

Schalmont Central School District
Annual Reorganization Meeting of the Board of Education
Tuesday, July 7, 2009; Middle School; 6:00 PM
Regular Meeting: Immediately following Annual Meeting



*“Building for the Future,
Committed to Excellence”*

REVISED

AGENDA

Swearing-in of board members: Re-elected school board member Albert Falcone and newly elected school board member Greg Campoli will be sworn in.

1. CALL TO ORDER & ROLL CALL

Members Present

___Mrs. Sandra Beloncik
___Mr. Greg Campoli
___Mr. Michael DellaVilla
___Mr. Albert Falcone
___Mr. Robert Sheehan
___Mr. Carl Strang
___Mr. Kevin Thompson

Others Present

___Dr. Valerie Kelsey, *Superintendent of Schools*
___Mr. Mark Kellett, *Business Administrator*

2. PLEDGE OF ALLEGIANCE

3. ELECTION OF OFFICERS

President

The District Clerk will ask for nominations for the office of President. *Recommended Motion:* “That the Board of Education nominate _____ for the office of President of the Board of Education.”

Moved by: _____

Seconded by: _____

Oath of Office-President: The President will be administered the Oath of Office by the District Clerk.

Vice President

The Board President will ask for nominations for the office of Vice President. *Recommended Motion:* “That the Board of Education nominate _____ for the office of Vice President of the Board of Education.”

Moved by: _____

Seconded by: _____

Oath of Office-Vice President: The Vice President will be administered the Oath of Office by the District Clerk.

4. APPOINTMENT OF OFFICERS

Recommended Motion: “That the Board of Education approve the following appointments for the 2009-10 fiscal year:”

Moved by: _____

Seconded by: _____

Clerk of the Board

School Business Administrator

Treasurer

Susan Hsu

Tax Collector

Donna Siska

Internal Claims Auditor

Natasha Weiss

5. **OTHER APPOINTMENTS**

Recommended Motion: “That the Board of Education approve the following appointments for the 2009-10 fiscal year:”

Moved by: _____
Seconded by: _____

School Attorney

Ferrara, Fiorenza, Larison, Barrett and Reitz Law Firm
\$185/hour for partners and senior associates
\$145 to \$165 for other associates
\$75/hour for paralegal work

Independent Auditor

Marvin and Company

Records Access Officer

School Business Administrator

Title IX Compliance Officer

Director of Curriculum

Purchasing Agent

School Business Administrator

Extra Classroom Activity Accounts

Michele Guzek, HS Extra Classroom Account Treasurer
James Scott, MS Extra Classroom Account Treasurer
Natalie Casalnuovo, Auditor/HS Student Accounts

School Physicians

Five Corners Family Practice
Dr. Tuttle; Dr. Merritt; Dr. Reyes; Dr. Carrasco
Student Physicals.....\$20.00 each
Employees Physical w/ hearing tests..... \$55.00 each
Football Game Attendance..... \$150.00 per game
Hepatitis Vaccine (3 required)..... \$55.00 per vaccine
Consultation..... \$100.00 per hour

6. **DESIGNATIONS**

Recommended Motion: “That the Board of Education approve the following designations for the 2009-10 fiscal year:”

Moved by: _____
Seconded by: _____

Audit Committee - TBD

Official Newspapers

The Daily Gazette
The Times Union

Board Meeting Dates

July 7, 2009
August 17, 2009
September 14, 2009; September 28, 2009
October 13, 2009 (Tuesday); October 26, 2009
November 9, 2009; November 23, 2009
December 14, 2009
January 11, 2010; January 25, 2010
February 8, 2010; February 22, 2010
March 8, 2010; March 22, 2010
April 12, 2010; April 26, 2010
May 10, 2010; May 24, 2010
June 7, 2010; June 21, 2010
July 6, 2010

Official Bank Depository

Bank of America
HSBC Bank
NBT Bank
JP Morgan Chase,
Pioneer Savings Bank
NY Class

7. AUTHORIZATIONS

Recommended Motion: “That the Board of Education approve the following authorizations for the 2009-10 fiscal year:”

Moved by: _____
Seconded by: _____

Certify Payrolls

School Business Administrator

Conference Attendance

Superintendent of Schools to approve staff attendance at conferences, conventions and workshops within budgetary allocations.

Trustee for Schoharie Area Workers Compensation Plan

Business Administrator
Alternate: Treasurer
SAWCP Bookkeeping Stipend: Susan Hsu -\$2,400

Petty Cash

Continuation of petty cash accounts for the 2009-10 school year as follows:

Mariaville	\$25.00	Jefferson	\$25.00
Woestina	\$25.00	High School	\$50.00
Middle School	\$50.00	Food Service	\$50.00
District Office	\$50.00	Transportation	\$50.00

Single Signature Checks

School district treasurer to sign single signature checks for all district accounts

Federal Aid Claims

Superintendent of Schools to sign federal aid claims and applications and the School Business Administrator to be authorized to sign special mile and type A reimbursement claims

Investments

School Business Administrator and the School District Treasurer to invest available funds in accordance with suggested cash management and investment policies as outlined by the State Comptroller

8. BONDING OF PERSONNEL

Recommended Motion: “That the Board of Education authorize the issuance of a Public School System Faithful Performance Blank Position Bond in the amount of \$10,000 to be purchased to provide coverage for all employees, and that a rider for \$50,000 for the District Treasurer, Deputy Treasurer and Internal Claims Auditor and \$200,000 for the Tax Collector be made part of this policy.”

Moved by: _____
Seconded by: _____

9. OTHER ITEMS

Code of Conduct - *Recommended Motion:* “That the Board of Education re-adopt all policies and the Code of Conduct.”

Moved by: _____
Seconded by: _____

Mileage Reimbursement - *Recommended Motion:* “That the Board of Education establish a mileage reimbursement rate consistent with the New York State approved mileage rate, to reimburse Board members for use of their automobiles for out of district school board functions. The July 1, 2009 rate is \$.55 per mile.”

Moved by: _____
Seconded by: _____

Organizational Chart - *Recommended Motion:* “That the Board of Education re-adopt the district’s Organizational Chart.”

Moved by: _____
Seconded by: _____

CDSBA Representative - *Recommended Motion:* “That the Board of Education approve _____ as the school district’s Board of Education representative to Capital District School Boards Association for the 2009-10 school year.”

Moved by: _____
Seconded by: _____

Section II Selection/Classification - *Recommended Motion:* “Whereas, Section 134.5(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to complete on interscholastic athletic teams organized for pupils in the seventh and eighth grade; and Whereas, these pupils are to be placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and Whereas, the State Education Department issues the standards for these pupils to compete under a program called the Selection/Classification Program; Therefore, be it resolved, that the Schalmont School District Board of Education shall permit pupils to compete under the Selection/Classification Program in all sports.”

Moved by: _____
Seconded by: _____

Partial Tax Exemption - *Recommended Motion:* “That the Board of Education grant partial exemption from school district real property taxes for persons sixty-five years of age and over (RPTL-467) and for persons with disabilities and limited incomes (RPTL Section 459-C) as follows: 7/1/2007: \$27,000 or less (50% exemption) to \$34,500 or more but less than \$35,300 (5%) - 2008 assessment rolls.”

Moved by: _____
Seconded by: _____

BOCES Cooperative Bidding - *Recommended Motion:* “That the Board of Education adopt the following 2009-10 cooperative bid resolutions: Food and Cafeteria Supplies/Capital Region BOCES; Equipment, Supplies and Contractual Items/Capital Region BOCES

Moved by: _____
Seconded by: _____

10. ADJOURNMENT

Recommended Motion: “That the Annual Reorganization Meeting of the Board of Education adjourn at _____ PM.

Moved by: _____
Seconded by: _____

REGULAR MEETING

1. CALL TO ORDER

The President called the meeting to order at _____ PM.

2. APPROVAL OF AGENDA

Recommended Motion: "That the agenda for the July 7, 2009 meeting of the Schalmont Board of Education be approved.”

Moved by: _____
Seconded by: _____

3. BOARD COMMITTEE REPORTS

4. SUPERINTENDENT'S REPORT

5. **RESIDENTS' COMMENTS**

6. **NEW BUSINESS**

Settlement-T.Lemme Mechanical, Inc.: *Recommended Motion:* “WHEREAS, T. Lemme Mechanical, Inc. commenced a proceeding Index No. (2005-0727) against the Schalmont Central School District, stating alleged claims against the School District in the aggregate of \$1,901,769.00; and WHEREAS, the Schalmont Central School District commenced an action against T. Lemme Mechanical, Inc., O’Brien & Gere Engineers, Inc. and Professional Services Industries, Inc. (and others) to recover damages suffered by the School District related to an asbestos release that occurred on the District’s capital construction project in 2004 (Index No. 2006-1680); and WHEREAS, the School District vigorously defended the litigation and advanced its own claims; and WHEREAS, T. Lemme Mechanical, Inc., Professional Service Industries and O’Brien & Gere Engineers, Inc. have collectively agreed to settle the litigation in accordance with the following terms: 1) the School District will release the sum of \$342,075.00 to T. Lemme Mechanical, Inc. (said sum representing the unpaid \$408,075.00 in contract monies being held by the School District less \$66,000.00), 2) the School District shall retain \$66,000.00 of T. Lemme’s unpaid contract balance to be applied to the School District’s claims and shall collect any outstanding closeout documentation from T. Lemme Mechanical, Inc., 3) O’Brien & Gere Engineers, Inc. shall pay \$100,000.00 to the School District; and 4) Professional Service Industries, Inc. shall pay to the School District the amount of \$284,000.00. NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Schalmont Central School District hereby approves the settlement with T. Lemme Mechanical, Inc., Professional Services Industries, Inc. and O’Brien & Gere Engineers, Inc. as indicated above, said sum being full and final payment of T. Lemme’s contract balance, and in full satisfaction of all claims between the aforesaid parties.

Moved by: _____
 Seconded by: _____

Employee Agreement – *Recommended Motion:* “That the Board of Education accept the employee agreement between the school district and Susan Hsu, District Treasurer, for the period of July 1, 2009 through June 30, 2010.”

Moved by: _____
 Seconded by: _____

Superintendent’s Agreement: *Recommended Motion:* “Whereas, the Schalmont Central School District and the Superintendent of Schools commenced negotiations for an extension of the current agreement. Whereas, the District wishes to extend the Superintendent’s agreement covering the period of July 1, 2008 through June 30, 2013; and Whereas, this Board of Education has reviewed the terms of said agreement; Now, therefore be it Resolved, that this Board of Education hereby ratifies the terms of the amended agreement covering the period of effective July 1, 2009 through June 30, 2014; and be it further resolved, that this Board of Education hereby approves the appropriation of any additional funds necessary to implement the terms of said amended agreement.”

Moved by: _____
 Seconded by: _____

Appointment/Assistant Principal: *Recommended Motion:* “That the Board of Education approve the appointment of Jason Thompson, to the position of Assistant Principal/Elementary (11 months), effective July 8, 2009 at a 2009-10 salary of \$68,250 (Step 1 of the Schalmont Administrators Association agreement). Mr. Thompson will serve a three year probationary period beginning July 8, 2009.”

Moved by: _____
 Seconded by: _____

Resignation/Anne-Marie Hughes: *Recommended Motion:* “That the Board of Education accept the resignation of Anne-Marie Hughes, High School Guidance Counselor, effective August 1, 2009.”

Moved by: _____
Seconded by: _____

Noninstructional Personnel Matters: *Recommended Motion:* “That the Board of Education approve the following noninstructional personnel:

Moved by: _____
Seconded by: _____

- Cathy Denny, Summer School Teacher Aide, Jefferson - \$19.13/hour
- Michele Catino, Summer School Monitor, Transportation - \$18.48/hour
- Eileen Farina, Summer School Monitor, Transportation - \$18.48/hour
- Pat Farina, Summer School Monitor, Transportation - \$18.48/hour
- Cheryl Myers, Summer School Monitor, Transportation - \$18.48/hour
- Cathy Quick, Summer School Monitor, Transportation - \$19.33/hour
- Regina Hanson, Substitute Custodian, effective 7/8/09 - \$12.65/hour
 - Substitute Cleaner, effective 7/8/09 - \$12.14/hour
 - Substitute Monitor, effective 7/8/09 - \$10.93/hour
- Michael Notar, Substitute Custodian, effective 7/8/09 - \$12.65/hour
 - Substitute Cleaner, effective 7/8/09 - \$12.14/hour

Coordinators/Advisors/Summer School: *Recommended Motion:* “That the Board of Education approve the appointment of the following Coordinators/Advisors/Summer School Teachers for the 2009-10 school year:”

- Eileen Scheffer, K-12 Music, \$3,364
- Jason Beck, K-12 Health, \$3,364
- Mark Buddle, K-12 Physical Education, \$3,364
- Mary Shands, K-12 Library (shared position), \$1,682
- Linda Fasano, K-12 Library (shared position), \$1,682
- Anthony Cassale, HS Technology (shared position), \$1,682
- Debbie Falcone, HS Technology (shared position), \$1,682
- Adam Labuda, HS Science, \$3,364
- Kevin Curtin, HS English, \$3,364
- Mary Martini, HS Social Studies, \$3,364
- Michele Bailey, HS Math, \$3,364
- Lori Bittner, K-5 Jefferson Technology, \$3,364
- Patricia Vissat, Kindergarten, \$3,364
- Jamie Pink, First Grade, \$3,364
- Marie Drislane, Second Grade, \$3,364
- TBD – Third Grade
- TBD – Fourth Grade
- Nora Guzewich, Fifth Grade, \$3,364
- Eileen Scheffer, Tri-M Honor Society Advisor, \$772
- Mark Eiser, Summer Music Camp Teacher, \$38.73/hour
- Justin Godlewski, Summer Music Camp Teacher, \$38.73/hour
- Kristen Ferraro, Summer School Health Teacher, \$2,031.39

Financial Reports: *Recommended Motion:* “That the Board of Education approve the High School Extracurricular Activities Fund Account Reports for the months of March 2009, April 2009, and May 2009.”

Moved by: _____
Seconded by: _____

CSE/CPSE Recommendations: *Recommended Motion:* “That the Board of Education approve the CSE/CPSE recommendations made at the following meetings: May 27, 2009; June 4, 9, 10, 12, 15, 17, 2009.”

Moved by: _____
Seconded by: _____

Fund Raiser Request: *Recommended Motion:* "That the Board of Education approve the fund raiser request submitted by Ellen Bedell and Terrie McCloud, Class of 2011 advisors, for class members to sell Entertainment Books."

Moved by: _____
Seconded by: _____

7. **DISCUSSION TOPICS**

8. **RESIDENTS' COMMENTS**

9. **BOARD OF EDUCATION COMMENTS**

10. **ADJOURNMENT**

Recommended Motion: "That the meeting of the Schalmont Board of Education held July 7, 2009 be adjourned."

Time: _____PM

Moved by: _____
Seconded by: _____