

Schalmont Middle School Library Media Center aka "SMS Learning Commons" 2011 - 2012

Nancy Caputo and I want to extend our warmest welcome to you. Please stop in if you have ideas, comments, questions, or just want to chat...and of course, to discuss educational opportunities for you and our students!

Our main missions

- Provide students with a comprehensive and effective program, resources, and space to cater to their informational and educational needs
- Assist students in becoming lifelong learners through exploration, discovery, and development of higher level understandings.
- Collaborate and partner with students, teachers and staff members to provide comprehensive meaningful learning experiences in accessing, gathering, collating, and understanding information from a variety of sources and media.
- Provide an enriched learning commons where students, staff, and the community at large will be able to access, create, communicate, and express.

Our general information

- Students are invited to come to the library for research, typing, studying, book selection, etc
- Send them with a signed pass
- Use your best judgment* when sending students; up to four students per Resource

**Students must have a legitimate purpose for coming to the library...*

Planning and Collaboration

Inquiry based research projects are a wonderful opportunity to infuse the **Common Core Standards** into the learning and understanding of concepts and content. Higher level critical thinking skills are interwoven in the inquiry process and provide students with significant experiences that compel them to become the inquirers and explorers to create their own knowledge and deeper meaning.

As part of the collaborative process, the library staff will be available to partner with you in order to create, develop, and plan such experiences so all the students get the opportunity to have exposure to the inquiry process in a substantial way.

The collaborative planning form is included on the next page. The same template will also be available on the MS Library webpage.

Go to the following link to learn more about the Common Core requirements regarding incorporating the research process into content teaching:

http://www.parcconline.org/sites/parcc/files/PARCC_Draft_ModelContentFrameworksForELA-Literacy_0.pdf



Please read through this guide and look for an opportunity to win a prize!

COLLABORATIVE PLANNING FORM EXAMPLE:

PROJECT & GENERAL DESCRIPTION:	
GRADE:	INSTRUCTOR(S):
DATES:	PERIODS:
ESSENTIAL QUESTIONS:	
PERFORMANCE OUTCOMES. STUDENTS WILL:	STANDARDS:
DO:	COMMON CORE:
KNOW:	AASL:
FEEL:	ISTE:
MEANS OF ASSESSMENT – SUMMATIVE:	
NOTECARDS WORKS CITED MECHANICS EXIT TICKETS	
MEANS OF ASSESSMENT – FORMATIVE:	
NOTE-TAKING SORTING/CATEGORIZING RELEVANT NOTES QUALITY OF RESOURCES USED EXIT TICKETS OBSERVATION CONFERENCING	



*See **Online Databases and Resources** below for information on how to access and passwords.

- **Online Catalog access**
- **Teacher portaportal** - provides web links to pertinent sites for educators
- **BOCES Instructional Media SNAP!**
- **Online Reference and Magazine Databases – Ebsco and Gale**
- **Grolier Multimedia Encyclopedia Online**
- **Noodletools** – web-based software that teaches students and supports teachers and librarians throughout the entire research process, including online works cited formats and note-taking, to name just a few items [see me when you are ready for training]
- **Various templates** used during the research process such as Works Cited available in Word on Library website
- **SMS Professional collection**
- **STI Professional collection**
- **Student portaportal** - provides web links to pertinent sites on a variety of topics that are taught at the middle school level
- **Audio books** in CD, Playaway, and cassette formats
- **Books** in various genres and topics
- **Magazines and journals**
- **mp3 players** (staff loans only)



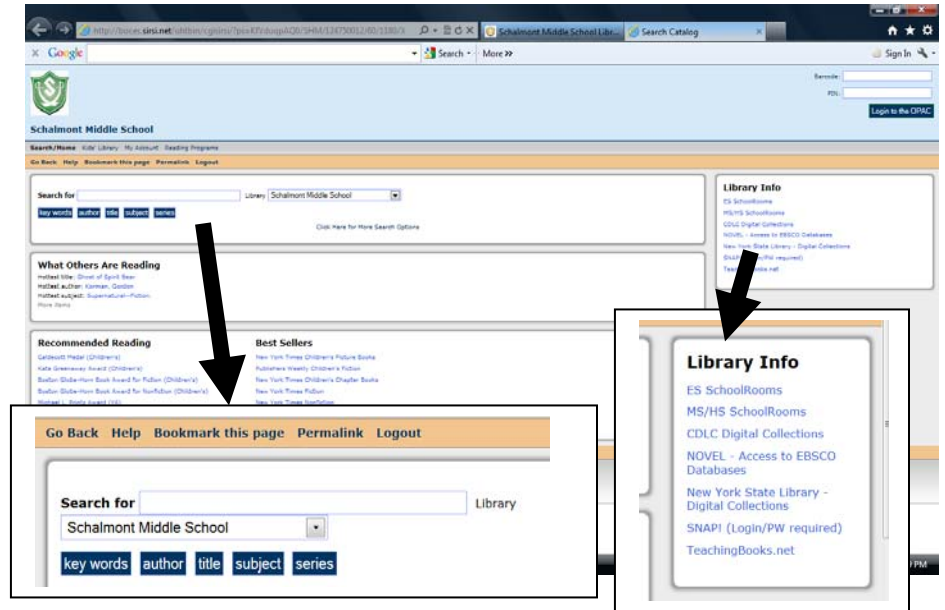
Our services

- **Collaborative partnering** in the inquiry process, from mini-projects to large-scale research projects
- **Interlibrary loan:** We can borrow materials from other from public, academic, and special libraries. Email us with your request and we'll do the legwork!
- **Booktalks:** Bring your students in for booktalks to promote independent reading! They will also get a chance to check out the highlighted books. I can also come to your classroom for booktalks.
- **Primary Resource collections:** I can put together a collection of primary source documents to fit the needs of a certain topic or event or person
- **Booklists and thematic bibliographies:** If you want to highlight a topic, concept, or era in time, we can create a pertinent booklist for use by you and/or your students.
- **One-on-one training** on online resources and programs (such as using the online catalog, databases, SNAP!, Noodletools, etc)
- **Author Visits:** I can coordinate author visits and provide related activities and resources



Online Catalog – E-Library

If you are interested in learning more about navigating in the catalog, I would be glad to demo it for you and/or your students. Below are some features of the online catalog that may be of interest:



- You and your students can access this site from your classroom, laptops, or home by going to <http://www.schalmont.org/MS/library/MSLibraryhome.htm>. Click on **Schalmont MS Library Catalog**.
- Students and staff cannot put holds on books online but we are working to change that soon. But you can indeed view titles from not only the Middle School collection, but the High School's, Jefferson's, and other Capital District schools' catalogs.

Online Catalogs – Public Library

If you use the SALS/MVLA (Schenectady/Saratoga Counties) System, go to catalog.sals.edu

If you use the Upper Hudson (Albany County) System, go to www.uhls.org

If you want to know how to look beyond, contact the library staff.

Student and Staff Resources in Detail

Teacher portaportal - guest.portaportal.com/smslibrary provides web links to pertinent sites on a variety of educational topics

- ♦ Contact me if you have websites or categories you'd like to add.
- ♦ This site may be accessed on any device with web connectivity.

Student portaportal - guest.portaportal.com/mslibrary

- ♦ Provides web links to pertinent sites on a variety of topics that are taught at the middle school level.
- ♦ If you have a project whereby you have your students accessing a site or two, let me know ahead of time so I can add it to the portal to reduce the level of frustration of the students having to type in a web address.
- ♦ Contact me if you have websites or categories you'd like to add.
- ♦ This site may be accessed on any device with web connectivity.

Online Databases and Resources

Online Catalog access

Go to www.schalmont.org

Click on *LIBRARY SERVICES*

Click on *MIDDLE SCHOOL LIBRARY*

Click on *SCHALMONT MS LIBRARY CATALOG*

Noodletools

ID: capreg

Password: boces

Ebsco Magazine and Periodical Search

For remote access:

ID and Password: *schalmontms*

Gale – Magazine, Newspaper, and Reference (Health, Authors, Poetry) Books Database

For remote access:

Password: *empirelink*

*Instructions for access to Ebsco and Gale Databases:

- ♦ Go to guest.portaportal.com/mslibrary
- ♦ Click on the ➤ next to *DATABASES & MAGAZINES*
- ♦ Click on the ➤ next to EBSCO or GALE DATABASES

Grolier Multimedia Encyclopedia Online

- ♦ Go to guest.portaportal.com/mslibrary
- ♦ Click on the ➤ next to *ENCYCLOPEDIAS*
- ♦ Click on *GROLIER ENCYCLOPEDIA*
- ♦ For remote access, username = *nystate586* and password=*novelhome*

Teacher portaportal

guest.portaportal.com/smslibrary

Student Portaportal

guest.portaportal.com/mslibrary



www.teachingbooks.net

Password: capregionboces

BOCES Instructional Media SNAP!

- ♦ BOCES Instructional Media offers access to an array of materials and resources, including DVDs, audiobooks, class sets, primary source documents, jackdaws, etc.
- ♦ You can request the materials right on the site. If you want assistance with this, contact the library.
- ♦ Materials are conveyed through the BOCES courier service, which is delivered and picked up at Schalmont MS office on Mondays and Wednesdays.
- ♦ Instructions:
 - ♦ Go to the Teacher Portaportal (*guest.portaportal.com/smslibrary*)
 - ♦ Click on the ➤ next to *STREAMING MEDIA*
 - ♦ Click on the ➤ next to *BOCES INSTRUCTIONAL MEDIA-SNAP!*
 - ♦ Click on the ➤ next to *SNAP!*
 - ♦ Click on *Login to Web/MAX*
 - ♦ Username = your sabrenet e-mail
 - ♦ Password = *Schalmont_MS*



Our Periodicals and Journals



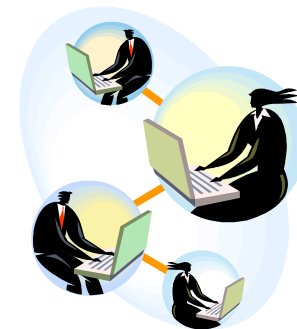
- If there is a periodical you think we should have for our Schalmont community, pass that information along to me
- If you'd like the Table of Contents of a particular magazine or journal copied as each issue is received, we can do that and put it in your mailbox regularly
- If you'd like a magazine routed to you monthly as each issue is received, let us know
- As a courtesy to staff, teachers get free newspapers from local publishers

*A list of the periodicals we receive currently will be posted on the library webpage soon.

 **Notable Dates and Activities** 

SEPT/OCT	THE THREE APPLES BOOK AWARD - Nominations accepted from students in gr 3-6 (Childrens) & gr 7-12 (Teens) from Sept through Oct. www.3applesbookaward.org/
September 24–October 1, 2011	BANNED BOOKS WEEK http://www.ala.org/bbooks
October 16-22, 2011	TEEN READ WEEK - “Picture It @ your library” theme www.ala.org/teenread
December 1-6, 2011	SCHOLASTIC BOOK FAIR www.scholasticbookfairs.com
January 2012	NEWBERY AND CALDECOTT AWARD WINNER ANNOUNCEMENT www.ala.org/alsc/newbery.cfm
March 29-April 3, 2012	SCHOLASTIC BOOK FAIR
Thursday, March 29, 2011 - Evening	LITERACY NIGHT
April 8-14, 2012	NATIONAL LIBRARY WEEK - “You belong @ your library” theme www.ala.org/nlw
April 2012	NATIONAL POETRY MONTH www.poets.org/npm/
May 7-13, 2012	CHILDREN’S BOOK WEEK www.bookweekonline.com/
June 2012 (Specifics TBA)	SMS SUMMER READING OPEN HOUSE AND KICK-OFF www.summerreadingnys.org/

After you have perused through this guide, e-mail me (lfasano@sabrenet.net), to let me know that you’ve done so, by Friday, Sept 30. Your name will go into a drawing for prizes from the library staff.



Thank you so much, and I look forward to collaborating with you this year!!