

November 18, 2011

Dear Parent or Guardian:

Schalmont's Food Services Department is excited to provide a convenient, easy and secure online prepayment service that allows parents to deposit money into a school meal account at any time. This service also provides the ability to view account balances through the website www.MyNutrikids.com.

Lunch lines move along much faster with this system, which is designed to make it easier to deposit and track meal money. Parents also have the ability to print a record of recent purchases via a history report, which lists all the dates and times of breakfast and lunch purchases within the past 30 days.

To access these services:

1. You will need your child's 9-digit student ID number, which can be found on the enclosed report card. It also appears on student progress reports and transcripts. If you cannot locate it, please contact the main office of your child's school.
2. Go online directly to **www.MyNutrikids.com** (*you can also access the website via the food services section of the district website at www.schalmont.org*).
3. Click "Sign-up" and enter the required information. Click "Finish" to complete the initial registration process. Then use the instructions listed on next page to guide you through the remainder of the account set-up and deposit process.

Things to know:

- If you have more than one child in the district you can handle all online prepayments from the same online account.
- Payments may be made through an existing PayPal account or with a major credit or debit card. In order to use the online prepayment service, a convenience fee of \$1.75 per deposit transaction will be assessed to cover the bank fees. Parents depositing money into multiple meal accounts will only be assessed the \$1.75 fee once per deposit transaction. **Students will receive a bonus meal for every \$20 deposited, which helps defray the \$1.75 transaction fee.** *Schalmont will not profit from the use of this site.*

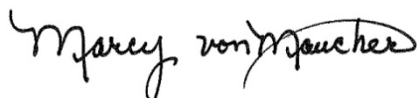
If you choose not to take advantage of the online prepayment service, you may continue to make advance payments by sending in a check or cash to the cafeteria. Checks should be made payable to the "Schlamont School Lunch Fund" and include the student's pin number or full name.

The cost of meals and meal plans are as follows:

- Grades K-5: \$1.75 daily; \$8.75 for 5 lunches; or \$35 for 21 lunches.
- Grades 6-12: \$2 daily; \$10 for 5 lunches; or \$40 for 21 lunches.
- Reduced Price Lunches: \$0.25 daily; \$1.25 for 5 lunches; or \$5 for 20 lunches.

If you have any questions, please contact me at mvonmauc@sabrenet.net or 355-1342, ext. 5069.

Sincerely,



Marcy von Maucher, Director
Schalmont Food Services Department



Registering for MyNutrikids.com

- Go to MyNutrikids.com
- Click “Sign Up” and enter the required information
- Click “Finish” to complete the initial registration process

Adding students to your family account

- Click on “MyKids”
- A student listing will come up. It will be empty on your first visit to the site
- Click “Add Child” and enter the required information
- Click “Add” (next to your child’s name) to continue
- Click “Add Child” to repeat the process for additional children

Note: your child’s transaction history report will not display information during the initial account set up process.

Making deposits

- Click “Deposit Money” located next to “Add Student”
- Enter an amount in the deposit column next to your child’s name
- If you have more than one child, enter the amount you wish to deposit into the column next to each child’s name. **Do not deposit money for your entire family into one child’s account**
- Click “Calculate”
- Click “Make Deposit”
- You will be directed to the PayPal web site to enter your payment information. You have the option to use your existing PayPal account or a major credit card to make your payment
 - If you are using your PayPal account, enter your email address and PayPal password to continue
 - If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information
- Click “Pay Now” when finished
- Click “Pay” once again to finish the process.
- Pre-payments using the online system will not be available until the next business day.

Requesting automatic e-mail notification for low dollar balances

- On the home page click on “My Profile”
- Next to your child’s name change box to “on” and enter dollar amount (the amount that will initiate a reminder mailing to you)
- Click on “Submit”

Checking your child’s purchase history

- Click on “MyKids”
- Click on “History” (all the way to the right of Child’s Name)

These instructions are also available via the Food Services section of www.schalmont.org.