts: Michele Guzek, HS Extra Classroom Account Treasurer - \$3,862;
Natalie Casalnuovo, Auditor/HS Student Accounts - \$772

School Attorney: Ferrara, Fiorenza, Larison, Barrett and Reitz Law Firm; \$190/hour for partners and senior associates; \$175 for other associates.

School Physicians: Five Corners Family Practice; Dr. Tuttle; Dr. Merritt; Dr. Reyes; Dr. Carrasco

Student Physicals.....	\$20.00 each
Employees Physical w/ hearing tests.....	\$55.00 each
Football Game Attendance.....	\$150.00 per game
Hepatitis Vaccine (3 required).....	\$55.00 per vaccine
Consultation.....	\$100.00 per hour

Designations

Official Newspapers: The Daily Gazette; The Times Union

Official Bank Depository: Bank of America; HSBC Bank; NBT Bank; JP Morgan Chase; Pioneer Savings Bank; NY Class

Authorizations

Certify Payrolls: School Business Administrator

Conference Attendance: Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Trustee for Schoharie Area Workers Compensation Plan: Business Administrator

Trustee for CASHIC: Business Administrator, Alternate: Superintendent of Schools

Petty Cash: Continuation of petty cash accounts for the 2011-12 school year as follows: Jefferson \$25.00; High School \$50.00; Middle School \$50.00; Food Service \$50.00; District Office \$50.00; Transportation \$50.00

Single Signature Checks: School district treasurer to sign single signature checks for all district accounts.

Federal Aid Claims: Superintendent of Schools to sign federal aid claims and applications and the School Business Administrator to be authorized to sign special mile and type A reimbursement claims.

Investments: School Business Administrator and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller.

Bonding of Personnel: The Board of Education authorize the issuance of a \$5,000,000 crime policy, including public employee dishonesty.

Other Items

Code of Conduct: Re-adopt all policies and the Code of Conduct.

Mileage Reimbursement: Reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions. The July 1, 2011 rate is 55½¢ per mile.

Organizational Chart: Adopt the district’s revised Organizational Chart.

Section II Selection/Classification: Whereas, Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.

Partial Tax Exemption: The Board of Education grants partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as authorized by law.

BOCES Cooperative Bidding: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

MISCELLANEOUS ITEMS

Motion made by Mrs. Beloncik, seconded by Mr. Falcone, that the Board of Education approve the following miscellaneous items for the 2011-12 fiscal year:

Capital District School Boards Association Representative: Sandra Beloncik

Audit Committee: Bob Sheehan, Greg Campoli, Sandra Beloncik

Board Meeting Dates: July 6, 2011
August 22, 2011
September 12, 2011
September 26, 2011
October 11, 2011 (*Tuesday*)
October 24, 2011
November 14, 2011
November 28, 2011
December 12, 2011
January 9, 2012
January 23, 2012
February 13, 2012
February 27, 2012
March 12, 2012
March 26, 2012
April 16, 2012 (*to adopt school budget*)
April 23, 2011 (*coordinates with BOCES Annual Budget Vote and Election*)
May 14, 2012
May 29, 2012 (*Tuesday*)
June 11, 2012
June 25, 2012
July 9, 2012

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

ADJOURNMENT

Motion made by Mr. Thompson, seconded by Mr. Falcone, that the Annual Reorganization Meeting of the Board of Education adjourn at 7:14 PM.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Respectfully submitted,

Mark Kellett, Clerk
Board of Education

SCHALMONT CENTRAL SCHOOL DISTRICT

MINUTES

**Regular Meeting of the Schalmont Board of Education
July 6, 2011; District Office**

CALL TO ORDER - The meeting was called to order at 7:14 PM.

APPROVAL OF AGENDA

Motion made by Mr. Falcone, seconded by Mr. Campoli, that the agenda for the July 6, 2011 Board of Education meeting be approved.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

BOARD COMMITTEE REPORT

SUPERINTENDENT'S REPORT

RESIDENTS' COMMENTS

NEW BUSINESS

Personnel Matters: Motion made by Mr. Thompson, seconded by Mr. Campoli, that the Board of Education approve the following personnel matters:

Leave of Absence

Heather Cohen, HS English Teacher, effective 9/6/11 through 11/11/11

Laura Hemphill, Elementary Teacher, effective for the entire 2011-12 school year

Summer Work/2011-12

Carol Carelli, MS Guidance/Computer Services, 30.5 days, \$495.88 per day

Robin Bingham, MS Guidance Counselor, 7.5 days, \$331.82 per day

Chris Bailey, HG Guidance, 7.5 days \$426.12 per day

Greg Loiacono, 7.5 days, \$276.16 per day

Debra Schmidt, 7.5 days, \$426.12 per day

Anthony Cassale, 10 days, \$405.92 per day

Appointments - Summer School Program/2011-12

Christina Tygert, English 6/7 - \$2,031.39

Christina Tygert, English 8/9 - \$2,031.39

Robert Anderson, Math 6/7 - \$2,031.39

Adam Cohen, Health - \$2,031.39

Zach Tarnowski, Global 9 - \$2,031.39

Zach Tarnowski, Global 10 - \$2,031.39

Michael DiCocco, US History - \$2,031.39

Michael DiCocco, Social Studies 7/8 - \$2,031.39

Adam Labuda, Earth Science - \$2,031.39

Ben Gerardo, Geometry - \$2,031.39

Jackie Verruso, English 11/12 - \$2,031.39

Jane Azzaro, Librarian - \$2,031.39

Kathy Carney, Typist

Substitute Teachers

BOCES Packet #30: Brittany Burchill, Margaret Collins, Nicole Connelly, Norma Donzelli, Nicole Fambo, Brenda Gorman, David Grapka, Jacquelin Hotaling, Andrew Knapp, Elizabeth LeRoy, Joelle Litz, Michael Long, Jessica Marsello, Bryn Sheppard, Jo Tanzer, Michael Toich, Jason Wright

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Bid Results/Bread: Motion made by Mr. Campoli, seconded by Mr. Falcone, that the Board of Education Award the bid for bread and bread products to the New Mt. Pleasant Bakery, in the amount of \$9,290.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Bid Award-Jefferson/HS/MS Project: Motion made by Mr. Falcone, seconded by Mr. Thompson, that the Board of Education award the following:

Site Work Contract

Bob Talham, Inc.
\$49,614

General Construction Work

L. G. White & Sons General Contractors, Inc.
\$47,989

Window Work

N.E.P. Glass, Ltd.
\$108,100

Mechanical Work

Eastern Heating & Cooling, Inc.
\$56,785

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Non-Aligned Employment Agreements: Motion made by Mr. Falcone, seconded by Mr. Thompson, that the Board of Education approve the employment agreements between the school district and the following employees:

Paul Chevalier, Asst. Transportation Supervisor
Wendy Dixon, Senior Stenographer
Susan Hsu, Treasurer
Laura Hungerschafer, Payroll Clerk
Karen Lancto, Senior Account Clerk
Terri McCreadie, Network Administrator
Kevin Mercoglan, Director of Operations
Marcy vonMaucher, Food Service Director

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Fund Raiser Request: Motion made by Mr. Campoli, seconded by Mr. Falcone, that the Board of Education approve the fund raiser request submitted by the Class of 2014 to sell entertainment books in August and September, poinsettia plants in November and December and Yankee candles February and March.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

CSE/CPSE Recommendations: Motion made by Mr. Falcone, seconded by Mr. Campoli, that the Board of Education approve the CSE/CPSE recommendations made at the June 10, 16, 17, 22, 2011 meetings.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Energy Educator/Manager: Motion made by Mr. Falcone, seconded by Mr. Thompson, that the Board of Education appoint Theresa McCreadie as Energy Education/Manager, effective July 1, 2011 through June 30, 2012.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

DISCUSSION TOPICS

RESIDENTS' COMMENTS

BOARD OF EDUCATION COMMENTS

ADJOURNMENT

Motion made by Mr. Falcone, seconded by Mr. Campoli, that the meeting of the Schalmont Board of Education held July 6, 2011 be adjourned at 7:35 PM, to executive session for contractual/legal matters, not to reconvene.

Motion carried. Mr. Della Villa, Mr. Pasquarella, Mr. Sheehan excused.

Respectfully submitted,

Mark Kellett, Clerk
Board of Education